

**MINUTES OF THE FULL COUNCIL MEETING OF BELPER TOWN COUNCIL HELD
AT THE STRUTTS CENTRE, DERBY ROAD, BELPER
ON TUESDAY 14TH JULY 2022**

PRESENT Councillor Harris (Town Mayor), and Councillors Angharad, Atkinson, Bryan, Kennedy, Monkman, Oldfield, Ploughman, Porter, Spendlove and Walls.

Town Clerk – Debra Townsend
Economic Development Officer - Dave McAra
Members of the public

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5116 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs B. Bellamy, R. Bellamy, Dwyer, Mallett and Watson.

5117 VARIATION OF ORDER OF BUSINESS

None

5118 DECLARATIONS OF MEMBERS INTERESTS

- Cllr Atkinson as Planning Board Member for AVBC declared an interest in Minute Number 5137 to avoid predetermination/bias and would leave the meeting during consideration and determination of this item, and also Minute Number 5136 as a Trustee of Belper Youth Sports Festival.
- Cllr Monkman as Planning Board Member for AVBC declared an interest in Minute Number 5137 to avoid predetermination/bias and would leave the meeting during consideration and determination of this item, and also Minute Number 5136 as a Founder of Belper Youth Sports Festival.
- Cllr Harris declared an interest in Minute Number 5135(c) as a Trustee of Belper Ukraine Refugee Group and would leave the meeting during consideration and determination of this item.
- Cllr Porter declared an interest in Minute Number 5135(c) as a Trustee of Belper Ukraine Refugee Group and would leave the meeting during consideration and determination of this item.

5119 RECORDING AND FILMING

Noted.

5120 CONFIDENTIAL ITEMS

No additional

5121 PUBLIC SPEAKING

- In reference to Minute Number 5135(c), a representative of the Belper Ukraine Refugee Group (BURG) reported that they were running a Summer School which would involve both young people from The Ukraine and Belper. They were also in the process of registering as a Community Interest Group but were waiting for a response from Companies House.
- In reference to Minute Number 5135(a) a representative from Belper Goes Green reported that they had submitted a funding request for this event, and provided an update. They also thanked Council for it's ongoing support.
- In reference to Minute Number 5135(d) a representative from Pride in Belper also provided an update on their forthcoming event and thanked Council for it's ongoing support.
- In reference to Minute Number 5136, E. Monkman provided an update on the Belper Youth Sports Festival that was planned for 2022 and was already fully booked. She reported that they were in the process of registering this organisation as a Community Interest Organisation and were waiting for a response from Companies House. The organisation had also applied for a bank account with Unity Trust which was still to be finalised. There were currently three trustees of the organisation.
- Councillor Kinsella (Derbyshire County Council) reported as follows;
 - Working with with Community Energy Projects to establish a project in Belper.
 - Working on the School Street Initiative to restrict excess school journeys.
 - Working on a zero waste project funded by Derbyshire County Council which was progressing.

- He was making enquiries on the provision of concessionary travel for refugees.
- Councillor Nelson (Amber Valley Borough and Derbyshire County Councils) reported that a bollard had been re-instated adjacent to the Market Place.
- Cllr Porter (Broxtowe Borough Council) reported that a group had been meeting at the proposed Snowberry Orchard site but Amber Valley were not co-operating with progressing this project.

5122 MINUTES OF THE FULL COUNCIL MEETING

RESOLVED that minute numbers 5088 - 5115 of the Full Council Meeting held on 14th June 2022 be approved as a true record.

5123 MINUTES OF THE ARTS, EVENTS AND HERITAGE AND COMMITTEE

RESOLVED that the minutes of the Arts, Events and Heritage Committee held on 21st June 2022 be noted and the recommendations therein be accepted.

5124 MINUTES OF THE FACILITIES, ENVIRONMENT AND LOCAL ECONOMY COMMITTEE

RESOLVED that the minutes of the Facilities, Environment and Local Economy Committee held on 24th May 2022 be noted and the recommendations therein be accepted.

5125 MINUTES OF THE PLANNING COMMITTEE

RESOLVED that the minutes of the Planning Committee held on 5th July 2022 be noted and the recommendations therein be accepted.

5126 MAYORS ANNOUNCEMENTS

The Mayor reported that she had recently attended the following events;

- Larks in the Park
- A Refugee event in the Memorial Gardens
- A concert at St Peters held by the Chevin Singers and Friends
- An Anti-Waste for Business group
- Openwoodgate pre-school Fair
- Food Festival
- Belper Open Gardens

5127 FINANCE REPORT

a) Payments and receipts list for June 2022 (to include late payments circulated at the Meeting (Appendix 1)

RESOLVED that all payments and receipts as submitted be approved.

b) Cash and Reserves Statement to 30th June 2022 (Appendix 2)

Noted

c) Income and expenditure summary to 30th June 2022 (Appendix 3)

Noted

5128 DELEGATED POWERS

RESOLVED that the Clerk be given delegated powers as follows;

- a) in consultation with the Responsible Finance Officer, to pay all necessary invoices throughout August as there is no Council meeting. A full list of all paid invoices to be provided to Council in September.
- b) to respond to any matters considered urgent in consultation with the Chair and Vice-Chair as there is no Council meeting in August. To be reported to Council in September.

