



ABANDONED VEHICLE POLICY

Report any abandoned vehicles on Council land to Town Clerk/Assistant Town Clerk

1. Log the date, time and vehicle details in the Council diary when the vehicle is reported, monitor for two weeks
2. Issue a notice to be affixed to the windscreen to say that this vehicle has been reported as an abandoned vehicle and is trespassing and must be removed immediately. Take a picture of the sign in situ
3. If the vehicle is not removed within 7 days issue a 7 day notice to say that if the vehicle is not removed within the time period, arrangements will be made to remove it on the 8th day and costs will be incurred by the owner. Take picture in situ
4. Arrange for B K Autos to remove
5. Put a notice on Coppice Depot door to say that the vehicle has been removed and for the owner to contact B K Autos