

EMAIL FROM DERBYSHIRE COUNTY COUNCIL

Dear Parish and Town Council

I am writing to advise your council that from 22 November 2021, the County Council's legal services will commence charging for the processing of formal licences granted under section 115 of the Highways Act 1980. These are licences granted for the placing out of items on the public highway such as planters or gateway village signs etc. The charge will be £100 per application and will currently only be payable at the point of Highways passing the application to legal services, once internal and external consultation have been completed. Your council will be contacted by our legal services to arrange payment before a formal agreement can be drawn up for any approved licence. In the future, the application process will no doubt be moved online.

We were made aware of this change on Friday and therefore apologise for this short notice. I would confirm that applications already being processed by the County Council and any received before 22 November 2021 are not subject to that charge. I would also advise that cultivation licences (for plants etc) are not affected by this charge.

Should you have any queries regarding this, please contact _____ at
highways.hub@derbyshire.gov.uk

Regards

Business Services Officer | Derbyshire Highways Hub | Place |
Derbyshire County Council | County Hall | Matlock | DE4 3AG

The Highways Service is currently receiving a high volume of enquiries. In order to manage our workload with the resources currently available to us, and to maintain our statutory functions, we are prioritising our work according to risk. All other enquiries will be responded to in as timely a manner as possible. We thank you in anticipation of your cooperation.

Just a reminder that you can report most highway defects using the online reporting system on the council's website which can be found [here](#). Your enquiry may be dealt with quicker than if it was reported by phone, email or letter as it gets automatically routed by the system, reducing administration time.