

**From:** [clerk](#)  
**To:** [Ben Bellamy](#); [Carol Angharad](#); [Dick Watson](#); [Emma Monkman](#); [Fay Atkinson](#); [John Porter](#); [Jyoti Wilkinson](#); [Katie Harris](#); [Luke Ploughman](#); [Mark Oldfield](#); [Mary Dwyer](#); [Neil Ploughman](#); [Richard Cannon](#); [Rosie Hale](#); [Ruth Bellamy](#); [Simon Mallett](#)  
**Subject:** Accounts Software - Decision  
**Date:** 06 May 2020 12:45:00  
**Attachments:** [Review of Finance Software.pdf](#)  
**Importance:** High

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Dear Members,

It has been brought to my attention that the accounts package was due for renewal on **11 April** this year.

Sabrina has been working on a report for different accounts software packages since February as it was mentioned at the Finance meeting.

Please find attached a report which Sabrina has produced based on the system package she recommends the Council use going forward and I agree with her opinion.

**The current software is a cost of £498.00 per year**

**The software recommended costs £516.00 per year.**

I have not had opportunity to get this on this months agenda but it will be on in June could we please agree the additional cost of £18.00 for Scribe and ratify this at the June Council meeting. (I am aware decisions should not be made by email however this situation requires attention immediately due to the contract lapsing).

It would also make sense to do this now as they offer a cloud based system whereas the current package is desktop only and is causing issues surrounding accessing it at times.

**Decision required:**

**To purchase Scribe at an additional cost of £18.00per annum Agree/Disagree**

Kind Regards

Emma Smith  
Town Clerk  
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