



BELPER
TOWN COUNCIL
Working for the community

To members of the Neighbourhood Plan Working Group

Councillors: Cllr Hurst
Cllr Spendlove
Cllr Smith
Cllr Sutton

Non Councillor Members:

Roger Shelley
John Porter
Katie Harris
David Fisher
Sally Fisher
Andrew Huskinson
Christine Blake
John Morrissey
Paul Terry
Wendy Mitchell
James Kerry

16 October 2017

Dear Colleague

Meeting of the Neighbourhood Plan Working Group

Please note the next meeting of the Neighbourhood Plan Working Group is to take place **7.30pm on Monday 6 November 2017** in St John's Chapel, The Butts, Belper, DE56 1HX (**This is a change of date – the meeting scheduled for Thursday 19 October 2017 is cancelled**)

And the following Agenda will apply.

Yours sincerely

E. Page
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To note Declarations of Interest.

3. To approve the Minutes of the Working Group meeting held on 19 September 2017 - attached
4. To note the amended Standing Orders relevant to the Working Group – amended by Full Council on 10 October 2017 - attached
5. **Finance**
 - A Agree commitments
 - B Review of the Budget
 - C Other Grants/Sources of Funding
 - D Approve items for payment
 - E The review of Steering Group’s accounts– information from Locality – queries arising from these - attached
6. **Timetable**
To Review Timetable
7. **Risk Log**
To Review Risk Log – to follow
8. **Communication and Publicity**
 - A Update
 - B Old web site
9. **Draft Plan**
 - A Update on Site Allocation Assessment/Technical Support
 - B AECOMs advice re SEA
 - C Tourism Strategy Update
 - D Formatting Final Document Update
 - E Belper North Mill Master Plan consultation
10. **Public Speaking**
A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public wishing to address the meeting in relation to matters discussed/or the Neighbourhood Plan generally
11. Items for Agenda for the Next Meeting.
12. Date of next meeting.
13. **Confidential Items**
To Resolve “In view of the confidential nature of the following item - relating to an individual - to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
14. To consider the behaviour of the Working Group Member and his/her appointment to the Working Group.