

APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Milford Primary School

2. NAME and ADDRESS of CONTACT:

Cathy Kinsella

Milford Primary School

Chevin Road

Milford

DE56 0QH

3. POSITION in ORGANISATION: Headteacher

4. TELEPHONE Daytime: 01332 841316 Evenings: _____

5. EMAIL:

c.kinsella@milford.derbyshire.sch.uk

6. Briefly Outline what the current activities of your group are: _____

Milford School has acquired use of two allotment plots in Milford, with some woodland space. This is going to be used for forest school activities and as the school 'Green Space' for teachers to bring the children for other outdoor learning-based activities and wellbeing space.

The allotments are very over grown, and a group of parent volunteers are clearing the space and running the project, with the help of Blooming Milford.

7. How many people are currently involved in the running of your group?

Employed full-time worker

1

Volunteers

13

Employed part-time worker

Members

Support or external worker

Informal helpers

Committee Members

Others (please state)

8. What will the grant be used for, how are you going to do it and where?

The space is accessed via a footpath, but the children will need a set of wooden steps making to get over the wall which is the current access point for the allotments. A parent skilled at carpentry has designed the step ladder and can build it – we just need to purchase the wood.

The allotments are behind Milford church and along the side of the church there is a steep drop down to the church. We would like to fence this off to make it safe for the children to access.

This application is to cover the cost of the materials for the set of steps over the wall and for the fence posts and wire and tools to build the fence.

The parent volunteers are willing to make the steps and put in the fence.

Please continue on a separate sheet if necessary

9. When will the project start: Month August Year 2020

10. When will the project finish: Month ongoing! Year -----

11. Where will your project take place – address and postcode, if different from the contact address given:

The Milford School Green space is located off the footpath between Hopping Hill (next to the church) and West Terrace. It has no address or postcode.

12. How will you advertise the project and encourage involvement?

The project has been promoted on the Milford and Makeney website. It has been promoted in the school newsletter and there is an information sign about the project on the footpath. In all of the above promotions, community participation has been encouraged and contact names and details provided. There is a Milford Green Space email group and WhatsApp group for all interested to join. This gives regular updates on what is planned and what has been achieved at work party days.

Please continue on a separate sheet if necessary

13. Do you work with any other groups or agencies? If so, please outline how you work together:

The parent volunteers are working with Blooming Milford to clear the space_ Ambergate School is also setting up a Forest school and are willing to work together to share tips about how to achieve a successful forest school/outdoor learning experience Derbyshire Environmental Studies Service is also providing support on the setting up of the space and forest school.

Please continue on a separate sheet if necessary

14. How do you know that the project is needed?

There is a strong evidence base for the improved outcome in terms of education and personal development for outdoor learning.

Milford Primary School has no green space due to the space restrictions of the property. This is a superb opportunity for the children to experience outdoor learning. Current COVID guidelines recommend that the children spend more time learning outdoors wherever possible but as our current outdoor space is so restricted (a small concrete playground with no school field) the opportunities for children to learn outside are restricted. Having access to this additional green space will be especially welcome while coronavirus guidelines are in place. Once established outdoor and forest school lessons will become an integral part of the curriculum with obvious benefits to the children.

Please continue on a separate sheet if necessary

15. How many people will benefit from the project/grant? All of the primary school children, all of the pre-school children, all staff and helpers. _____

16. Who will benefit from the project/grant in Belper Parish? As above, plus it is hoped that the community can be involved in helping out in the maintenance of the site, in having community events at the site, and in the school activities at the site.

17. How will they benefit from the project/grant? _____

This project provides opportunities for the students to develop in confidence, resilience, team building, emotional literacy as well as developing their core educational subjects of English, Maths, Science

18. How will you show that your project/grant has made a difference? _____

The children cannot safely access the site until we have the steps and fence in place.

20. How much will your project cost in total? : £ 389.51 _____

21. How much do you require from Belper Town Council? : £ 389.51 _____

22. Where will the rest of your funding come from – if applicable? £ _____

Milford school can provide part of the funding if required. _____

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Materials for the wooden steps purchased from Wickes	Y	84.81
20 rounded fence posts, 1.8m high, 75mm, from Suregreen.com – to space every 2.5m	y	144.80
1.2m by 30m with 50mm holes wire roll, 14 gauge, from Suregreen.com	Y	159.90

Please continue on a separate sheet if necessary

23. How is your project responding to climate change and the global climate emergency?

The project will be providing the opportunity for Milford Primary school children to connect with the natural environment which is demonstrated to increase involvement with protecting the environment.

24. How long has the organisation existed and how many Belper residents does it serve:

The Greenspace is a new project, it will serve all of the Milford school community and will reach out to the whole of the community

Explain why this project cannot be funded from your own funds:

If Belper Council can assist with this part of the project, the school will then be able to use its funds to provide the equipment and training required to run the forest school sessions and outdoor learning sessions.

25.

