

# BELPER TOWN COUNCIL

## APPLICATION FOR SERVICE LEVEL AGREEMENT

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1. NAME of ORGANISATION:  Belper Youth Sports Festival   
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2. NAME and ADDRESS of CONTACT: \_\_\_\_\_  
Emma Louise Monkman, Storage 4U, Ripley Road, Ambergate, Belper, Derbyshire DE56 2EP  
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3. POSITION in ORGANISATION:  Co-ordinator   
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4. TELEPHONE Daytime:  07776192121  Evenings: \_\_\_\_\_  
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5. EMAIL:  
 bysfcommunity@gmail.com   
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6. Briefly Outline what the current activities of your group are: \_\_\_\_\_  
BYSF provides multisports activities during the school holidays for school age children.  
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7. How many people are currently involved in the running of your group?

Employed full-time worker

Volunteers 10

Employed part-time worker	<input type="checkbox"/>	Members	<input type="checkbox"/>
Support or external worker	<input type="checkbox"/>	Informal helpers	<input type="checkbox"/>
Committee Members	3	Others (please state)	

8. What will the grant be used for, how are you going to do it and where? -----

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 The grant will be used to fund 12 days of multi sports for 160 young people age 5-13 in summer holidays 2022. These activities will take place on Belper Meadows and other local locations. 12 local sports clubs and providers will provide a timetable of multisports activities.  
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Please continue on a separate sheet if necessary

9. When will the project start:      Month \_\_\_ August \_\_\_      Year 2022 \_\_\_

10. When will the project finish:      Month \_\_\_ August \_\_\_      Year \_\_\_ 2022 \_\_\_

11. Where will your project take place – address and postcode, if different from the contact address given:

\_\_\_ We will be based at Belper Meadows with activities taking place there and at other local locations. Belper Meadows Community Sports Club, Christ Church Meadows, The Triangle, Belper, DE56 1BA \_\_\_\_\_

12. How will you advertise the project and encourage involvement?

\_ We have a facebook page which advertised the project , we have been taking bookings for the last 2 weeks and are now at capacity.\_ We are operating a waiting list. \_\_\_\_\_

Please continue on a separate sheet if necessary

13. Do you work with any other groups or agencies? If so, please outline how you work together:

\_ Blend Youth Project who provide daily support throughout the project.

We work with a number of local sporting organisations:-

- Acclimatise,
- Belper Tennis Club,
- Belper Hockey Club,
- Belper Rugby Club,
- Belper Cricket Club,
- Belper Bike Barn,
- Derwent Valley Orienteers
- RS Coaching
- Derby Trailblazers
- Benefit Martial Arts and Fitness

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Please continue on a separate sheet if necessary

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14. How do you know that the project is needed?

\_Since the project began in 2021 every holiday activity programme has been over subscribed with a lengthy reserve list which is why in 2021 we delivered this to 80 young people and this year 2022 we saw 60 young people in Easter and 160 are booked in for the summer sessions. \_ \_ \_ \_ \_

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15. What benefits, skills and knowledge will participants gain from the project?

- Engagement in sports which they would not ordinarily have access to.
- Building Team work skills
- Developing fitness
- Making new friends
- Keeping away from screens
- Being Outdoors
- Diversionary activities which address potential anti social behaviour
- Possibility to further involvement in individual sports and clubs
- Identification of specific talents
- Increase mental and physical well being, self esteem and confidence.

Please continue on a separate sheet if necessary

16. How many people will benefit from the project/grant?          Directly 160 young people and their families\_ \_ \_ \_ \_

17. Who will benefit from the project/grant in Belper Parish?    -

- Local Sports clubs and businesses
- The community who will see young people occupied and engaging in positive activities
- Parents/carers who are able to work without needing childcare

Please continue on a separate sheet if necessary

18. How will they benefit from the project/grant

Local Sports Clubs and Businesses gain an income stream and potentially new members/customers. This will also provide opportunities for internal development of new coaches within the clubs.

Post Floods and Covid the community will be ensured that local sports providers will remain in operation.

Parents and carers will be able to go to work.

Please continue on a separate sheet if necessary

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19. Describe how the project/grant will benefit people with a Disabling Condition? \_ \_ \_ \_ \_

We have worked with the sports providers to ensure that all our activities are fully accessible. We have people registered with a wide range of disabling conditions. We have received very positive feedback from the parents of young people with disabling conditions and they have rebooked this year in the safe knowledge that their young people will be able to fully engage and enjoy the experience.

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20.A) Please confirm that you have carried out the Accessibility Training referred to in Section 10 of the notes below \_ \_ \_ \_ \_

Yes  
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\_ \_ \_ \_ \_  
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21. How will you show that your project/grant has made a difference? \_ \_ \_ \_ \_  
After each project we compile a monitoring and evaluation report which includes the many user feedback comments.

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22. How much will your project cost in total? : £\_ 25,000\_ \_ \_ \_ \_

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23. How much do you require from Belper Town Council? : £\_ 15,000\_ \_ \_ \_ \_

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24. Where will the rest of your funding come from – if applicable? £\_ \_10,000\_ \_ \_ \_ \_

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from Streetgames, HAF funding \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please continue on a separate sheet if necessary

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Price per young person for 5 days for 160 young people	Y	156.25

Please continue on a separate sheet if necessary

25. How is your project responding to climate change and the global climate emergency?

\_\_\_\_\_

Teaching young people how to ride bikes.  
 Each young person is given a re-fillable water bottle for use during the project  
 We have no plastic on site  
 We operate a zero waste policy, any food left over from lunch catering is given to the young people to take home.

26. What plans do you have for the project when funding ends?

\_\_\_\_\_

We will be continually submitting bids for funding to ensure the sustainability of the project \_\_\_\_\_

\_\_\_\_\_

Please continue on a separate sheet if necessary

27. How long has the organisation existed and how many Belper residents does it serve:



Copy of the organisations SAFEGUARDING CHILDREN AND YOUNG PEOPLE POLICY:

YES

Copy of the organisations FINANCIAL CONTROLS AND MANAGEMENT POLICY:

YES

Copy of the organisations EQUALITY AND DIVERSITY POLICY:

YES

If you are working towards these policies and/or require support please contact Belper Town Council as we may be able to assist.

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

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## **BELPER TOWN COUNCIL APPLICATION FOR SERVICE LEVEL AGREEMENT**

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 **Grant applications must be submitted prior to 1<sup>st</sup> October in the year prior to which funding is required, in order to be considered in the Council's annual budget.**
- 6 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 7 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 8 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
  - goes some way to filling in gaps in existing provision
  - is innovative and exciting
  - considers the needs of disadvantaged individuals and groups

- takes positive steps to promote a healthy environment
  - promotes equality of opportunity and access for all
- 9 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 10 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its work and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:  
Carry out the training – <http://www.accessiblebelper.org/video.html>  
Complete the business questionnaire – <http://www.accessiblebelper.org/questions.html>
- 11 The Council will not normally
- support applications from organisations which then go on to make donations to other charities and groups
  - give more than one grant in any one year to the same organisation
  - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 12 **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**
- 12 **Reports will be required by 31 March following the payment made during the financial year. If the agreement is for more than 1 year each subsequent year a report will need to be sent into the Council's Clerk by 31 October for review by the Council.**