

**MINUTES OF THE FULL COUNCIL MEETING OF BELPER TOWN COUNCIL HELD  
AT THE STRUTTS CENTRE, DERBY ROAD, BELPER  
ON TUESDAY 11<sup>TH</sup> OCTOBER 2022**

**PRESENT** Councillor Harris (Town Mayor), and Councillors Angharad, Atkinson, Bryan, Dwyer, Kennedy, Mallett, Monkman, Oldfield, Porter, Spendlove, Walls and Watson.

**IN ATTENDANCE**

Town Clerk – Debra Townsend

Assistant Town Clerk – Tina Faloon

Responsible Finance Officer – Christine Marlow

Economic Development Officer - Dave McAra

Members of the public

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**5174 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs B. Bellamy and R. Bellamy.

**5175 VARIATION OF ORDER OF BUSINESS**

None

**5176 DECLARATIONS OF MEMBERS INTERESTS**

Cllrs Monkman and Atkinson as Planning Board Member for AVBC declared an interest in Minute Number 5198 to avoid predetermination/bias and would leave the meeting during consideration and determination of this item.

**5177 RECORDING AND FILMING**

Noted.

**5178 CONFIDENTIAL ITEMS**

No additional

**5179 PUBLIC SPEAKING**

Cllr Kinsella Derbyshire County Council (DCC) provided a report on his recent activities;

- the road had been resurfaced on the crossing near Sandbed Road
- he was working with DCC to relieve the recent problems at Little Fallows
- he was dealing with various issues including parking around Brookside.
- Belper Community Energy Group - a Community Benefit Organisation - was being set up to develop energy solutions
- he had given a grant to support an autumn planting project in Milford
- DCC's Performance and Scrutiny Committee were looking at reducing emissions from their buildings
- he working with a number of groups looking at mineral extraction (Local Mineral Plan)
- he was working to encourage active travel (non-car usage) under the School Streets Scheme.

**5180 MINUTES OF THE FULL COUNCIL MEETING**

**RESOLVED** that minute numbers 5143 - 5173 of the Full Council Meeting held on 27<sup>th</sup> September 2022 be approved as a true record subject to an amendment to Minute Number 5166, Cllr Watson should be removed from voting in favour of the resolution.

**5181 MINUTES OF THE HERBERT STRUTT CHARITY COMMITTEE MEETING**

**RESOLVED** that the minutes of the Youth Committee held on 6<sup>th</sup> September 2022 be noted.

**5182 MINUTES OF THE ARTS, EVENTS AND HERITAGE COMMITTEE MEETING**

**RESOLVED** that the minutes of the Youth Committee held on 27<sup>th</sup> September 2022 be noted and the recommendations therein be accepted.

**5183 MINUTES OF THE YOUTH COMMITTEE MEETING**

**RESOLVED** that the minutes of the Youth Committee held on 4<sup>th</sup> October 2022 be noted and the recommendations therein be accepted.

**5184 MINUTES OF THE PLANNING COMMITTEE MEETING**

**RESOLVED** that the minutes of the Planning Committee held on 4<sup>th</sup> October 2022 be noted and the recommendations therein be accepted.

**5185 FACILITIES, ENVIRONMENT AND LOCAL ECONOMY – INQUORATE MEETING**

**RESOLVED** that following review, all responses be proposed and agreed, as follows;

**1. Budget Recommendations**

- a) That the following virements be made to enable the purchase of up to two pop-up gazebos for use at the market;

From;

6304 Clean Up Campaign Equipment £500.00

6308 Allotments and Community Grden

£500.00

Vire to;

New Budget Heading - Pop-up Gazebos £1000.00

- b) That the following ear-marked reserves for 2022/23 be moved from;

8008 Three-cornered Rec £20000.00

to

New Budget Heading - Additional Storage Space £20000.00

- c) Council is requested to include the following in the 2023/24 budget

New Budget Heading – Market Infrastructure

£5000.00

**2. Sunday Markets**

That there be six themed monthly Sunday Markets in 2023 (April – September)

**3. Toilet Refurbishment**

That £20,000 in the current budget (Heading 8005 Provision and Upgrade Public Toilets), be used to pay for a refurbishment of the toilets on Strutt Street and that an Officer, in consultation with the Outdoor Team draws up a list of works and associated costs to be submitted to Council for agreement.

**4. Grass Management**

That the Outdoor Team be approached to identify current mown areas that may be suitable for leaving as unmown areas, and re-submit to the Facilities, Environment and Local Environment Committee for consideration.

**5. Annual Awards**

That the Annual Awards 2022 be awarded at the Civic Service, and that these be assessed by a Working Group consisting of a member of staff, a Councillor and a Youth Councillor with final recommendations being submitted to the Facilities, Environment and Local Environment Committee.

**5186 FINANCE REPORT**

- a) Payments and receipts list for September t 2022 (to include late payments circulated at the Meeting (Appendix 1)

**RESOLVED** that all payments and receipts as submitted be approved.

- b) Cash and Reserves Statement to 30<sup>th</sup> September 2022 (Appendix 2)

**Noted**

c) Income and expenditure summary to 30<sup>th</sup> September 2022 (Appendix 3)

**Noted**

**5187 CONCLUSION OF AUDIT**

The formal conclusion of the Audit, External Audit Report and Certificate 2021/22 were noted.

