

# BELPER TOWN COUNCIL

## APPLICATION FOR SMALL ONE OFF GRANT

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1. NAME of ORGANISATION: *Belper Meadows Community Sports Club*

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2. NAME and ADDRESS of CONTACT:

*S Ford  
5 Bretby Mews  
Bretby  
Burton on Trent  
DE15 0RB*

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3. POSITION in ORGANISATION: *Trustee*

4. TELEPHONE Daytime: *01283 222073* Evenings: *01283 222073*

5. EMAIL: *sfsfsf13579@mail.com*

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6. Briefly outline what the current activities of your group are:

*The objects of the Club are the promotion of community participation in healthy recreation, by the provision of facilities for the playing of amateur cricket, hockey, tennis, bowls and other sports, and for other appropriate community activities.*

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7. How many people are currently involved in the running of your group?

Employed full-time worker	-	Volunteers	110
Employed part-time worker	-	Members	-
Support or external worker	-	Informal helpers	-
Committee Members	41	Others (please state)	-

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8. What will the grant be used for, how are you going to do it and where?

*The Coronavirus pandemic and associated UK Government restrictions caused the Club to cease all of its activities and hence its public benefit.*

*The latest HM Government guidance is that gatherings may recommence, but in well ventilated premises.*

*The grant will be used to change three fixed glass windows, to opening ones, in the upper floor of the (lower) pavilion, creating the ability for a healthy environment with good ventilation.*

*Thereby the facility can be used by the local community (in accordance with HMG's guidance), for meetings and social gatherings, in an environment with a reduce likelihood of spreading the virus.*

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9. When will the project start:    Month :            *August*                    Year :    *2022*

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10. When will the project finish:    Month :            *August*                    Year :    *2022*

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11. Where will your project take place - address and postcode, if different from the contact address given:

*Belper Meadows Community Sports Club  
Bridge Street,  
Belper  
Derbyshire  
DE56 1BA*

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12. How will you advertise the project and encourage involvement?

*All Club members will be informed and encouraged to use the facility, with its improved ventilation (and healthy environment). Likewise for those individuals and organisations which hire / use the pavilion.*

*The BTC grant will be included in the Trustees' Annual Report, which is uploaded on to the Charity Commission website, and thereby is available for viewing by the general public.*

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13. Do you work with any other groups or agencies? If so, please outline how you work together:

*No*

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14. How do you know that the project is needed?

*HM Government website guidance related to Coronavirus.*

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15. How many people will benefit from the project / grant?            *Approximately 1,000*

16. Who will benefit from the project / grant in Belper Parish?

*Members of the parish community who are also members of the Club, in addition to those parishoners which hire the Club facilities.*

17. How will they benefit from the project / grant?

*Being able to meet and socialise in a well ventilated healthy indoor environment, which will reduce the risk of transmission of the Covid virus.*

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18. Describe how the project / grant will benefit people with a Disabling Condition?

*The pavilion has a lift which operates between the two floors, thus the benefits for able bodied people and those with a disabling condition are identical.*

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19. A) Please confirm that you have carried out the Accessibility Training referred to in Section 9 of the notes below.

*Confirmed*

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B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below.

*Confirmed*

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20. How will you show that your project / grant has made a difference?

*There will be an increase in the number of people using the upper floor of the pavilion.*

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21. How much will your project cost in total? : £ 2,700

22. How much do you require from Belper Town Council? : £ 900

23. Where will the rest of your funding come from - if applicable? *A grant from Foundation Derbyshire*

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Opening sash windows (fitted) - quantity 3	Yes	£2,700

24. How is your project responding to climate change and the global climate emergency?

*Not applicable*

25. How long has the organisation existed and how many Belper residents does it serve:

*The Club was founded in 1908.*

*The Club serves about 200 Belper residents*

*The annual Bonfire Night extravaganza attracts about 1,000 local residents..*

26. Explain why this project cannot be funded from your own funds:

*There is uncertainty about future outbreaks of Covid 19 and their associated financial impacts on the Club and society.*

*With the current liabilities, and whilst exercising due prudence, it is deemed that the Club funds are insufficient to pay for this modification to the pavilion.*

27. Please state your group / organisation finances for the last financial year:

<i>Accounts date</i>	<i>Month</i>	<i>:</i>	<i>May</i>	<i>Year</i>	<i>:</i>	<i>2022</i>
<i>Total (gross) income</i>	<i>:</i>	<i>£</i>	<i>33,251</i>			
<i>Total expenditure</i>	<i>:</i>	<i>£</i>	<i>49,595</i>			
<i>Surplus/deficit at year end</i>	<i>:</i>	<i>- £</i>	<i>16,344</i>			
<i>Unrestricted Savings/Reserves</i>	<i>:</i>	<i>£</i>	<i>21,510</i>			
<i>Restricted Savings/Reserves?</i>	<i>:</i>	<i>£</i>	<i>3,869</i>			

If you have restricted reserves - please explain what they are restricted for:

*Restricted reserves are grants specifically to address flood and storm damage repairs.*

*(Unrestricted reserves are for planned asset replacement projects.)*

Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

Enclosed:

Copy of the latest published ACCOUNTS : Yes

*( Please note : for security reasons, the final 'blue ink' signed accounts are not issued beyond the Club, in order to prevent fraudulent copying of signatures and therefore associated malpractices. The enclosed accounts, whilst having a watermark saying 'Draft etc' are confirmed as being the final document.)*

Copy of the organisation's CONSTITUTION : Yes

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed : S Ford

Date : 12.6.22

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- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to [clerk@belpertowncouncil.gov.uk](mailto:clerk@belpertowncouncil.gov.uk).**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
  - goes some way to filling in gaps in existing provision
  - is innovative and exciting
  - considers the needs of disadvantaged individuals and groups
  - takes positive steps to promote a healthy environment
  - promotes equality of opportunity and access for all
- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:  
Carry out the training – <http://www.accessiblebelper.org/video.html>  
Complete the business questionnaire – <http://www.accessiblebelper.org/questions.html>
- 10 Please complete the SLA grant form if your application is for one of the below:
  - fund general running costs of organisations
  - support applications from organisations which then go on to make donations to other charities and groups
  - give more than one grant in any one year to the same organisation
  - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 11 **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**