

**MINUTES OF THE FINANCE, GOVERNANCE AND STAFF COMMITTEE HELD AT  
THE STRUTT COMMUNITY CENTRE, DERBY ROAD, BELPER ON  
TUESDAY 25 MAY 2021 AT 7.00p.m.**

**PRESENT** Councillors: Mallett (In the Chair), Angharad, Dwyer, Harris, Monkman and Porter

**IN ATTENDANCE** Emma Smith (Town Clerk)  
Christine Marlow (RFO)

1 Members of the Public

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**FGS/219 ELECTION OF A CHAIRPERSON**

**RESOLVED** Cllr Mallett will remain as Chair

**FGS/220 ELECTION OF A VICE CHAIRPERSON**

**RESOLVED** Cllr Porter will remain as Vice Chair

**FGS/221 APOLOGIES FOR ABSENCE**

None

**FGS/222 VARIATION OF ORDER OF BUSINESS**

None

**FGS/223 DECLARATIONS OF MEMBERS INTERESTS**

None

**FGS/224 CONFIDENTIAL ITEMS**

None

**FGS/225 PUBLIC PARTICIPATION**

No members of the public were present at this time.

**FGS/226 MINUTES OF THE FINANCE, GOVERNANCE AND STAFF COMMITTEE**

**RESOLVED** - to agree as a true record Minutes FGS203-218 held on 23 February 2021.

**FGS/227 AGAR ACCOUNTING STATEMENT AND ACCOMPANYING DOCUMENTS 2020/21.**

**RECOMMEND** to Full Council on 8 June 2021 for sign off

**FGS/228 INTERNAL AUDITORS REPORT FOR 2020/21**

**RESOLVED** Noted

**FGS/229 COUNCIL'S UNDERSPEND FROM 2020/21**

**RECOMMEND** to full Council to vire £4,855.32 from the Miscellaneous Grants underspend towards the Belper Youth Sports Festival (Summer Sports Camp)

**RESOLVED** Ear Marked reserves (Specific) are increased for Election costs £6,250, St John's 750<sup>th</sup> Anniversary £5,000, Railway Jitty Signage £5,000, Tea Rooms Opening £1,000, Toilets oncosts £1,300 to be included in Toilets Facility budget, Toilet Facility £10,190, Community Playspaces £20,000, Drop Inn/Youth Provision name to be changed to Blend, Youth Council £4,269.65 and to note the Urban Initiative went towards the Blend Project costs. RFO to produce a report on what the Ear Marked Reserves are currently and what remains in General Reserves account for Full Council meeting on 8 June 2021.

**FGS/230 LITTER PICKING OPERATIVE**

**RECOMMEND** to Full Council to appoint a Litter Picking Operative and the salary will come from general reserves for 2021/22 as not included in the original budget. The salary and associated costs will be incorporated into future budgets.

**FGS/231 STAFF TRAINING**

**RESOLVED** Approved the RFO training requests this will come from the training budget allocated for 2021/22.

**FGS/232 COUNCIL RESERVES POLICY**

**RESOLVED** Committee are against the proposal to decrease reserves to a minimum of 10%. The Committee would like the RFO to establish what 6 months running costs would be and circulate this to Committee members to consider. RFO to produce a risk assessment which shows the recommended amount the Council should hold ready for Octobers Committee meeting. RFO to produce a report for Full Council on 8 June establishing what the figure and % is for both Ear Marked Reserves and General Reserves.

**FGS/233 BLUE BOX GRANT AGREEMENT**

**RECOMMEND** to Full Council that the grant agreement is changed for the £20,000 to be paid towards pre-construction costs to be incurred by Blue Box. Clerk to request ongoing confirmation from Blue Box as and when the funds are allocated/spent

**FGS/234 GRANT APPLICATION AMENDMENTS FOR ONE OFF AND SLA AGREEMENTS**

**RECOMMEND** to Full Council that the current grant agreements are changed to  
(i) enable the Council to maintain proper management of its budget no application will receive more than is requested in each application  
(ii) A timescale for reporting back will be given in the funding agreement.

**FGS/235 FRUIT TREES BUDGET ALLOCATION**

**RESOLVED** £255.00 for the Fruit Trees previously agreed by Full Council will be taken from the carbon plan budget.

**FGS/236 IT FACILITY FOR COUNCILLORS**

**RESOLVED** To build an IT reserve into October’s budget to allow for replacement of the current Tablets held by Councillors.

**FGS/237 DATE OF NEXT MEETING**

19 October 2021

The Meeting closed at 8.45pm

Signed .....Chairperson                      Date