**5188 MAYORS ANNOUNCEMENTS**

All of the Mayors announcements would be reported at Full Council November 2022.

**5189 PROPOSED DISSOLUTION OF FRIENDS OF BELPER RIVER GARDENS GROUP**

This was noted and the Clerk was asked to write to the Group expressing Council's thanks for all of their hard work over the years.

**5190 BELPER NORTH MILL TRUSTEE**

**RESOLVED** that Councillor Watson be appointed as the Trustee on behalf of Belper Town Council.

**5191 PUBLIC SPACE PROTECTION ORDER**

**RESOLVED** that Councillors send in their comments on the consultation and the Clerk would submit a response on their behalf.

**5192 PROPOSED DRAFT MINERALS LOCAL PLAN**

Noted.

**5193 BELPER HISTORICAL SOCIETY**

**Noted** that Belper Historical Society would attend St. John's Chapel to look at the displays with a view to updating them.

**5194 PURCHASE OF A VAN FOR USE BY THE OUTDOOR TEAM**

**RESOLVED** That Council give delegated authority to the Clerk and RFO, in consultation with the Outdoor Team, to source and lease a suitable new electric vehicle.

The cost for 22/23 can be funded where necessary from the following Budget virements:

<b>BUDGET NOMINAL</b>	<b>BUDGET</b>	<b>AVAILABLE £</b>	<b>VIRE £</b>
7703 Van Rental	3,000	1,865	1,865
7799 Van Contingency	1,000	1,000	1,000
8810 FUTURE PROJECTS	38,418	38,418	12,935

**5195 OFFICE MOVE**

**RESOLVED** that An expert Heritage Consulting Chartered Surveyor be appointed to carry out a full inspection of St John's Chapel to include;

- **A condition report**
- **A fire risk assessment**
- **Proposals for bringing the space up to a required standard for a modern office to meet all legal requirements.**

**That funds to cover the cost of the above be vired from budget heading;**

**8801 (Chapel Building Repairs Fund) £10,000**

**5196 GRANT APPLICATIONS**

It was confirmed that the General Grants Budget for 2022/23 was £20,000. Awarded funds were £11516.30. Therefore remaining = £8483.70.

Applications for a small one-off grant were considered as follows;

- a) SSAFA Erewash and Amber Valley £1500.00 requested  
**RESOLVED that this not be agreed at this time but Cllr Kennedy contact SSAFA and ask them to re-apply.**
- b) Samphire Natural Wellbeing £220.00 requested  
**RESOLVED that this application not be agreed at this time**
- c) St Johns Ambulance £1000.00 requested  
**RESOLVED that this application be supported and the grant agreed.**

#### **5197 SLA APPLICATION**

An application for a Service Level Agreement was considered from Belper North Mills Trust (BNMT) and it was:

**RESOLVED that this application be deferred, and the Clerk write to BNMT asking for a meeting with Councillors in order to gain a fuller understanding of their proposed offering.**

#### **5198 PLANNING MATTERS**

There were no further planning matters to consider.

#### **5199 OUTSIDE BODIES**

Cllr Porter reported on Derbyshire Community Transport. They had received a grant from Motability UK to buy two additional vehicles for use by people with disabling conditions. It was likely that both of these vehicles would be kept in Belper. They had also taken over the 143 bus service (1 bus each way, 6 days per week), and it was planned to extend the service onto the Parks Estate and The Fleet

Cllr Dwyer reported on Fleet Arts, and advised that they had received notification that Derbyshire County Council (DCC) were cutting all arts funding from 2023, which was of grave concern. It was requested that this matter be included on the Agenda for Full Council to consider in November 2022.

Cllr Watson reported that the old Fleet Arts building had now been asset transferred to a Community Interest Organisation, and requested that Council consider asking them to a future meeting to talk about the building.

#### **5200 ITEMS TO NOTE AND CORRESPONDENCE RECEIVED**

- a) Letter from Belper Refugee Welcome. Noted.
- b) Letter from Matlock Town Council re Reduction in Transpeak Bus Services. This matter was noted and the Clerk was requested to write to High Peak Buses supporting Matlock Town Council's correspondence.
- c) Letter from Transition Belper. Noted.
- d) Letter from award recipient. Noted.
- e) Letter on behalf of Belper Town Wind Band. Noted.

#### **5201 TO DISCUSS ANY PRESS RELEASES TO BE MADE THROUGH COMMUNICATIONS WORKING GROUP**

None required.

#### **5202 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.**

**5203 ADDITIONAL STORAGE ACQUISITION**

**RESOLVED** that the Clerk be given delegated powers to pursue this project as per the recommendation within the report, using funds vired from Budget Code 8008 Three-cornered Rec.

**5204 REGISTRATION OF LEASE**

Noted.

**5205 LAND REGISTRY**

**RESOLVED** that a basic land registry search be carried out on all Council-owned property and a quotation be sought from a legal representative to register any land that is not correctly registered. To be re-submitted to Council for consideration.

**Date of Next Meeting 8<sup>th</sup> November 2022 at 7.00 pm**

The Meeting closed at 8.45 pm.

