

BELPER TOWN COUNCIL

APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Belper Community Hall ((Registered Charity No 1078761))

2. NAME and ADDRESS of CONTACT: Ann-Marie McMillan - 12 Pottery Close, Belper Derbyshire.
DE560HU

3. POSITION in ORGANISATION: Chairperson (since 2019)

4. TELEPHONE Daytime: 07866 484550 Evenings: Same as Day

5. EMAIL: belpercommunityhall@gmail.com

6. Briefly Outline what the current activities of your group are: Belper Community Hall is a single story building with a wooden sprung dance floor leased from Derbyshire Council..

To provide space for a wide range of Community Activities for families, organised groups and local business. It is booked on an hourly basis for weekly groups including

- Twistin Tots - Music and Movement
- Derbyshire Toy Library Family & Carers Stay & Play
- Folk Frenzy Country Dancing
- Line Dancing & Modern Dancing Classes
- Martial Arts Classes * 2
- Fitness Classes * 3
- Tai Chi & Pilates

Other regular uses include:-

- Childrens Parties
- Family Celebrations including Weddings & Christenings
- Meetings / Training
- Concerts / Live & Local (Arts)
- Tea Dances
- Information Events eg Transition Belper Apple Day - Belper Arts Festival Venue

7. How many people are currently involved in the running of your group?

Employed full-time worker Volunteers 7 Trustees and additional 4 Volunteers

Employed part-time worker Members 0

Support or external worker Informal helpers 0

Committee Members Others 9 Trustees

8. What will the grant be used for, how are you going to do it and where? To dig away soil and extend width of concrete path adjacent to Belper Community Hall Ramp / Emergency Exit to enable Wheelchairs / Mobility Scooters, Prams Pushchairs and Wheelbarrows accessibility get to rear of Belper Community Hall - Soil with redistribute to flower beds to be developed in Phase II ((No Dig Beds and Raised Beds/ Planting) at rear and grass to have gently gradient landscaped in accordance to regulations so that additional handrails are not required along path.

As the access to hall is restricted due to narrow drive and businesses at entry of drive need regular access for Yoga Classes and Physiotherapist Appointments the concrete and building materials will have to be collected and mixed on site by our Local Belper based contractor Handyman Lee ..

9. When will the project start: Month May Year 2023

10. When will the project finish: Month May Year 2023

11. Where will your project take place – address and postcode, if different from the contact address given:

Belper Community Hall Bridge St, Belper DE56 1BA

12. How will you advertise the project and encourage involvement? We will advertise on our Website and Social Media - Promote with Hall Bookings Documentation - Submit Press releases for inclusion in local publications and newsletters

13. Do you work with any other groups or agencies? If so, please outline how you work together:

- We seek advice and receive bulletins from Rural Community Council and we network with other local venues in our locality including Number 28, Strutts Community Centre and neighboring Parishes Kilburn and Sawmills..
- We are members of Amber Valley Council for Volunteers - Liaise with Volunteer Coordinator & Grants Officer.
- Liaise with Belper Town Council over Live & Local Promotions

14. How do you know that the project is needed? We listened to feedback from Siobhan C Fennell, & Carole Sayers (Former accessibility Belper Board Members), Transition Belper as families with Buggies Prams and disabled individuals at previous Apple Day Event 16th October re restricted access to back of hall and side garden space.

15. How many people will benefit from the project/grant? In excess of 500.. - as Groups and Families - Businesses hiring hall accessing Belper Hall for events or Family Events rental.

16. Who will benefit from the project/grant in Belper Parish? The majority of families, groups and facilitators of businesses / Groups that rent Belper Community Hall are from the Belper area or travel to Belper to provide their services to the community of Belper e.g Dans Dancing Devils travels from Macclesfield and Barry Clinton travels from Ashbourne to deliver Tai Chi Classes.

17.How will they benefit from the project/grant?

- Safer access to outside area where we currently have broken areas of concrete currently on path we are wanting to develop for access for ALL
- We will be able to develop the rear garden to have an area for raised flower planting (Phase II) which will be accessible to disabled / limited ability. We will advertise to local families who do not have their own gardens who can join volunteer gardening group to develop the area and participate in growing vegetables and fruit. We already have 3 trees as part of the Community Orchard Scheme. We can also attract individuals interested in Composting Scheme..
- We plan to develop a Mud Kitchen and outdoor activity space so users of Derbyshire Toy Libraries can play outside and be at one with Nature developing a Bug Hotel - Bird Watching - Forest School Activities in a safe location and Parents and carers will be able to take buggies and prams whilst they participate
- Folk Frenzy and Tai Chi Classes can access rear garden area for delivery of class in open in fine weather or Early Morning Classes which we hope to target once work completed.

