

# BELPER TOWN COUNCIL

## APPLICATION FOR SMALL ONE OFF GRANT

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1. NAME of ORGANISATION: Blue Box Belper

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2. NAME and ADDRESS of CONTACT: [REDACTED]

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3. POSITION in ORGANISATION: Chair

4. TELEPHONE Daytime: [REDACTED]

Evenings: [REDACTED]

5. EMAIL: [REDACTED]

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6. Briefly Outline what the current activities of your group are:

Blue Box Belper is a community led charity that improves the quality of life for the residents of the Parks Estate (Belper) through providing and supporting a range of local activities. We are working towards rebuilding a new Blue Box Community Centre, whilst at the same time running and developing a range of activities for residents, including: supporting youth activities, hosting a monthly social gathering, designing and delivering a quarterly community newsletter, organising a weekly chair-obics session, hosting community fun days, running a regular craft group, training volunteers, and carrying out regular community consultation.

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7. How many people are currently involved in the running of your group?

Employed full-time worker

Volunteers

Employed part-time worker

Members

Support or external worker

Informal helpers

Committee Members

Others (please state)

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8. What will the grant be used for, how are you going to do it and where?

The grant will be used to fund:

- Weekly detached / street-based youth work sessions, providing 2 youth workers on the Parks Estate, once a week for a year to continue to engage young people and support their needs.
- Provide 20 x one-to-one mentoring sessions for those young people that would benefit from some specific support.

- 3 x young people's well-being programmes delivered over 6 weekly sessions and offered to identified small groups of young people that would benefit from this support.
  - Holiday activities provided during school holidays on the Parks.
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9. When will the project start:            Month: September    Year: 2021

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10. When will the project finish:        Month: August    Year: 2022

Although we are applying for this project through the small grants form and the application is for the project to run over the next 12 months, we would also like Belper Town Council to consider whether this proposed youth provision could be incorporated into their broader SLA with the Blend, as part of the town's wider youth provision, since we know that there is already an SLA in place between BTC and Blend for detached youth work across the town more widely.

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11. Where will your project take place – address and postcode, if different from the contact address given:

Belper Parks Estate – in and around the play area, changing rooms and location of the new Blue Box building. However, because it is detached youth work, the youth workers may end up walking around and engaging young people elsewhere on the Parks.

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12. How will you advertise the project and encourage involvement?

The project has already been running (on and off due to Coronavirus restrictions) since March 2020. During this time connections have been developed with young people on the Parks Estate, and will continue to be developed throughout the summer months. Our hope is that this funding will enable the youth provision to further grow, as more connections are made in person, but also as we promote the provision through our local newsletter and social media.

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13. Do you work with any other groups or agencies? If so, please outline how you work together:

Almost all our work is done in partnership with others, e.g. using Belper Early Years Centre as a venue and working with Fleet Arts to provide arts-based activities. When we secured funding from Derbyshire County Council to meet the need for a youth provision, we partnered with 'Blend Youth Project' to offer weekly detached youth work sessions, and this is the work we want to continue, further building and developing that partnership.

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14. How do you know that the project is needed?

The history of youth engagement on the Parks Estate, coupled with the recent impact of the detached youthwork delivered over the last year is evidence of the need for this project (see supporting document). In addition, our own consultation has highlighted the priority that the local community place on the needs of local young people, and recent anti-social behaviour issues with young people in the Parks Woods would only reiterate the need for local youth work.

With the funding coming to an end in September 2021, we are very keen to build on the excellent work that has been started, continuing, and indeed further developing, a youth provision on the Parks Estate. Furthermore, as we continue to work hard towards rebuilding a new Blue Box Community Centre, it is vital that we are able to continue to engage young people to ensure they feel a sense of ownership over the new building, and feel valued members within the community. It is imperative that the momentum that has been built through the last year or so, is not lost, but developed further.

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15. How many people will benefit from the project/grant?

We are hoping the various project work will engage up to 50 individual young people on the Parks Estate during the year, and around 25 young people weekly.

16. Who will benefit from the project/grant in Belper Parish?

This youth provision is for the benefit of the young people on the Parks Estate.

17. How will they benefit from the project/grant?

This project will:

- Improve accessibility to services for young people on the Parks Estate, some of whom are vulnerable, due to their circumstances. Indeed, Blend's youth workers recently told us that the young people on the Parks Estate are amongst the most vulnerable they work with, and they work across multiple towns throughout Derbyshire.
- Help children and young people build their confidence and develop skills, therefore giving them a better start in life.
- Encourage healthy lifestyles through education and supporting active sessions.
- Champion local communities as young people become more positively active in Parks Estate and be inspired to become community champions of the future.