Signed ..... Town Mayor

Date 8<sup>th</sup> November 2022

## Appendix 1A: Schedules of Payments & Receipts – July/August 2022

### Schedule 2: July 2022 Direct Payments - Unity Trust Bank

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
DD	18/07/22	Lloyds Bank	Credit Card	1206	21.17	0.00	21.17
P2227	15/07/22	Amber Valley Borough Council	NNDR: The Coppice (4/12)	7506	1,913.00	0.00	1,913.00
P2228	15/07/22	Amber Valley Borough Council	NNDR: Prior Years Rate Revaluation (16/30)	7506	2,000.00	0.00	2,000.00
P2229	15/07/22	Amber Valley Borough Council	NNDR: St John's Chapel (4/12)	7203	374.00	0.00	374.00
P2230	15/07/22	Amber Valley Borough Council	NNDR : Market Place (4/12)	7301	62.00	0.00	62.00
P2396	02/07/22	Water Plus	Water: Milford Flower Bed	6503	6.75	0.00	6.75
P2397	06/07/22	Bulb Energy	Electricity: Strutt Street Toilets	7501	139.82	0.00	139.82
P2398	08/07/22	Water Plus	Water: Strutt Street Toilets	7502	87.54	0.00	87.54
P2399	13/07/22	Webfleet (Global Collect)	Vehicle Tracker (Jul 2022)	7701	9.90	1.98	11.88
P2400	17/07/22	EE Mobile	Economy Mobile (Jul 22)	7031	13.70	2.74	16.44
P2401	18/07/22	Sage	Sage Cloud (Jul 22)	7035	84.50	16.90	101.40
P2402	25/07/22	Payroll	Payroll (Jul 22)	7000	21,639.13	0.00	21,639.13
P2403	28/07/22	Onecom	Landline, Broadband (Jul 22)	7030	108.95	21.79	130.74
POA	28/07/22	EDF Energy Limited	Electricity: The Chapel	7202	548.00	0.00	548.00
POA	28/07/22	EDF Energy Limited	Electricity: Coppice Car Park	7504	205.00	0.00	205.00
POA	28/07/22	EDF Energy Limited	Electricity: Market Place	7300	20.00	0.00	20.00
POA	28/07/22	EDF Energy Limited	Electricity: Memorial Gardens	7400	68.00	0.00	68.00

NOTE: POA = Fixed DD Payment On Account

**TOTALS 27,301.46 43.41 27,344.87**

### Schedule 3: July 2022 Direct Payments - Lloyds Credit Card

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
CCPAY	03/07/22	Lloyds Bank	Card Fees	7065	6.00	0.00	6.00
P2405	06/07/22	Adobe	Subscription	7035	12.64	2.53	15.17

**TOTALS 6.00 0.00 6.00**

### Schedule 4: July/August 2022 Direct Payments Pre-authorized/Clerk's Delegated Powers

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2189	07/04/22	Brian Wood	2021/22 Internal Audit				
P2281	19/06/22	PPL/PRS	Music Licence	7060	138.00	0.00	138.00
P2353	28/07/22	St Peters Church	Deposit for Venue	6049	180.00	36.00	216.00
P2354	19/06/22	Folk Friendlyzy	Entertainment: Larks in the Park	6205	30.00	0.00	30.00
P2355	11/06/22	SpecSavers	Eye Test	6004	90.00	0.00	90.00
P2356	28/06/22	Amazon EU	Stationery	7085	35.00	0.00	35.00
P2357	13/07/22	Motostop	Part	7032	9.99	2.00	11.99
P2358	14/07/22	Royal Mail Group	Postage (Reimbursement)	7701	3.97	0.79	4.76
P2359	20/07/22	Morrisons	Refreshments: Youth Committee (Reimbursement)	7032	7.15	0.00	7.15



