

BELPER TOWN COUNCIL

APPLICATION FOR SERVICE LEVEL AGREEMENT

1. NAME of ORGANISATION: 1625 Outreach (Change, Grow, Live)

2. NAME and ADDRESS of CONTACT:

Lauren Stewart (Service Manager)
1625 Outreach (Change, Grow, Live)
Suite 101 – Thomas Henry House
1-5 Church Street
Ripley
Derbyshire

3. POSITION in ORGANISATION: Lauren Stewart – Service Manager

4. TELEPHONE Daytime: _____ Evenings: _____

5. EMAIL: lauren.stewart@cgl.org.uk or 1625outreach@cgl.org.uk

6. Briefly Outline what the current activities of your group are:

The project works across Derbyshire County providing information and support to young people and young adults (those aged 16-25) in the interest of reducing substance related harms. We provide a range of interventions, which involve working in the local community in an outreach capacity, providing support to the night time economy, working with students in the education setting and supporting those attending community and private events (such as festivals, pride etc). For more information please see www.changegrowlive.org/1625-outreach

7. How many people are currently involved in the running of your group?

Employed full-time worker	3 (county wide)	Volunteers	12 (county wide)
Employed part-time worker	1 (county wide)	Members	<input type="text"/>
Support or external worker	<input type="text"/>	Informal helpers	<input type="text"/>
Committee Members	<input type="text"/>	Others (please state)	

As part of a national charity, we also have a wide social infrastructure which incorporates functions such as HR, Marketing, Facilities Management, Senior Leadership, etc.

8. What will the grant be used for, how are you going to do it and where?

At present 1625 Outreach provides interventions across the area, which averages 1 (3 hour) outreach session per fortnight, we also have the capacity to support the local education providers in the area (The Belper School as an example, working with students in year 11+) using our existing funding. This current work is funded by Derbyshire's Police and Crime Commissioner, in partnership with Derbyshire County Council. The grant would be used to fund additional outreach interventions in the Belper area, which would vary between support within the community on a detached outreach basis, and support with the night-time economy, depending on need (generally associated with the time of year for example). This would increase the presence of the service in the area to an additional 3 hour session per fortnight, which would effectively mean that young people in the Belper area would be able to access interventions weekly, opposed to fortnightly (x2 sessions funded by DPCC and x2 sessions funded by BTC – monthly). The grant would be used to fund this additional work by paying for staffing and additional resources as well as supporting more effective partnership working with local agencies, to better support the young residents of Belper. The work will take place on an outreach basis, meaning there will be no fixed location for this work, our worker would work alongside a volunteer to be active within the community, targeting areas of concern. An example at present is active work at Belper skate park, within the memorial gardens, Belper 'beach', and within the town centre as part of the night time economy. The work is needs led and targets young people/young adults in the areas they are most likely to be meeting and gathering. We identify areas of concern using local connections and intelligence, which is led by young people, residents within the community, police and community safety, and other supportive agencies such as Blend.

9. When will the project start: 1st April 2022

10. When will the project finish: 30th September 2022

11. Where will your project take place – address and postcode, if different from the contact address given:

Community based outreach in areas of concern across Belper.

12. How will you advertise the project and encourage involvement?

Given that the project has already been in place across the county since October 2018 we already have a positive and strong reputation across the area. We were birthed in Belper, working collaboratively with 'The Drop Inn' and subsequently have a good relationship with the young people in the area. We already host one outreach session per fortnight in the Belper area which is currently funded by Derbyshire's Police and Crime Commissioner as a County wide project, therefore our plans would be to increase this to a weekly session, encouraging young people to engage with us more frequently, and targeting new engagement via word of mouth across young people. We already have a strong presence on social media, and would plan to work alongside existing provisions and providers, such as Blend with whom we already have an established and positive relationship with. Additionally given that we have positive connections with event organisers in the area (Belper Pride, Belper Meadow Sports Club) we would continue to build on these community relationships to further engage with young people. We will additionally be seeking to establish connections with Belper School to create a holistic approach to engagement, again encouraging young people to engage with the project. This is an approach we use in many other areas, and having a more frequent presence within the area would support this process.

13. Do you work with any other groups or agencies? If so, please outline how you work together:

In the Belper area we work closely with Blend, providing collaborative detached outreach across the Belper area. Additionally, we have connections as mentioned above with the organisers of Belper Pride as well as Belper Meadows Sports Club. Previously we were based within 'The Drop Inn' whilst this youth provision is no longer active, we still have connections with community and the young people who supported the delivery of this project.

14. How do you know that the project is needed?

We have worked in the Belper area for the last 3 years (except for our contract variations of the course of covid restrictions/'lockdowns'), providing outreach in the community fortnightly as part of our planned outreach activities, we therefore have developed a good understanding of the needs and behaviours of young people in the area throughout our work. During a typical outreach session in Belper in the recent months, we can engage with around 15 young people per session whilst facilitating community-based outreach, and upwards of 30 young adults whilst facilitating night time economy activities. Feedback and engagement with young people/young adults suggests there is substance use present, particularly Alcohol & Cannabis use, as well as some cocaine, nitrous oxide, synthetic cannabinoids, MDMA (Ecstasy) and Ketamine use amongst this particular age range (16 to 25's).

