

BELPER TOWN COUNCIL

APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Openwoodgate Pre-school

2. NAME and ADDRESS of CONTACT: Michelle Pickering. Openwoodgate Pre-school, St Mark's Church, Over Lane, Belper, DE56 0SD

3. POSITION in ORGANISATION: Business administrator

4. TELEPHONE Daytime:07776320753 Evenings: ___N/A_____

5. EMAIL: info@openwoodgatepreschool.co.uk

6. Briefly Outline what the current activities of your group are: Childcare for 2-5 year olds

7. How many people are currently involved in the running of your group?

Employed full-time worker	<input type="checkbox"/>	Volunteers	<input type="checkbox"/>
Employed part-time worker	<input type="text" value="6"/>	Members	<input type="checkbox"/>
Support or external worker	<input type="checkbox"/>	Informal helpers	<input type="checkbox"/>
Committee Members	<input type="checkbox"/>	Others (please state)	

8. What will the grant be used for, how are you going to do it and where?

Purchase of outdoor play equipment to develop a new outdoor sensory area for the children. This will be a free flow area so the children are free to go outside to play safely and securely.

Please continue on a separate sheet if necessary

9. When will the project start: Month: December Year 2022_____

10. When will the project finish: Month: February Year 2022 _

11. Where will your project take place – address and postcode, if different from the contact address given:

As above

12. How will you advertise the project and encourage involvement?

The project will be advertised via our Social Media channels (Facebook & Instagram) as well as promoting via Parents and Carers on email and in setting.

Please continue on a separate sheet if necessary

13. Do you work with any other groups or agencies? If so, please outline how you work together:

No, we are independent charitable Pre-School

Please continue on a separate sheet if necessary

14. How do you know that the project is needed?

The current outdoor area does not offer enough opportunity for the children to develop. The equipment we currently have, despite our best efforts at maintaining it is becoming tired and in need of replacement. Given our funding status and slight downturn in children numbers post COVID funding is extremely tight and a grant of this nature would be a huge boost to Pre-School and the children in our care.

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Please continue on a separate sheet if

necessary

15. How many people will benefit from the project/grant? We have 35 children on our Roll at present however anticipate this to grow back to Pre-COVID levels of circa 50 throughout the course of the autumn term.

16. Who will benefit from the project/grant in Belper Parish? Local children - all of our children live within the Belper parish.

17. How will they benefit from the project/grant? By having a new, fun, sensory outdoor space in which they can continue their learning and personal development. This space will give them more opportunity to get outside, play and explore.

18. Describe how the project/grant will benefit people with a Disabling Condition? At present we have a number of children with a variety of special needs and an outside play area would be of huge benefit to them.

19. A) Please confirm that you have carried out the Accessibility Training referred to in Section 9 of the notes below

Yes

B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below

Yes

20. How will you show that your project/grant has made a difference? There are a number of measures that are set out by DfE and OFSTED and Early Years Fundamentals all of which we monitor children progression by. The outdoor space is a component part of that development journey and greater use of it will undoubtedly help the children as they grown.

In addition to the formalities of OFSTED, EYFS and DfE we constantly engage with parents to discuss development via an online platform, regular 'drop off' chats and Open days.

21. How much will your project cost in total? : £Circa £5000

22. How much do you require from Belper Town Council? : £1,000

23. Where will the rest of your funding come from – if applicable? We will fundraise throughout the year via events such as the Plant Sale, Raffles and Bake Sales. This will help to fund outdoor storage and fencing to separate the new area. We have recently hosted a summer fete, the proceeds of this event will contribute to the new area.

Please continue on a separate sheet if necessary

Please provide breakdown of items required:

Item Description	Quote Y/ N	Cost £
Outdoor sensory equipment	see quote from cosy direct	£2280.49
Rubber Flooring	See quote from Sprung	£1395.00

Please continue on a separate sheet if necessary

24. How is your project responding to climate change and the global climate emergency? We follow the 'curiosity approach' to Early Years learning. This means that we no longer use Plastic toys (and haven't done for 2 years), focus on Environmentally sourced materials (e.g wood) and we educate children on Global Climate change on an ongoing basis - the new garden will follow that approach.

25. How long has the organisation existed and how many Belper residents does it serve:
Openwoodgate Pre-School (formally known as Openwoodgate Playgroup) has existed at St Marks Church Hall since 1980. There have been many, many hundreds of children through the doors as they begin their journey in Education. We believe that, owing to our 'Curiosity' approach, we are unique in the area and will continue to provide a high level of care for many years to come.

Please continue on a separate sheet if necessary

26. Explain why this project cannot be funded from your own funds: As a 'not for profit' charity all of our 'surplus' funding is reinvested into Pre-School. Unfortunately, due to a number of factors, including the pandemic, our funds are running low and reinvestment at this time is extremely difficult (we made a loss last year of £4,949)

Please continue on a separate sheet if necessary

27. Please state your group/organisation finances for the last financial year:

Accounts date	Month August	Year 2021
Total (gross) income	- £ 81,162	
Total expenditure	- £ 86,111	
Surplus/deficit at year end	- £ 4,949	
Unrestricted Savings/Reserves	- £ 0	
Restricted Savings/Reserves?	- £ 10,000	

If you have restricted reserves – please explain what they are restricted for:

These reserves are calculated redundancy pay for current members of staff and are ring fenced as such. Without this, our volunteer committee would become liable for Redundancy payments in the highly unlikely event of Pre-School having to close down _ _ _ _ _

Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

Enclosed:

Copy of the latest published ACCOUNTS:	YES	NO
Copy of the organisations CONSTITUTION:	YES	NO

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed Hannah Clarke (Committee secretary)

Dated 27/09/22

1. Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
2. The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
3. Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
4. **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
5. The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
6. Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
7. Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
 - goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all
8. Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
9. Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:
Carry out the training – <http://www.accessiblebelper.org/video.html>
Complete the business questionnaire – <http://www.accessiblebelper.org/questions.html>
10. Please complete the SLA grant form if your application is for one of the below:
 - fund general running costs of organisations
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council
11. **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**