P2360	28/06/22	Derbyshire Maid	Chapel Cleaning Service	6400	7.80	0.00	7.80
P2361	12/07/22	Belper Meadows CSC	One-Off Grant	7201	160.00	0.00	160.00
P2361	12/07/22	Pride in Belper	One-Off Grant	7850	900.00	0.00	900.00
P2363	19/07/22	Amber Valley Borough Council	Annual Licence Fee: Market Place/Coppice	7850	1,000.00	0.00	1,000.00
P2364	31/07/22	Aquam Water Services	Standpipe Hire Charges	6049	70.00	0.00	70.00
P2365	20/07/22	Belper Jazz Company	Entertainment: Larks in the Park	6503	172.18	34.43	206.61
P2366	02/08/22	Bramatt Computing	Software Licences	6004	400.00	0.00	400.00
P2367	13/07/22	Buildbase	Woodscrews	7035	205.14	41.03	246.17
P2368	19/07/22	Canon UK	Photocopier	7125	3.99	0.80	4.79
P2369	29/07/22	Derbyshire Maid	Chapel Cleaning Service	7032	116.77	23.35	140.12
P2370	20/07/22	Kilburn Timber Supplies	Timber: Bench Repairs	7201	160.00	0.00	160.00
P2371	31/07/22	Peak Waste Recycling	Waste Disposal	7125	22.40	4.48	26.88
P2372	31/07/22	Pottery Service Station	Fuel	7100	159.00	31.80	190.80
P2373	25/07/22	Sign & Print	Sponsorship Signs	7700	256.84	51.37	308.21
P2374	15/07/22	Station Garage	Shock Absorbers	6050	142.00	28.40	170.40
P2375	11/07/22	Zedal	Janitorial Supplies	7701	139.66	27.93	167.59
P2376	11/07/22	Zedal	Janitorial Supplies	7500	185.31	37.06	222.37
P2377	11/08/22	Blue Box	Donation: Balance of Mayor's Allowance	7103	47.55	9.51	57.06
P2378	09/08/22	NALC	Conference: Working Between The Tiers	7901	2,053.90	0.00	2,053.90
P2379	22/06/22	Strutts Centre	Room Hire 09 & 23/05/22	7003	43.09	8.62	51.71
P2380	07/07/22	Strutts Centre	Room Hire 10/05/22	6400	40.50	0.00	40.50
P2381	09/08/22	Strutts Centre	Room Hire 14/06/22 & 12/07/22	7076	90.30	0.00	90.30
P2382	09/08/22	Strutts Centre	Room Hire 06, 09 & 27/06/22, 12/07/22	7076	180.60	0.00	180.60
P2383	09/08/22	2Commune	UKLC Website Hosting	6400	29.10	0.00	29.10
P2384	08/08/22	House of Flags	Union Jacks	7037	460.00	92.00	552.00
P2385	09/08/22	St Peters Church	Venue Balance	6050	160.00	32.00	192.00
P2386	18/08/22	SLCC Enterprises	Themed Summit: Finance	6004	74.37	0.00	74.37
P2387	11/08/22	DALC	Training: Understanding Planning	7003	45.00	9.00	54.00
P2388	08/08/22	Living Wage Foundation	Employer Accreditation/Recognition	7080	50.00	0.00	50.00
P2389	15/08/22	Sonic Music Services	Sound Engineering: Errol Linton	7038	60.00	12.00	72.00
P2390	14/08/22	Errol Linton	Entertainment: Errol Linton	6004	150.00	0.00	150.00
P2391	19/07/22	Belper Youth Sports Festival	22/23 SLA	6004	1,000.00	200.00	1,200.00
P2392	03/08/22	Keep Britain Tidy	Green Flag Award Plaque	7811	15,000.00	0.00	15,000.00
P2393A	19/07/22	Belper North Mill Trust	22/23/SLA	7403	25.00	5.00	30.00
P2393B	29/07/22	Belper North Mill Trust	SLA Balance 22/23	7803	11,132.00	0.00	11,132.00
P2394	08/08/22	Sign & Print	Sponsorship Signs	7803	222.64	0.00	222.64
P2395	19/07/22	Transition Belper	One-Off Grant for Belper Goes Green Event	6050	380.00	76.00	456.00

P2407	10/06/22	Buildbase	Cistern Lever	7850	1,340.00	0.00	1,340.00
P2410	08/07/22	Belper Fringe	Entertainment: Food Festival	7500	64.98	13.00	77.98
P2417	03/07/22	Indalo Marquees	Market Stall Hire: Food Festival	6006	400.00	0.00	400.00
P2418C	14/07/22	Amber Valley Borough Council	Refund of Music Licence	6006	1,700.00	340.00	2,040.00
				6004	-153.86	0.00	-153.86
<b>TOTALS</b>					<b>39,190.37</b>	<b>1,116.57</b>	<b>40,306.94</b>

### **Schedule 6: July 2022 Receipts (Unity Trust Bank)**

<b><u>Date</u></b>	<b><u>Details</u></b>	<b><u>Client/Supplier</u></b>	<b><u>Net</u></b>	<b><u>Vat</u></b>	<b><u>Gross</u></b>	
01/07/2022	Market Rent	Grumpy Farmer (Handley Farm)	21.50	0.00	21.50	
01/07/2022	Market Rent	Crafted in Belper (Cashen)	22.50	0.00	22.50	
01/07/2022	Market Rent	Creative Kitchen Company	22.50	0.00	22.50	
01/07/2022	Market Rent	Staffordshire Savoury Scotch Eggs	11.50	0.00	11.50	
01/07/2022	SI-528 Hanging Basket	West House Dentist	39.00	0.00	39.00	
01/07/2022	SI-539 Food Festival	Charity Link obo Dogs Trust	130.00	0.00	130.00	
06/07/2022	Market Rent	Bittersweet Chocolate	23.00	0.00	23.00	
06/07/2022	Market Rent	Dads Bees	22.50	0.00	22.50	
06/07/2022	Market Rent	ERB Trading	22.50	0.00	22.50	
06/07/2022	Market Rent	Green Farm Plants	22.50	0.00	22.50	
11/07/2022	Market Rent	Hollow Tree Brewing	45.00	0.00	45.00	
11/07/2022	Market Rent	F Jackson	37.00	0.00	37.00	
11/07/2022	Market Rent	Limetree Pantry	21.50	0.00	21.50	
14/07/2022	SI-466 Sponsorship	Slenderella	110.00	0.00	110.00	
14/07/2022	Market Rent	G Smith	22.50	0.00	22.50	
18/07/2022	Refund: Music Licence	Amber Valley Borough Council	153.86	0.00	153.86	
20/07/2022	Market Rent	Buttercup Bakery (Rachael Taylor)	22.50	0.00	22.50	
22/07/2022	SI-580 Food Festival	Woodland Trust	80.00	0.00	80.00	
29/07/2022	SI-468 Sponsorship	Alan Benfield	885.00	0.00	885.00	
<b>TOTALS</b>				<b>1,714.86</b>	<b>0.00</b>	<b>1,714.86</b>