18. Describe how the project/grant will benefit people with a Disabling Condition?

Blue Box Belper has an Equality and Diversity Policy, which states that we aim to "ensure that each service user is treated with equal care and concern according to their individual needs. Blue Box Belper aims to achieve equality of opportunity in its activities and services." We will therefore work closely with "Blend" to ensure that every young person has the opportunity to engage with the youth provision and support.

19. A) Please confirm that you have carried out the Accessibility Training referred to in Section 9 of the notes below

Several of Blue Box Belper's volunteers and trustees have completed the Accessibility Training, but we have never completed it as Blue Box Belper. This may be something we could do, and will certainly be necessary to do once the new community centre is completed.

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B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below

Blue Box Belper has completed the questionnaire.

20. How will you show that your project/grant has made a difference?

In partnership with Blend the following measures are taken around outcomes/impact:

- For all activities, attendance & engagement records will be kept recording demographic information (e.g. ethnicity, disability, gender, age).
- Young people will engage in a range of evaluative activities to determine what new skills and knowledge they have taken from each session.
- Regular staff debriefs are undertaken in which staff and volunteers are asked to consider what is going well, what improvements could be made, what knowledge was gained and details of any positive interactions as well as having the opportunity to raise any concerns.
- Regular feedback will be available for Blue Box Belper and Belper Town Council.
- Feedback will be sought from key stakeholders in the Parks Estate / wider community as to the impact of the provision?
- A beginning and end of project evaluation will be carried out.

21. How much will your project cost in total? : £10,253.00

22. How much do you require from Belper Town Council? : £10,253.00

23. Where will the rest of your funding come from – if applicable?

We are asking BTC to provide the total cost for this project, in order to have the maximum impact. However, if this is not possible please do consider funding at least the weekly detached youth provision, as this is so important to our ongoing community work. This would need to include all the detached costs (staffing, resources / materials / refreshments and travel / transport, as well as management/admin costs, which totals £5,772.

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Detached delivery staffing – to maintain a regular weekly session to engage young people on the Parks.	Y	£4,650.00
Detached resources / materials / refreshments – to support the weekly detached youth provision.	Y	£500.00
Detached Travel / Transport – to the weekly detached youth provision	Y	£250.00
One to one mentoring – available for individual young people, as they require additional support	Y	£620.00
Project Work – 3 x 6 week well-being sessions for targeted small groups, e.g. young men	Y	£2,700.00
Venue hire for the project work sessions – 18 sessions for 3 hours each at the Early Years Centre	Y	£189.00
Holiday provision – providing activities during school holidays	Y	£972.00
Management / Admin – to provide ongoing project updates and a final evaluation.	Y	£372.00

Please see our supporting document for more details.

24. How is your project responding to climate change and the global climate emergency?

Blue Box Belper is committed to doing its part to tackle the climate crisis. In our Business Case and Planning Application Blue Box has made it clear that the new building design will ensure that its impact on the environment is kept low through a variety of measures. In terms of this specific youth project, we could certainly include some sessions/activities to help explore together with the young people what more could be done on the Parks Estate.

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25. How long has the organisation existed and how many Belper residents does it serve:

Blue Box Belper became a Charitable Incorporated Organisation in May 2018, but began life as a constituted community group in 2012, organising activities from the original Blue Box Building. We currently engage every household (around 750 residences) on Parks Estate by delivering our quarterly newsletter, as well as through our 'Community Fun Days'. Through our other community activities ('Cuppa Cake Chat', 'Parks Craft Group' and 'Chair-obics' sessions), which focus on supporting isolated elderly residents, we engage approximately 50 different individuals annually, and through our detached youth provision, we engage on average 20 young people a week.

26. Explain why this project cannot be funded from your own funds:

The focus of Blue Box Belper's fundraising, such as our community fundraising initiatives and grant applications, is to secure the required funds to enable the new community centre to be built.

