

BELPER TOWN COUNCIL

APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Dormouse Books CIC

2. NAME and ADDRESS of CONTACT: Stephanie Limb
Dormouse Books, 36 Market Place, Belper, DE56 1FZ

3. POSITION in ORGANISATION: Director

4. TELEPHONE Daytime: 0797-141-9899 Evenings: _____

5. EMAIL: stephanie@dormousebooks.com

6. Briefly Outline what the current activities of your group are: _____

~~Dormouse Books, a new independent book shop on the Market Place is a CIC (a non-profit organisation) with the aim of any profits going to gifting books to children and running free literary events. The CIC is run by the directors, Tracy Beardmore and Stephanie Limb.~~

~~Our project is about bringing literature into the heart of the community that we aim to serve, so that means putting community at the centre of everything = with accessibility at the forefront, from the location, to the cost of events (which are entirely free). Cultural capital should not depend on financial capital and we aim to broaden participation in literary events. We've already hosted three events with a variety of writers (with a national platform): Joanna Walsh, Matthew Welton, Lila Matsumoto, Caspar Salmon, Polly Barton and Thomas Legendre. Our events have been a mixture of poetry, fiction, nonfiction and children's books. Some of the publishers we've worked with include Fitzcarraldo Editions; Verso; Prototype; Carcanet; Nosy Crow; and Valley Press.~~

7. How many people are currently involved in the running of your group?

Employed full-time worker

Volunteers

Employed part-time worker

Members

Support or external worker

Informal helpers

Committee Members

Others (please state)

8. What will the grant be used for, how are you going to do it and where? -----

The money would go towards the cost of hiring the event space and wages for staff to run the events. The events will be ongoing from June this year. We will be using the event space at Reunion Deli and using The Lion Hotel to house the writers.

Literary events, can be exclusionary across many lines, but the most prominent way this manifests is in terms of class.

Big national names don't often visit towns like Belper. We aim for open, free and accessible spaces for book-lovers and creatives, bringing literature to people who often don't have access.

Please continue on a separate sheet if necessary

9. When will the project start: Month June Year 2023

10. When will the project finish: Month June Year 2024

11. Where will your project take place – address and postcode, if different from the contact address given:

Dormouse Books
36 Market Place
Belper
DE56 1FZ

12. How will you advertise the project and encourage involvement?

Through the shop, our social media accounts and website, through flyers in other local shops (including Reunion, the host venue). We will also publicise to local book groups and through our own mailing list, and where appropriate, local schools

Please continue on a separate sheet if necessary

13. Do you work with any other groups or agencies? If so, please outline how you work together:

Please continue on a separate sheet if necessary

14. How do you know that the project is needed?

~~We know the community are craving these types of events. The ones that we have already~~
put on have been well attended. People come into the shop and ask for author events and
book groups because they want to talk about books with other members of the community.
~~At our most recent event a few attendees commented on how great it was to hear a writer~~
read their own work and that the last chance they had of experiencing this was when they
were in primary school.

Please continue on a separate sheet if necessary

15. How many people will benefit from the project/grant? 100

16. Who will benefit from the project/grant in Belper Parish? -----

Readers, local businesses (especially Reunion and The Lion Hotel), local writers

Please continue on a separate sheet if necessary

17. How will they benefit from the project/grant? -----

Our aims are to support and promote reading for pleasure for all; create a neutral space for discourse
~~and dialogue; promote intercultural fluency and stronger communities - aiding the economic~~
regeneration of the area through cultural regeneration; enhancing civic pride and dispelling
stereotypes by creating positive discussion and PR about Belper - locally, regionally, nationally;
~~drawing attention to Belper's distinct historical and cultural offerings;~~
reflecting the cultural sensibilities of the district's diverse population in its entirety
and reflecting the changing face of contemporary Britain.

Please continue on a separate sheet if necessary

18. Describe how the project/grant will benefit people with a Disabling Condition? -----

Reunion Deli is an accessible space and is wheelchair friendly. By providing cultural events in the
town, people with a disabling condition, who can not travel in to Derby or Nottingham to attend
readings will have access to readings and meeting authors.

19.A) Please confirm that you have carried out the Accessibility Training referred to in Section
9 of the notes below

yes

B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below

yes

20. How will you show that your project/grant has made a difference? -----

We will gauge if there is an increase in participation throughout the programme of events.
We will gather feedback from our customers, and attendees through surveys.

21. How much will your project cost in total? : £ 600 per event -----

22. How much do you require from Belper Town Council? : £ £250 -----

23. Where will the rest of your funding come from – if applicable? £ -----

Other grant funding, our surplus (money we make above running costs in the shop)

Please continue on a separate sheet if necessary

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Event space hire and refreshments		£250
Wages £12 per hour for 10 hours		£120
travel costs x 2 writers per event		£200
advertising		£30

Please continue on a separate sheet if necessary

24. How is your project responding to climate change and the global climate emergency?

25. How long has the organisation existed and how many Belper residents does it serve:

 Since May 2022. We have served 100s of local residents and worked with local schools

 to provide free events, books and vouchers too.

Please continue on a separate sheet if necessary

26. Explain why this project cannot be funded from your own funds:

 We have finite resources and are in our first year of operation.

Please continue on a separate sheet if necessary

27. Please state your group/organisation finances for the last financial year:

Accounts date	Month	April	Year	2023
Total (gross) income	- £	50000		
Total expenditure	- £	49500		
Surplus/deficit at year end	- £	500		
Unrestricted Savings/Reserves	- £	0		
Restricted Savings/Reserves?	- £	0		

If you have restricted reserves – please explain what they are restricted for:

Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

Enclosed:

Copy of the latest published ACCOUNTS:

YES

NO

Copy of the organisations CONSTITUTION:

YES

NO

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed Stephanie Limb

Dated 24.04.2023

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
 - goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all
- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:
Carry out the training – <https://youtu.be/RSmgdKZ6eU0>
Complete the business questionnaire – <https://docs.google.com/forms/d/e/1FAIpQLSexquGwTB5UNwWyI7Pt9DT4ecOhJQNZLmF3eAxOM5USKVZksq/viewform>
- 10 Please complete the SLA grant form if your application is for one of the below:
 - fund general running costs of organisations
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council

- 11 All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**