

BELPER TOWN COUNCIL

APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Milford Community GreenSpace

2. NAME and ADDRESS of CONTACT: Dr David J Moreton

Chevin Brae, Morrells Lane, Chevin Road, Milford, Belper, Derbyshire. DE56 0QH

3. POSITION in ORGANISATION: Secretary

4. TELEPHONE Daytime: 07778 004374 Evenings: 01332 843553

5. EMAIL: davidmoretonchevinbrae@gmail.com

6. Briefly Outline what the current activities of your group are: Milford Community GreenSpace was set up in July 2020 when parent of Milford Primary School pupils Kate Tuck rented an abandoned allotment in Milford with the aim of turning it into a green space for the school to use, since all the pupils had was a tarmac playground. Following a huge community effort to clear the original plot, a second allotment was taken on in September 2021 and this also cleared. Over the period the two plots have been transformed. We now have a sensory maze, fire pit, chicken coop and 3 chickens, composting toilet, 3 raised vegetable beds, children's story telling area, children's mud kitchen, den building area, 7 fruit trees, native tree hedge boundary, wigwam, wildflower garden, seating bench, picnic bench, small storage shed, network of chipped bark and gravel paths and entrance ladder. Forest Schools are now run weekly and Milford Primary and Maple View School uses the GreenSpace weekly for outdoor learning (with additional play sessions during the holidays, open to all children, not just Milford School pupils) where the children can make the most of all the facilities described and learn about the environment and where food comes from. All the manpower to construct everything on site was voluntary, and everything is brought to the site by hand up 3 flights of steps (Church Steps). Volunteers meet every Sunday & Monday to work on the GreenSpace and over the two years since we began a real sense of community between the volunteers has developed. We have also started holding community events on site, such as a Christmas gathering last December. See [website](#) for more.

7. How many people are currently involved in the running of your group?

Employed full-time worker

Volunteers 15 - 20

Employed part-time worker

Members

Support or external worker

Informal helpers

Committee Members 3

Others (please state)

8. What will the grant be used for, how are you going to do it and where? Please continue on a separate sheet if necessary

We have recently received a grant from Derbyshire County Council (DCC) for a new 8ft x 10ft storage shed, since as we have expanded the activities on offer for the GreenSpace users, we have run out of space in the existing storage areas. We would also like to offer more activities to the community as a whole, which this shed will provide. Originally our grant submission to DCC was for a shed, shelving, eaves extensions and water butts and came to £1000. Unfortunately, between the time we submitted our bid to DCC and the time we received the grant, costs had increased substantially and the £1000 no longer covers the raw materials for the eaves extensions (£71) or internal shelving (£238). So our grant submission would cover this – i.e. **£309**.

Our plan in the next couple of months is to level the site for the shed, lay a slab base (slabs have been donated by villagers) and erect the shed. With the grant we will then buy the raw materials for the eaves extensions and shelves (wood, roofing felt, studwork, brackets) and two of the parents who are good carpenters would construct and install the shelves and eave extensions from these raw materials.

9. When will the project start: Month August Year 2022

10. When will the project finish: The works should be completed by the end of September 2022.

11. Where will your project take place – address and postcode, if different from the contact address given: Milford Community GreenSpace, the allotments above Holy Trinity Church off Church Steps, Milford, Belper DE56 0RA.

12. How will you advertise the project and encourage involvement?
This will be through our existing channels. That is, our periodic newsletters on the Milford & Makeney website ([here](#) for September 2021, [here](#) for November 2021, [here](#) for February 2022 and [here](#) for July 2022), our [website](#), our Facebook page, the Milford Primary School Facebook page, the posters up on the noticeboard outside the school, the posters up by the stepladder entrance to the GreenSpace itself, word of mouth via the Forest School and the parents, pupils and teachers at

Milford Primary School.

13. Do you work with any other groups or agencies? If so, please outline how you work together:

Since it started in July 2020, The Milford Community GreenSpace community group has worked with Belper Town Council (BTC), Derbyshire County Council, Amber Valley Borough Council (AVBC), East Midlands in Bloom (The Royal Horticultural Society), the Woodland Trust and The Royal Forestry Society. In October 2020 we bought materials with a £389 grant provided by BTC to allow us to construct a sturdy entrance ladder and a 30 metre post and wire boundary fence. In December 2020 BTC also provided a £122 grant for us to buy 6 fruit trees for the site, which were planted with the help of the Milford school children. In April 2021 we obtained a grant from BTC of £2222. This has allowed us to build a large chicken coop, buy 3 hens, build a fire pit, strengthen raised vegetable beds and build a sensory maze. In May 2022 we obtained a £1000 grant from Derbyshire County Council for a new 8ft x 10ft storage shed, plus water butts. Over the past two years we have arranged for Amber Valley Borough Council to take away three lorry loads of rubbish as the volunteers have unearthed and collected it from the GreenSpace site. In 2021 we worked with The Royal Forestry Society to give us advice regarding the Fire Pit layout and safety and regarding the planting mix and density of the proposed native hedge to be planted along the line of the boundary fence. In February 2022 The Woodland Trust provided us with 140 hedge plant whips to create this hedge. In May 2022 we obtained a £241 grant for a large picnic bench from East Midlands in Bloom (Royal Horticultural Society).

