

Agenda Item No. 38

BELPER TOWN COUNCIL – 8 September 2020

CLERKS REPORT

REPORT OF THE TOWN CLERK

- a) **Handrail at Milford**
Claytons have been instructed to undertake the work.
- b) **Canoe Pass installation**
Separate agenda item
- c) **St John's carpark barrier**
Newgate are due to remove the carpark barrier scheduling a date to do this work
- d) **Land at Milford**
Letter sent to Highways England on 2 March 2020 asking if the Town Council could take on the land, no response received to date followed up again on 23 June. Logged the enquiry and will come back to the Council.
- e) **Portable Banners for Councillors**
Clerk and Cllr Harris still to action – budget of £150.00
- f) **Potential additional allotment sites**
Cllr Angharad to investigate further and feedback information to Facilities, Environment and Local Economy Committee.
- g) **Shared carparking**
Clerk and Cllr Monkman have met with Belper Town Football Club
Clerk to re-arrange meeting with Belper Meadows Community Sports Club – COVID-19 prevented the previously arranged meeting.
- h) **CCTV**
Contacted AVBC in November about the purchase of the CCTV unit at a cost of £2,500 awaiting AVBC to send information/invoice regarding the purchase. Chased up again 2 June.
- i) **Orchard Tree Planting**
Due to take place in autumn in terms of the structure planting initially.
- j) **OITH Licence for bench on Mount Pleasant Drive**
Application sent into DCC September 2019 chased up again on 8 January – public notice by DCC has now been actioned and if no objections are received the licence will be issued after 28 days. Chased again as it is beyond the 28 day period (August 2020).
- k) **100 year Centenary Board**
Outdoor Team are in the process of producing the board, Assistant Town Clerk has a record of all names to get sign written onto the board upon completion.
- l) **Renewal of Monthly Market Boards and Banners**
Awaiting information from Working group on the wording for these boards and banners
- m) **Adult Safeguarding Training Course**
Cancelled due to COVID-19 will arrange an alternative date.
- n) **DALC Essential Councillor Training**
Cancelled due to COVID-19 will arrange an alternative date – Zoom virtual course is being arranged dates to be provided by Cllr Oldfield.
- o) **Trade Union Recognition – Unison**
Awaiting information from Derbyshire branch.

p) **Belper South Vacancy**

An election has been called regarding this vacancy. Unfortunately, due to Covid-19, a date for the Belper By-Election cannot be set by AVBC. Government have postponed all elections for this year.

q) **Tree Removal at Chuckle Butties**

AVBC were notified that a tree had been taken down. AVBC have written to the landowner and are awaiting a reply. The tree was not covered by a Tree Preservation Order but it was within a conservation area so the landowner should have served 6 weeks notice of intent to remove.

r) **Drop Kerb at Forge Steps, Makeney Road**

Further to your e-mail below our highway inspector advises the dropped kerb was created to eliminate the back fall onto the low stone step, following complaints of water from the footway going down the steps. This has been in situ for many years without issue. The steps could not be altered as they are not Derbyshire County Council's maintenance responsibility and are bound by conservation area regulations. The inspector reports the dropped kerbs have an upstanding on them which should be sufficient to prevent water ingress from the carriageway under all normal circumstances, especially as the highway maintenance section have had the carriageway gullies and the channels swept. The area will continue to be monitored during heavy rainfall, and residents can request sandbags if required under exceptional conditions. Written to DCC to request a site visit 01/09/2020.

s) **Re-opening of the Council Offices**

Review at a later date staff to continue to work from home.

t) **Lights on the Geese Sculpture Roundabout**

Quote for the lights on the Geese roundabout - £1,126.64 Supply and install induction uplighters and new mini pillar on island for supply.

Emma Smith

Town Clerk