## Appendix 1B: Schedules of Payments & Receipts – August/September 2022

### Schedule 1: August/September 2022 Payments for Approval

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2406	31/08/22	Aquam Water Services	Standpipe Hire	6503	176.44	35.29	11211.73
P2408	08/08/22	Buildbase	Syphon	7500	16.69	3.34	20.03
P2409	17/08/22	Buildbase	Louvre Vent	7500	6.10	1.22	7.32
P2411	04/08/22	JRB Enterprise Limited	Dog Bags	7102	1,076.00	215.20	1,291.20
P2412	18/08/22	Lightbulbs Direct	UV Lights	7500	95.47	19.10	114.57
P2413	31/08/22	Peak Waste Recycling	Waste Disposal	7100	159.00	31.80	190.80
P2414	31/08/22	Pottery Service Station	Fuel	7700	91.90	18.38	110.28
P2415	25/08/22	Zedal	Cleaning Consumables	7500	57.59	11.52	69.11
P2416	06/07/22	Npower	Electricity: St John's Car Park	7205	34.11	1.71	35.82
P2429	02/09/22	Bramatt Computing	Software Licences - Sep 22	7035	205.34	41.07	246.41
P2430	02/09/22	Cheeky Bambini	Vouchers: Awards Scheme	6307	50.00	0.00	50.00
C2431	30/08/22	E-On	Refund: Electricity Chapel Car Park	7202	-7.99	-0.40	-8.39
P2432	05/09/22	Mayers Design	Certificates, Framed Prints: Awards Scheme	6307	381.00	76.20	457.20
P2433	04/09/22	Matthew Ratcliffe	Entertainment: Larks in the Park	6004	600.00	120.00	720.00
P2434	05/09/22	Sonic Music Services	Sound Engineering: Larks in the Park	6004	120.00	24.00	144.00
P2435	23/08/22	K-Mart Limited (Amazon)	Vinyl Gloves	7103	7.07	1.41	8.48
P2436	24/08/22	Amazon UK	Printer Paper	7032	28.08	5.62	33.70
C2436	31/08/02	Amazon UK	Refund: Printer Paper	7032	-28.08	-5.62	-33.70
P2437	24/08/22	Shoppers Wear Limited (Amazon)	Vinyl Gloves	7103	6.41	1.28	7.69
C2437	05/09/22	Shoppers Wear Limited (Amazon)	Vinyl Gloves	7103	-6.41	-1.28	-7.69
P2438	24/08/22	Amazon EU	Stationery	7032	7.49	1.50	8.99
C2438	24/08/22	Amazon EU	Stationery	7032	-7.49	-1.50	-8.99
<b>TOTALS</b>					<b>3,068.72</b>	<b>599.83</b>	<b>3,668.55</b>

### Schedule 2: August 2022 Direct Payments - Unity Trust Bank

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
DD	16/08/22	Lloyds Bank	Credit Card	1206	21.17	0.00	21.17
P2227	15/08/22	Amber Valley Borough Council	NNDR: The Coppice (5 of 12)	7506	1,913.00	0.00	1,913.00
P2228	15/08/22	Amber Valley Borough Council	NNDR: Prior Years Rate Revaluation (17 of 30)	7506	2,000.00	0.00	2,000.00
P2229	15/08/22	Amber Valley Borough Council	NNDR: St John's Chapel (5 of 12)	7203	374.00	0.00	374.00
P2230	15/08/22	Amber Valley Borough Council	NNDR : Market Place (5 of 12)	7301	62.00	0.00	62.00
P2420	08/08/22	Pitney Bowes	Franking Machine Rental	7032	60.00	12.00	72.00
P2421	25/08/22	Payroll	Payroll (Aug 22)	7000	19,590.44	0.00	19,590.44

P2422	17/08/22	Sage	Sage Cloud (Aug 22)	7035	84.50	16.90	101.40
P2423	11/08/22	Webfleet (Global Collect)	Vehicle Tracker (Aug 2022)	7701	9.90	1.98	11.88
P2424	02/08/22	Water Plus	Water: Milford Flower Bed	6503	6.54	0.00	6.54
P2425	08/08/22	Water Plus	Water: Strutt Street Toilets	7502	206.02	0.00	206.02
P2426	10/08/22	Water Plus	Water: St John's Chapel	7204	47.81	0.00	47.81
P2426	10/08/22	Water Plus	Water: Allotments	7602	135.23	0.00	135.23
P2427	16/08/22	EE Mobile	Economy Mobile (Aug 22)	7031	13.70	2.74	16.44
P2428	31/08/22	Onecom	Landline, Broadband (Aug 22)	7030	103.95	20.79	124.74
POA	08/08/22	Bulb Energy	Electricity: Strutt Street Toilets	7501	139.82	0.00	139.82
POA	30/08/22	EDF Energy Limited	Electricity: The Chapel	7202	548.00	0.00	548.00
POA	30/08/22	EDF Energy Limited	Electricity: Coppice Car Park	7504	205.00	0.00	205.00
POA	30/08/22	EDF Energy Limited	Electricity: Market Place	7300	20.00	0.00	20.00
POA	30/08/22	EDF Energy Limited	Electricity: Memorial Gardens	7400	68.00	0.00	68.00