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27. Please state your group/organisation finances for the last financial year:

Accounts date	Month	March	Year 2020
Total (gross) income	- £	22,663	
Total expenditure	- £	2,432	
Surplus/deficit at year end	- £	39,115	

Unrestricted Savings/Reserves - £ 37,085

*(The trustees have designated funds in the account (as of 31 March 2020) towards:*

- £27,000 for the construction project.
- £9,885 for the youth provision – to be spent throughout 2020/2021.
- £200 for community activities)

Restricted Savings/Reserves? - £ 2,030

If you have restricted reserves – please explain what they are restricted for:

As advised by the Charity Commission, Blue Box Belper reserves policy seeks to provide sufficient monies to enable the organisation to properly finance its own termination. The Board has agreed to provide (wherever possible) an amount which equates to three months' running costs.

*Please note that our 2020/2021 accounts are currently being audited and will be available soon.*

**Declaration:**

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

**Enclosed:**

Copy of the latest published ACCOUNTS: YES

Copy of the organisations CONSTITUTION: YES

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed



Dated 03/07/21

**BELPER TOWN COUNCIL**

**APPLICATION FOR SMALL ONE OFF GRANT**

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
  - goes some way to filling in gaps in existing provision
  - is innovative and exciting
  - considers the needs of disadvantaged individuals and groups
  - takes positive steps to promote a healthy environment
  - promotes equality of opportunity and access for all

- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:  
Carry out the training – <http://www.accessiblebelper.org/video.html>  
Complete the business questionnaire – <http://www.accessiblebelper.org/questions.html>
- 10 Please complete the SLA grant form if your application is for one of the below:
- fund general running costs of organisations
  - support applications from organisations which then go on to make donations to other charities and groups
  - give more than one grant in any one year to the same organisation
  - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 11 All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**







## Full Council Meeting 14<sup>th</sup> September 2021

### Extending Youth Work in Belper Parks Estate

#### For approval

#### 1.0 Purpose of the Report

1.1 To inform the Council of the need for a further 6 months intervention by Blend Youth Workers on Belper Parks Estate and identify the required finances from within the Youth Committee's current budget.

#### 2.0 Background Information

2.1 Belper Town Council commissioned Blend (the Youth Work Department of Valley CiDS) to provide detached youth work in Belper for 4 years beginning in 2020 following the closure of Derbyshire County Council's youth work services.

2.2 At this time Blue Box Belper had also successfully applied for a Community Action Grant from DCC which has funded detached youth work in Belper Parks Estate for the past 18 months.

2.3 This Community Action Grant funding has now concluded and as the Town Council is committed to ensuring equitable provision of services across all areas of the town additional funding is required in order that this valuable work can continue.

2.4 The excellent work which has been carried out by Blend over the past 18 months in the Parks estate and woods, commissioned by and in partnership with Blue Box must be recognised and commended. Although this proposal would establish a change in the commissioning agreement, from Blue Box to Belper Town Council, it is imperative that the working relationship between Blend and Blue Box continues unchanged. This would ensure that the positive, partnership, relationships and momentum are not lost, but continue into the foreseeable future, (see Supporting Document\_BBB\_BTC.pdf).

2.5 Due to Covid-19 restrictions Belper Youth Council's activities have been severely restricted and consequently there has been an underspend in their allocated budget. This would be sufficient to cover the £2,886 required to fund a weekly detached service provided by 2 staff and related costs for a further 6 months and has been agreed by the Chair of the Youth Council.

2.6 If this proposal is agreed by Full Council, members of the Youth Committee will continue discussions with Blend and Blue Box as part of their 2022/23 precept considerations regarding ongoing youth work provision in the town.

#### 3.0 Legislation

3.1 Although there is no legal requirement for Belper Town Council to provide Youth / Social Services, the closure of the Drop Inn and removal of DCC's Youth Services has left the town with no other youth outreach support.



**4.0 Accessibility Implications** - *Have the recommendations in this report taken in to account the need for Council services and information to be accessible for people with a Disability and if so how is this illustrated.*

Blend Youth Project have established a comprehensive Equality and Diversity policy in which they commit to take positive action in order to challenge and counteract the effects of discriminatory behaviour, through training, guidance and the delivery of information and resources in accessible formats.

**5.0 Climate Emergency Implications** - *Demonstrate any environmental consequences and how these would be addressed*

**5.1** The current arrangement with Blend includes a commitment to address climate change with young people in the area, its effects, implications and ways in which more can be done to reduce their carbon footprint individually and as a community.

**6.0 Financial Implications**

**6.1** The cost for the 6 months additional service identified would be £2,886. It is proposed that this amount be vired from the Youth Council budget which is underspent.

