

Agenda Item No. 20

BELPER TOWN COUNCIL – 14 July 2020

CLERKS REPORT

REPORT OF THE TOWN CLERK

- a) **Bus Shelter near Strutt Arms, Derby Road, Milford**  
The bus shelter will be installed week commencing 13 July.
- b) **Handrail at Milford**  
Price received from Clayton Engineering, Cllr B Bellamy asked me to obtain a comparable quote from HSL construction this was requested in February, and then chased up again on 4 May – Quote received totalling £4,864.00. Claytons Quote – 2,482.50  
*Recommendation - Council to approve Claytons Engineering to install Handrail.*
- c) **Canoe Pass installation**  
Spoke to AVBC about the installation and they have stated they are awaiting new quotes as the ones they have received are out of date – they will come back to me once this information has been received.
- d) **St John's carpark barrier**  
Newgate will remove the barrier at a cost of £633.00 they will then assess and give a price for buying this back. Which I will bring back to FC.
- e) **Land at Milford**  
Letter sent to Highways England on 2 March 2020 asking if the Town Council could take on the land, no response received to date followed up again on 23 June.
- f) **Portable Banners for Councillors**  
Clerk and Cllr Harris still to action – budget of £150.00
- g) **Potential additional allotment sites**  
Cllr Angharad to investigate further and feedback information to Facilities, Environment and Local Economy Committee.
- h) **Shared carparking**  
Clerk and Cllr Monkman have met with Belper Town Football Club  
Clerk to re-arrange meeting with Belper Meadows Community Sports Club – COVID-19 prevented the previously arranged meeting.
- i) **CCTV**  
Contacted AVBC in November about the purchase of the CCTV unit at a cost of £2,500 awaiting AVBC to send information/invoice regarding the purchase. Chased up again 2 June.
- j) **Orchard Tree Planting**  
Due to take place in autumn in terms of the structure planting initially.
- k) **OITH Licence for bench on Mount Pleasant Drive**  
Application sent into DCC September 2019 chased up again on 8 January – public notice by DCC has now been actioned and if no objections are received the licence will be issued after 28 days.
- l) **100 year Centenary Board**  
Outdoor Team are in the process of producing the board, Assistant Town Clerk has a record of all names to get sign written onto the board upon completion.
- m) **Renewal of Monthly Market Boards and Banners**  
Awaiting information from Working group on the wording for these boards and banners
- n) **Adult Safeguarding Training Course**  
Cancelled due to COVID-19 will arrange an alternative date.

- o) **DALC Essential Councillor Training**  
Cancelled due to COVID-19 will arrange an alternative date – Zoom virtual course is being arranged dates to be provided by Cllr Oldfield.
- p) **Trade Union Recognition – Unison**  
Awaiting information from Derbyshire branch regarding how to do this.
- q) **Pinglewick Site**  
The site is dangerous for our outdoor team to maintain with our current equipment.
- r) **Belper South Vacancy**  
An election has been called regarding this vacancy. Unfortunately, due to Covid-19, a date for the Belper By-Election cannot be set by AVBC. Government have postponed all elections for this year.
- s) **AVBC Local Plan – Sustainability Appraisal Scope**  
This consultation is just for information only. BTC does not have to submit any comments.
- t) **Tree Removal at Chuckle Butties**  
AVBC were notified that a tree had been taken down. AVBC have written to the landowner and are awaiting a reply. The tree was not covered by a Tree Preservation Order but it was within a conservation area so the landowner should have served 6 weeks notice of intent to remove.
- u) **Drop Kerb at Forge Steps, Makeney Road**  
Further to your e-mail below our highway inspector advises the dropped kerb was created to eliminate the back fall onto the low stone step, following complaints of water from the footway going down the steps. This has been in situ for many years without issue. The steps could not be altered as they are not Derbyshire County Council's maintenance responsibility and are bound by conservation area regulations. The inspector reports the dropped kerbs have an upstanding on them which should be sufficient to prevent water ingress from the carriageway under all normal circumstances, especially as the highway maintenance section have had the carriageway gullies and the channels swept. The area will continue to be monitored during heavy rainfall, and residents can request sandbags if required under exceptional conditions.
- v) **Re-opening of the Council Offices**  
Proposal from September a Perspex screen to be installed for the reception desk to protect members of the public and staff at a cost of £160. The office hours will remain the same 9.30 until 12.30 Mon-Fri. One member of staff will be in the office during office opening times each day along with the apprentice who works Wednesday to Friday at Belper.
- w) **750<sup>th</sup> Chapel Anniversary – The Machinery Art Installation**  
Facilities, Environment and Local Economy Committee have resolved to cancel the installation and run with a smaller celebration.
- x) **Lights on the Geese Sculpture Roundabout**  
Electrician has been called to look at the current situation regarding the lights and the feed of electric. If this can not be resolved commercial solar lighting will be looked into.

Emma Smith

Town Clerk