NOTE: POA = Fixed DD Payment On Account

**25,609.08 54.41 25,663.49**

**Utility Invoices Received (for Information Only)**

P2419	06/08/22	Bulb Energy	Electricity: Strutt Street Toilets
P2429	30/08/22	EDF	Electricity: St John's Chapel (Adjusted)

NOTE: Paid by Variable Direct Debit

**Schedule 3: August 2022 Direct Payments - Lloyds Credit Card**

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
CCPAY		Lloyds Bank	Card Fees	7065	6.00	0.00	6.00
P2417		Adobe	Subscription	7035	12.64	2.53	15.17
<b>TOTALS</b>					<b>18.64</b>	<b>2.53</b>	<b>21.17</b>

**Schedule 5 August/September 2022 : Late Payments for Approval**

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>	
P2429	28/07/22	Co-op	Stamps	8.16	0.00	8.16	
P2430	09/09/22	Royal British Legion	Poppies	150.00	0.00	150.00	
P2431	23/09/22	SV Timber Limited	Plywood for Market Stalls	264.00	52.80	316.80	
<b>TOTALS</b>					<b>422.16</b>	<b>52.80</b>	<b>474.96</b>

## Appendix 2: Cash & Reserves Statement

<u>Cash Statement</u>	<u>Balances</u>
Unity Trust	222,658.80
HSBC	210.03
Hodge Bank	80,068.56
Hampshire Trust	80,258.02
Bath Building Society	76,855.52
Total in Banks	460,050.93
<i>Add</i> Events Float	63.60
<b>Total Cash Balance</b>	<b>460,114.53</b>

<u>Reserve Statement</u>	
Cash in Hand @ 01/04/2022	376,077.00
<i>Add</i> Budgeted Income for 2022/23	674,882.00
<i>Add</i> Estimated Pre 2021/22 VAT Reclaim	21,334.46
<i>Add</i> 2021/22 VAT Reclaim	13,023.97
	1,085,317.43
<i>Less</i> Budgeted Expenditure	615,258.00
<i>Less</i> Earmarked Reserves	195,618.00
<b>Balance of Funds</b>	<b>274,441.43</b>
General Reserve at 40% of Precept (£590,058)	236,023.20
Estimated Surplus (Available for Future Projects)	38,418.23

### Appendix 3: Net Position by Budget Nominal

		<u>2022/23</u> <u>BUDGET</u>	<u>AUG 22</u> <u>ACTUAL</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>INCOME</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Income</u>				
4000	Precept	590,058		0	295,029
4100	Allotments	575		0	575
4101	Fairs	3,880		0	800
4102	Food Festivals	13,500		0	6,666
4103	Markets	6,800		0	4,703
4200	Supply: Hanging Baskets	5,327		0	4,371
4204	Supply: Christmas Trees	3,000		0	0
4251	Sponsorship: Christmas Switch-On	2,000		0	0
4253	Sponsorship: Flower Beds	2,850		0	3,175
4300	Grant: PROW Maintenance	559		0	0
4301	Grant: Community Toilet Scheme	600		0	0
4302	Grant - DCC: Flood Defence PPE	903		0	903
4303	Grant - Lottery: Jubilee Teas	1,840		0	1,840
4304	Grant - DFT: Onstreet Chargepoint Scheme	42,490		0	31,868
4900	Investment Interest	500		0	0
	<b>TOTAL INCOME</b>	<b>674,882</b>	<b>0.00</b>	<b>0</b>	<b>349,929</b>

		<u>2022/23</u> <u>BUDGET</u>	<u>AUG 22</u> <u>ACTUAL</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Annual Events</u>				
6000	Christmas Lights/Trees	13,000		0	0
6001	Christmas Switch On Event	900		0	0
6002	Winter Food Festival	4,000		0	0
6003	Christmas Carol Service	650		0	0
6004	Events	4,200	2,344.27	670	3,824
6005	Remembrance Events	550		0	0
6006	Summer Food Festival	4,000		0	3,632
6049	Licences	80		0	250
	<b>SUB TOTAL ANNUAL EVENTS</b>	<b>27,380</b>	<b>2,344.27</b>	<b>670</b>	<b>7,705</b>

<u>Nominal</u>	<u>Economic Development</u>				
6050	Corporate Plan Implementation	5,000	700.00		972
	<b>SUB TOTAL ECONOMIC DEVELOPMENT</b>	<b>5,000</b>	<b>700.00</b>	<b>0</b>	<b>972</b>