**7.0 Recommendation(s)**

**7.1** Full Council agree to vire the sum of £2,886 from the budget allocated to Belper Youth Council for the continuation of the service currently provided by BLEND at Belper Parks.

**8.0 Reasons for recommendation(s)**

**8.1** To ensure that the young people who live in the Parks area of the town continue to have access to detached youth worker services and support.

## **Supporting Document for Blue Box Belper's Application to support Youth Provision on the Parks Estate**

### **Recent History of Youth Provision on the Parks Estate**

For many years there has been a youth provision running on the Parks Estate. It began with youth workers from Derbyshire County Council visiting the estate through a mobile provision, to engage with some of the local young people. This youth provision soon began to be based at the rundown annexe building, behind the changing rooms in the original 'Blue Box'.

The Blue Box Youth Club quickly became a vital provision in the area, acting as a base from which, on average, 30 young people had a place to go to on a Tuesday and Friday night. Additional activities were also delivered during the holidays, as well as regular sporting activities by a local charity.

Following the fire damage (2014) and demolition (2015) of the original Blue Box building a youth provision continued, as best as was possible by DCC, from a mobile van on Tuesday and Friday nights. The sessions were run from the back of the van, and the sports activities continued to be run on Tuesday evenings.

Blue Box Belper continued to support the youth provision, most notably through securing £5,500 of grants (Public Health and Futures Housing Group), in 2017 to help maintain a regular sports provision and activities for vulnerable young people around healthy lifestyle education. This funding ensured sports provision was maintained and was subsequently continued to be offered by Derby County Community Trust. In 2018 Blue Box Belper also helped to subsidise the cost of local young people accessing certain summer trips provided by DCC.

Yet, with DCC cutting their youth provision across the county, we were then in a situation where the DCC youth provision completely ended, so submitted an application for £9,885 to DCC's Action Grant to help re-develop some detached youth work and re-engage the young people on the Parks Estate.

This has been delivered through "Blend" (local youth charity), and despite the challenges of Covid-19, this has been extremely successful, as shown through the supporting details below.

With the funding coming to an end in September 2021, we are very keen to build on the excellent work that has been started, continuing, and indeed further developing, a youth provision on the Parks Estate. Our recent consultation research has continued to highlight the need for youth provision on the estate, and as Blue Box Belper works hard towards rebuilding a new Blue Box Community Centre, it is vital that we are able to continue to engage young people to ensure they feel a sense of ownership over the new building, and feel valued members within the community. It is imperative that the momentum that has been built through the last year or so, is not lost, but developed further.

### **Blue Box Belper Recent Youth Provision Impact**

Please find attached an additional document, which summarises the impact of the Parks Youth Provision during 2020/2021. This have been provided by the youth workers at the Blend.

## Breakdown of the Project Costs

These costings have been provided by Blend Youth Project and venue hire at Early Years Centre.

Budget Area	Weekly cost	Annual cost	Notes
Detached delivery staffing	£93.00	£4,650.00	3hrs per session, for 2 x staff, over 50 weeks (no delivery over Christmas & New Year)
Resources / materials / refreshments for detached sessions	£10.00	£500.00	£10 per session, for 50 sessions
Travel / Transport	£5.00	£250.00	£5 per session
Mentoring	£31.00	£620.00	£31 per session, for 20 sessions (to be used as required)
Project Work	n/a	£2,700.00	3 x 6 weeks well-being projects per year (NB: Assumes access to a venue & no hire costs)
Venue hiring	n/a	£189.00	18 sessions at 3hours per session for the project work
Holiday Provision (Local)	n/a	£972.00	9 x 3hr sessions per year (£108 per session) (includes staffing / transport / resources)
Management / Admin	n/a	£372.00	2hrs per month for 12months
	<b>Total</b>	<b>£10,253.00</b>	

### Application for a one-off grant or a service-level agreement?

Although we are applying for this project through the small grants form and the application is for the project to run over the next 12 months, we would also like Belper Town Council to consider whether this proposed youth provision could be incorporated into their broader SLA with the Blend, as part of the town's wider youth provision, since we know that there is already an SLA in place between BTC and Blend for detached youth work across the town more widely.

It would be interesting to explore the options for this, e.g. whether there could be an SLA for the detached youth provision (£5,772 annually), and a one-off grant for the more time-defined project work, holiday activities and mentoring offer (£4,481).