26. Please state your group/organisation finances for the last financial year:

N//A

The Milford Greenspace is a parent volunteer group set up by parents of Milford Primary School. As such it doesn't have a separate set of accounts. Milford Primary School will help to fund the group's activities from our school budget as we believe that forest schools will enhance our curriculum. Obviously there are many demands on our school budget at present and we believe this development of a green space will benefit not just the children in the school but other groups in the community. We will match fund any donations made by the grant to further develop this green space.

Accounts date Month _____ Year _____

Total (gross) income - £ _____

Total expenditure - £ _____

Surplus/deficit at year end - £ _____

Unrestricted Savings/Reserves - £ _____

Restricted Savings/Reserves? - £ _____

If you have restricted reserves – please explain what they are restricted for:

Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

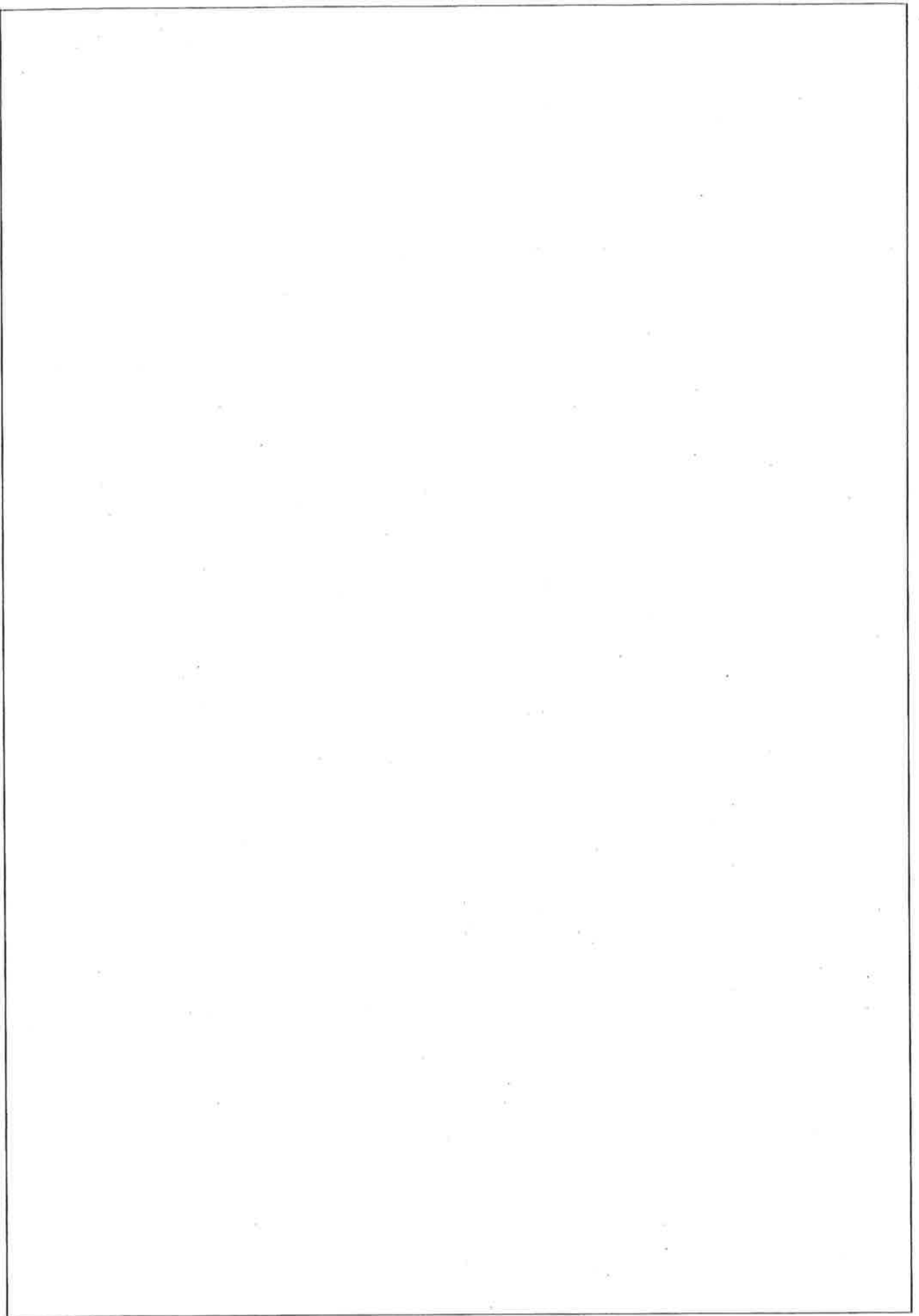
Enclosed:

Copy of the latest published ACCOUNTS: YES NO

Copy of the organisations CONSTITUTION: YES NO

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed _____ Dated _____



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- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
 - goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all
- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Please complete the SLA grant form if your application is for one of the below:
 - fund general running costs of organisations
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 10 **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council.**