<u>Nominal</u>	<u>Arts, Events &amp; Heritage Committee</u>				
6200	Talks Programme	0		0	0
6201	Inclusive Arts for Vulnerable People	0		0	0
6202	Heritage & Guided Maps	1,000		0	0
6203	Walking Maps	1,500		0	60
6204	Queen's Jubilee	5,000		0	3,030
6205	Live & Local Bookings	1,500		0	0
6206	Information Boards & Signage Improvements	1,000		0	0
6207	Music for Markets	2,500		0	150
6208	Public Arts	0		0	0
	<b>SUB TOTAL ARTS, EVENTS &amp; HERITAGE</b>	<b>12,500</b>	<b>0.00</b>	<b>0</b>	<b>3,240</b>

		<u>2022/23</u> <u>BUDGET</u>	<u>AUG 22</u> <u>ACTUAL</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
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Nominal Facilities, Environment & Local Economy Committee

6304	Clean Up Campaign Equipment	500		0	0
6305	Belper Goes Green Festival	1,500	1,340.00	0	1,340
6306	Bike Racks & Parking	1,500		0	289
6307	Award Nominations Scheme	500	431.00	0	431
6308	Allotments & Community Gardens	500		0	0
6309	Street Furniture	3,000		0	434
6310	Speed Indicator Device	2,815		0	0

<b>SUB TOTAL FACILITIES</b>	<b>10,315</b>	<b>1,771.00</b>	<b>0</b>	<b>2,494</b>
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Nominal    Youth Committee

6400	Youth Council	5,000	29.10	0	193
6401	DBS Checks	600		0	0
6402	Civic Badge Award (Scouts, Guides, etc)	1,000		0	0

<b>SUB TOTAL YOUTH COMMITTEE</b>	<b>6,600</b>	<b>29.10</b>	<b>0</b>	<b>193</b>
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Nominal    Floral Displays

6500	Compost, Materials	1,200		0	910
6501	Planters, Baskets etc	500		0	0
6502	Plants	13,000		0	10,951
6503	Standpipe Hire & Water	1,500	182.90	0	613
6599	Floral: Contingency	500		0	0

<b>SUB TOTAL FLORAL DISPLAYS</b>	<b>16,700</b>	<b>182.90</b>	<b>0</b>	<b>12,474</b>
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Nominal    Staff

7000	Salaries (Gross)	247,055	19,590.44	0	95,225
7003	Training and Development	4,750	88.09	0	803
7004	Uniforms & PPE	762		0	500
7005	Recruitment Advertising	500		0	0

<b>SUB TOTAL STAFF</b>	<b>253,067</b>	<b>19,678.53</b>	<b>0</b>	<b>96,528</b>
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Nominal    Operating Costs

7030	Landline, Broadband	1,500	103.95	0	505
7031	Mobiles	500	13.70	0	69
7032	Print, Post & Stationery	1,800	176.77	0	598
7033	Office Equipment	1,000		0	202
7034	Data Protection	44		0	0
7035	Software Licences	3,500	302.28	0	1,431
7036	IT Maintenance & Support	1,800		0	0
7037	Website	7,000	460.00	0	460
7038	Subscriptions	3,000	60.00	0	2,370
7055	Insurance	4,500		0	0
7060	Audit	1,400		0	138
7065	Bank Charges	300	11.00	0	106
7070	Professional Fees	10,000		0	2,688
7076	Room Hire	1,900	180.60	0	591
7080	Councillor Training	1,000	50.00	0	50
7085	Health & Safety	10,000		0	35
7099	OP Contingency	1,000		0	-45

<b>SUB TOTAL OPERATING COSTS</b>	<b>50,244</b>	<b>241.60</b>	<b>0</b>	<b>9,197</b>
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	<u>2022/23</u> <u>BUDGET</u>	<u>AUG 22</u> <u>ACTUAL</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
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Nominal    Environment/Services

7100	Waste Disposal	3,000	159.00	0	1,057
7101	Grit & Bins	1,300		0	0

7102	Dog Bags	1,500	1,076.00	0	1,076
7103	Equipment & Consumables	1,000	54.62	0	587
7120	Repairs and Maintenance: Equipment	2,000		0	29
7125	Repairs & Maintenance: General	500		0	105
7130	Defibrillator	400		0	0
7135	Jubilee Clock	250		0	0
7199	ES Contingency	250		0	0

**SUB TOTAL ENVIRONMENT/SERVICES 10,200 1,130.62 0 2,855**

Nominal The Chapel

7200	Chapel: Alarm System	1,000		0	0
7201	Chapel: Cleaning	3,270		240	956
7202	Chapel: Electricity	14,000	325.80	326	1,955
7203	Chapel: NNDR	4,491	374.00	0	1,873
7204	Chapel: Water	450		75	147
7205	Chapel: Car Park	7,800	-8.39	0	69
7206	Chapel: Contingency	1,250		0	0

**SUB TOTAL EXPENDITURE: THE CHAPEL 32,261 691.41 641 4,999**

Nominal Market Place

7300	Market Place: Electricity	350		277	277
7301	Market Place: NNDR	624	62.00	0	310
7302	Market Place: Market Stalls	0		0	0
7399	Market Place: Contingency	250		0	44

**SUB TOTAL MARKET PLACE 1,224 62.00 277 631**

Nominal Memorial Gardens

7400	Memorial Gardens: Electricity	550		256	256
7401	Memorial Gardens: Planting	339		0	0
7402	Memorial Gardens: Contingency	250	6.10	0	6
7403	Memorial Gardens: Green Flag Award	350	25.00	0	354