Please continue on a separate

sheet if necessary

14. How do you know that the project is needed?

The project is a new storage facility on Milford Community GreenSpace. This will be an 8ft x 10ft wooden shed with shelving inside, large eaves and cloak hooks on the outside, and two water butts. The GreenSpace is already established and successful (see section 6 above) but in a way has been a victim of its own success. We have a small existing shed containing mainly equipment for the Forest School sessions for the children, materials to look after the chickens and seeds, but there is no more room. We would dearly like to broaden the experience for the children by having more equipment for them. Meanwhile we have an additional fibreglass shelter for garden tools, but this is overflowing too. We would like to run more general community events, but we need more storage room for these too. Over half of our tools are stored under the trees and a rotovator donated by a resident was ruined by being filled with water because it was outside due to lack of storage room. The children also have no space to hang up their coats. The new shed will replace the fibreglass shelter. School equipment will be transferred to it and there will be room for much more. Meanwhile the garden tools will be put in the existing shed, and all should fit inside. The shelves will allow us to neatly store a wide variety of equipment and make it easily accessible. The eaves on the new shed should allow the children to shelter from the rain, and the cloak hooks allow them to hang up

their coats while they are being active. People attending general community events will be able to hang their coats up too, and we will be able to store equipment for these events such as fold up tables and chairs. There is no piped water to the site so tending to our vegetables, fruit, chickens & flowers is difficult in the summer because water has to be brought in. We plan to install an underground tank a winter spring can drain into, but all extra water storage and collection facilities are very welcome and the water butts will provide additional on-site environmentally friendly water for our use.

Please continue on a separate

sheet if necessary

15. How many people will benefit from the project/grant? The 102 pupils of the school, their parents/guardians and the 880 residents of Milford (some of the Milford School children come from Belper). In addition, Forest School lessons are now being given to children from Maple View School in Mackworth, Derby.

16. Who will benefit from the project/grant in Belper Parish? See above.

Please continue on a separate

sheet if necessary

17. How will they benefit? This is laid out in section 14.

Please continue on a separate

sheet if necessary

18. How will you show that your project/grant has made a difference?

When Forest School sessions can take place in all weathers because of the extended eaves and coat pegs, not just while it's dry and cool; when children are able to independently access and return resources they require from the new shed; when we can have learning resources stored under the extended eaves so all local children using the GreenSpace can access them; when we get better yields from our vegetables due to the water butt providing water; when the variety of activities offered to the children and the wider community becomes broader due to the extra storage space.

20. How much will your project cost in total? : £ 1309

21. How much do you require from Belper Town Council? : £309

22. Where will the rest of your funding come from – if applicable? The shed has been bought using a £1000 grant from Derbyshire County Council, this will also cover two water butts and vermiculite for a green roof. The drain pipes for the water butts and concrete slabs for the base have been donated for free by Milford residents. Labour (level the site for the shed, lay the slab base, erect the shed, construct and install the shelves and eave extensions from the raw materials) will be free and come from the volunteers.

sheet if necessary

Please continue on a separate

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
18" Eaves extensions raw materials (Wood (OSB) 11mm x 1200mm x 2440mm, £29; Studwork 38mm x 63mm x 3000mm, 3 x £6; Roofing felt, £24)	N – will buy raw materials from Wickes	71
Wood for 4 shelves on each of three inner sides of the shed, (plywood 18mm x 1220mm x 2440mm 3 x £45, brackets for these shelves (2 packs, 2 x £15.48) sufficient studwork (38mm x 63mm x 3000mm, 12 x £6).	N – will buy raw materials from Wickes , brackets from Tool Station	238

Please continue on a separate

sheet if necessary

23. How is your project responding to climate change and the global climate emergency?

Collecting the water from the shed roof is considerably more environmentally friendly than using mains water and would guard against likely extremes in climate (summer droughts) to keep our fruit and vegetables watered.

24. How long has the organisation existed and how many Belper residents does it serve:

The Milford Community Green Space Group has existed since July 2020. All 880 Milford residents, the 102 pupils at the school and their parents/guardians (half of whom come from Belper, not Milford).

Please continue on a separate

sheet if necessary

25. Explain why this project cannot be funded from your own funds:

We have no constant income stream. Most of our income comes from grants, although these are ad-hoc and are ring-fenced for specific projects, not a constant. We do have some small income from running Forest Schools in the school holidays, but it is very variable and not guaranteed. Although we have £ 821 in our account, £300 is planned to go on our onsite water storage tank, which is residual from the £2222 granted to us by BTC in April 2021 and part of the project laid out in the grant request but we've still not spent. We wish to install the tank as soon as we've completed the shed project. £125 is planned for the water butts (£68) for one half of the shed and vermiculite (£57) for a green roof for the other half. This is residual from the £1000 granted to us by Derbyshire County Council in May 2022 and part of the project laid out in the grant request but we've still not spent. We also need to find £120 for our annual insurance, £125 on annual chicken feed and £30 on annual allotment rent. This will leave us with little else.

BELPER TOWN COUNCIL OFF GRANT

APPLICATION FOR SMALL ONE

1. Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives.
2. The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
3. Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
4. **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
5. The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
6. Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
7. Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
 - goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all

8. Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
9. Please complete the SLA grant form if your application is for one of the below:
 - fund general running costs of organisations
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council
10. **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council.**