18.Describe how the project/grant will benefit people with a Disabling Condition? -

The back area of Belper Community Hall will be fully accessible to individuals with wheelchairs and mobility scooters and or prams and pushchairs which it is not at present.. See Attached Photos

19.A) Please confirm that you have carried out the Accessibility Training referred to in Section 9 of the notes below

- Carol Sayers is a Trustee of Belper Community Hall and we have researched accessibility online too.

B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below - Unable to gain access

20. How will you show that your project/grant has made a difference?

- Increased number of individuals with wheelchairs and Buggies accessing outside events & activities
- Positive feedback from users and will produce a questionnaire i.e Transition Belper for events such as Apple Day
- We will have been able to host / or receive enquiries & bookings from groups to book the rear garden area of other events eg Arts Festival and gazebos, this generating more income for our community Hall /Charity..

21. How much will your project cost in total? : £ 1400.00

22. How much do you require from Belper Town Council? : £1400.00

23. Where will the rest of your funding come from – if applicable? £ N/A

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Materials - Handyman Lee Quote attached	Y	700.00
Labour - Handyman Lee Quote attached	Y	700.00
		£1400.00

- 24. How is your project responding to climate change and the global climate emergency? - Encouraging Community Gardening Groups to Utilise Outside Space for Gardening for Fruit & Vegetables
- We compost waste where possible possible from Belper Community Hall Kitchen when refreshments are prepared - Also we compost leaves from trees surrounding Belper Community Hall

- We have swapped strip lights in Hall to LED Light Fittings and Fitted PIR movement detectors in Cloakroom and Toilet Areas.
- We are installing a remote thermostat system so we can control heating more effectively.
- We keep curtains closed where possible to retain heat in hall
- Boilers are serviced regularly according to regulations.
- We are awaiting confirmation from Amber Valley Council if we can replace existing windows with double glazing as a number of them have rotten frames which have been temporarily filled with filler when we underwent external painting in 2022.

25. How long has the organisation existed and how many Belper residents does it serve:

Belper Community Hall is over 70 years Old, it was originally gifted to Families of Belper

- The Current Trustees were elected in 2019 and I have signed a 25 Year Full Repair Lease on -
- The Hall itself is over 70 years Old
- Behalf of Trustees with Derbyshire County Council, back dated to 2021_

26. Explain why this project cannot be funded from your own funds:

- We have a full repair lease with Derbyshire County Council - The funds that we have are ring fenced for some essential maintenance / remedial work that needs to be carried out on the hall including replacement of rotten wooden window frames and panels of exit doors.. We also need to make additional repairs to the roof as we have experienced leaks during recent showers.

27. Please state your group/organisation finances for the last financial year:

Accounts date Month Year April 2021 - March 2022 Total (gross) income - £ 23227.00

Total expenditure - £ 24604.00

Surplus/deficit at year end - £ -1377..00

Unrestricted Savings/Reserves - £

Restricted Savings/Reserves? - £ 8000.00

If you have restricted reserves – please explain what they are restricted for:

If we ran into difficulties at the Belper Community Hall, we anticipate costs needed with associated Bills and running Costs

Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

Enclosed:

Copy of the latest published ACCOUNTS: YES NO Copy of the organisations -

See Charity Commission Attachments CONSTITUTION: YES

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed _Ann-Marie McMillan Dated 7th March 2023

BELPER TOWN COUNCIL APPLICATION FOR SMALL ONE OFF GRANT

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted

where the proposals show a distinct benefit to the residents of the town.

- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
- goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all
- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:
- Carry out the training – <https://youtu.be/RSmgdKZ6eU0>
- Complete the business questionnaire – <https://docs.google.com/forms/d/e/1FAIpQLSexquGwTB5UNwWyI7Pt9DT4ecOhJQNZLmF3eAxOM5USKVZksg/viewform> - NB : I could not open file
- 10 Please complete the SLA grant form if your application is for one of the below:
- fund general running costs of organisations
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 11 All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**