**SUB TOTAL MEMORIAL GARDENS 1,489 31.10 256 616**

Nominal Strutt Street Toilets

7500	Strutt Street Toilets: Cleaning /Maintenance	500	169.75	0	378
7501	Strutt Street Toilets: Electricity	2,600	101.47	0	533
7502	Strutt Street Toilets: Water	1,300	212.05	0	824
7503	Strutt Street Toilets: Contingency	2,000		0	145

**SUB TOTAL STRUTT STREET TOILETS 6,400 508.27 0 1,879**

Nominal The Coppice

7504	The Coppice: Electricity	1,000		748	748
7505	The Coppice: Water	250		65	65
7506	The Coppice: NNDR	46,954	3,913.00	0	18,843
7507	The Coppice: Alarm System	650		0	0
7599	The Coppice: Contingency	500		0	0

**SUB TOTAL THE COPPICE 49,354 3,913.00 813 19,656**

2022/23 BUDGET      AUG 22 ACTUAL      ACCRUALS T/D      COMMIT YEAR TD

Nominal Allotments

7600	Allotments: Lease	210		0	210
7601	Allotments: Maintenance	200		0	210
7602	Allotments: Water	685	30.00	0	307

**SUB TOTAL ALLOTMENTS 1,095 30.00 0 727**



<u>Nominal</u>	<u>Vehicles</u>				
7700	Vehicles: Fuel	1,200	91.90	0	590
7701	Vehicles: Repairs, Maintenance & Tracker	1,528	9.90	0	236
7702	Vehicles: Road Fund Licence	300		0	0
7703	Vehicles: Rental	3,000		0	1,135
7799	Vehicles: Contingency	1,000		0	0

<b>SUB TOTAL VEHICLES</b>	<b>7,028</b>	<b>101.80</b>	<b>0</b>	<b>1,961</b>
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<u>Nominal</u>	<u>Grants</u>				
7801	SLA: AV Community Transport	6,000		0	6,000
7802	SLA: Belper Early Years	1,964		0	1,964
7803	SLA: Belper North Mill Trust	11,355		0	11,355
7804	SLA: Blend Youth Project	16,840		0	6,860
7805	SLA: Citizens Advice Bureau	16,007		0	16,007
7807	SLA: Derbyshire Unemployed Centre	2,000		0	2,000
7808	SLA: Fleet Arts	11,744		0	11,744
7810	SLA: Belper Leisure Centre	10,000		0	10,000
7811	SLA: Belper Youth Sports Festival	15,000	15,000.00	0	15,000
7812	SLA: 1625 Outreach	5,000		0	0
7850	One-Off Grants	20,000	1,900.00	1,500	5,243
7851	One-Off Grants: Accessibility	5,000		0	0

<b>SUB TOTAL EXPENDITURE: GRANTS</b>	<b>120,910</b>	<b>16,900.00</b>	<b>1,500</b>	<b>86,173</b>
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<u>Nominal</u>	<u>Mayor</u>				
7900	Civic Service	1,275		0	0
7901	Mayor's Allowance	2,216		0	0

<b>SUB TOTAL MAYOR'S ALLOWANCE</b>	<b>3,491</b>	<b>0.00</b>	<b>0</b>	<b>0</b>
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<b>TOTAL GENERAL EXPENDITURE</b>	<b>615,258</b>	<b>49,566.30</b>	<b>4,157</b>	<b>252,301</b>
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	<u>2022/23</u>	<u>AUG 22</u>	<u>ACCRUALS</u>	<u>COMMIT</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>T/D</u>	<u>YEAR TD</u>

<u>Nominal</u>	<u>Earmarked Reserves</u>				
8005	Provision & Upgrade Public Toilets	19,300		0	0
8008	Playspace: 3-Corner Rec	20,000		0	0
8009	Skate Park	15,335		0	0
8010	Four Year Term Election Costs (Yr 3 of 4)	18,000		18,000	18,000
8012	CCTV Monitoring & Installation	7,500		0	0
8013	Playspace Upgrade Fund	15,000		0	0
8014	Defibrillator Battery Fund (Yr 1 of 4)	250		250	250
8015	Flood Emergency Response Fund	10,000		0	0
8016	Councillor IT Replacement Fund	3,000		0	0
8017	Office IT Replacement Fund	3,000		0	0
8018	Mid-Term By-Elections Fund (Yr 1 of 4)	6,000		6,000	6,000
8019	Grant - DCC Flood Defence PPE:	903		903	903
8020	Grant - Lottery: Jubilee Teas	1,840		940	1,840
8021	Grant - DFT: Onstreet Chargepoint Scheme	42,490		42,490	42,490
8022	Contribution - Robert Owen Clock	8,000		0	0
8800	Vehicle Replacement Fund (Yr 3 of 5)	15,000		15,000	15,000
8801	Chapel Building Repairs Fund	10,000		10,000	10,000
8810	Future Projects **	38,418			0

<b>TOTAL EARMARKED RESERVES</b>	<b>234,036</b>	<b>0.00</b>	<b>93,583</b>	<b>94,483</b>
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NOTES: Income/Earmarked Reserves include grants received for Jubilee Teas, Flood Defence PPE & Onstreet Chargepoint Scheme not included in original budget.