15. What benefits, skills and knowledge will participants gain from the project?

Young people and young adults in Belper will be supported to increase their knowledge of the issues, harms and risks associated with substance use. The project aims to reduce the likelihood of experimental/recreational substance use becoming that of a problematic nature. The project also supports young people in making more informed choices, with a view to them developing knowledge, strategies and an awareness of the mechanisms available to be safer, both in relation to substance use and the associated risk taking behaviours that may be present. This also includes support around sexual health, physical and emotional wellbeing, safeguarding, and onward referral/signposting where required, an example of this may be access to Derbyshire's Sexual Health C-Card scheme.

16. How many people will benefit from the project/grant?

Approx. upwards of 180 directly supported by the project.

17. Who will benefit from the project/grant in Belper Parish?

In the first instance it will be young people/young adults (aged 16-25) who will benefit from the project, however from experience we note that the project has a 'ripple' effect, which can reduce things like anti-social behaviour, which therefore benefits the Belper community and its residents indirectly. Additionally the project has had benefits in other areas, promoting better engagement with the education sector, those planning private and community based events, the night time economy, as well as developing better relations between young people, the community and agencies such as Derbyshire Police and the local community safety partnership.

18. How will they benefit from the project/grant?

Giving young people and young adults to right knowledge and skills empowers young people to make more informed choices and decisions. This can have a positive impact on other aspects of their life away from the realms of substance use, such as impacts on relationships, education, employment etc. In the first instance though, by equipping young people with the knowledge to keep themselves and their peers safe, the project has the

ability to prevent things like fatalities, or other serious life implications.

19. Describe how the project/grant will benefit people with a Disabling Condition?

Whilst the project doesn't directly work with those with disabling conditions, we do have workers with specialist engagement skills, for example working with young people with learning difficulties.

20. A) Please confirm that you have carried out the Accessibility Training referred to in Section 10 of the notes below completed by Lauren Stewart, and will be completed by the rest of the 1625 Outreach Team in due course.

B) Please confirm that you have carried out the Accessibility Training referred to in Section 10 of the notes below

21. How will you show that your project/grant has made a difference?

Our current reporting process which we would hope to replicate with Belper Town Council recognises the number of young people engaged with, and the nature of those engagements. Additionally, we work with young people in order to co-develop and deliver interventions, with a constant feedback loop. We use an internal 'screening tool' which allows us to monitor the progressions made by young people towards developing their knowledge around substance use. We also gather key stakeholder feedback, for example via the drugs education consultant based within Derbyshire County Council, and the drug support Unit based within Derbyshire Police to demonstrate the positive outcomes achieved by the project.

22. How much will your project cost in total? : £3990.11

23. How much do you require from Belper Town Council? : £3990.11

24. Where will the rest of your funding come from – if applicable? n/a, as per below.

The project is currently funded county wide by Derbyshire's Police and Crime Commissioner. This funding is for additional support for the Belper area.

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Staffing		1148
Volunteer Costs		238
Monitoring and Reporting		302.50
Travel and Transport		132.46
Management & Admin		301
Partnership & Networking		236.90
Promotion & Marketing		100
Meeting Support		206.25
Resource Costs		1225
Misc		100

Please continue on a separate sheet if necessary

25. How is your project responding to climate change and the global climate emergency?

Whilst the project doesn't have a direct policy in response to climate change and the global climate emergency, we do locally take steps and action to reduce our services carbon footprint, for example not making unnecessary journeys, using public transport where possible, using local and eco friendly providers of services, such as printing etc where possible.

26. What plans do you have for the project when funding ends?

Our commissioning and tender process will be commencing next year, should our service be recommissioned in September 2022, we will continue to operate under our existing funding with Derbyshire's Police and Crime Commissioner. As this funding is county wide, the planned interventions in Belper would return to the same as they had prior to the funding being granted, approx. once per fortnight, under review and dependant on need and availability across the county.

Copy of the latest published ACCOUNTS: NO
Copy of the organisations CONSTITUTION: NO

Does your group/organisation have an appropriate policy/process for the following:

Copy of the organisations SAFEGUARDING CHILDREN AND YOUNG PEOPLE POLICY:
YES

Copy of the organisations FINANCIAL CONTROLS AND MANAGEMENT POLICY:
YES

Copy of the organisations EQUALITY AND DIVERSITY POLICY:
YES

If you are working towards these policies and/or require support please contact Belper Town Council as we may be able to assist.

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed L.Stewart

Dated 31/08/2022

BELPER TOWN COUNCIL APPLICATION FOR SERVICE LEVEL AGREEMENT

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 **Grant applications must be submitted prior to 1st October in the year prior to which funding is required, in order to be considered in the Council's annual budget.**
- 6 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 7 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.

- 8 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
- goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all
- 9 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 10 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its work and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:
Carry out the training – <http://www.accessiblebelper.org/video.html>
Complete the business questionnaire – <http://www.accessiblebelper.org/questions.html>
- 11 The Council will not normally
- support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 12 **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**
- 12 **Reports will be required by 31 March following the payment made during the financial year. If the agreement is for more than 1 year each subsequent year a report will need to be sent into the Council's Clerk by 31 October for review by the Council.**