5129 TERMS OF REFERENCE – HERBERT STRUTT CHARITY COMMITTEE

RESOLVED that;

- a) Terms of Reference be amended to include the provision for one additional co-opted Member.
- b) Randall Sanders be co-opted on to this Committee.

5130 BELPER FLOOD WATCH SCHEME WORKING GROUP

RESOLVED that;

- a) Cllrs Monkman, B. Bellamy and Atkinson be appointed as Members of the Flood Watch Working Group, and a report of all activities be provided to Full Council in November 2022.
- b) The Clerk send information on becoming a Flood Warden to Cllrs Bryan and Walls.

5131 INTERPRETATION BOARD

In response to the offer of an additional interpretation board being provided at the Coppice Car Park by the Derbyshire County Council Heritage Coordinator, it was

RESOLVED that this be approved subject to content being agreed. The Clerk to email all Councillors with information on the Board, and if there was any disagreement in the content, it would be re-submitted to Council for agreement.

5132 VERBAL REPORT ON FOOD FESTIVAL

The Clerk provided a verbal report on the recent Food Festival, reporting that this had been an excellent event with very few problems. A full de-brief was being held and any areas of concern would be noted and resolved before the next event. All Councillors who had attended and assisted with Stewarding etc were thanked.

Council requested that thanks be passed on to all staff involved.

5133 CHRISTMAS LIGHT SWITCH ON

The Clerk advised that all arrangements had been made to move the Christmas Lights Switch-on Event to Thursday 24th November as previously discussed.

NOTED

5134 BELPER NORTH MILL TRUST

A report was submitted on the current situation at the Belper North Mill Trust.

RESOLVED that the existing SLA for £11,355 be honoured for the current year and paid as soon as possible. However any further SLA/Grant requests (for 2022/23 onwards) to be re-submitted as a new application.

5135 GRANT APPLICATIONS

It was confirmed that the General Grants Budget for 2022/23 was £20,000. Awarded funds were £1342.80. Therefore remaining = £18,657.20.

Applications for a small one-off grant were considered as follows;

- a) Transition Belper (Belper Goes Green).

RESOLVED that Transition Belper (Belper Goes Green) be awarded £1340

- b) The Pentrich and South Wingfield Revolution Group £500.00 requested

RESOLVED that The Pentrich and South Wingfield Revolution Group be awarded £500.00 subject to approval of the content and site. The Clerk to email all Councillors with information on the Board, and if there was any disagreement in the content, it would be re-submitted to Council for agreement.

Cllrs Harris and Porter declared an interest and left the room during consideration of Minute Number 5135 (c).

Vice-Chair Cllr Bryan assumed the Chair during Minute Number 5135 (c).

c) Belper Ukranian Refugee Group (BURG)

RESOLVED that Belper Ukranian Refugee Group be awarded £1000.00

d) Pride in Belper

RESOLVED that Pride in Belper be awarded £1000.00

e) Belper Meadows Community Sports Club

RESOLVED that Belper Meadows Community Sports Club be awarded £900.00

Cllrs Monkman and Atkinson declared an interest and left the room during consideration of Minute Number 5136

5136 SLA APPLICATION

RESOLVED that the Belper Youth Sports Festival be offered a Service Level Agreement to the total of £15,000 as they had completed and re-submitted the application as requested to the satisfaction of Council Members.

5137 PLANNING MATTERS

No matters were considered.

5138 OUTSIDE BODIES

Cllr Porter (on behalf of Derbyshire Community Transport) reported that a Transport Deprivation Report had been produced. He had requested that Dys Community Transport investigate it's findings. He also stated that Belper Town Council should consider the provision of a local bus service.

Cllr Monkman (Vice-Chair of Long Row School Board of Governors) reported that their academic achievements were 30% over the national average, and that they were very keen to be involved in the Community.

5139 ITEMS TO NOTE AND CORRESPONDENCE RECEIVED

All matters had been circulated by email.

5140 PRESS RELEASES

None.

5141 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

5142 STAFFING (This item was exempt as it refers to staffing matters)

RESOLVED that terms be agreed as per the submitted report.

Date of Next Meeting 13th September 2022 at 7.00 pm

The Meeting closed at 9.10 pm.

Signed Town Mayor

Date 13th September 2022

Appendix 1: Schedules of Payments & Receipts

Schedule 1: Payments for Approval

Ref	Inv Date	Supplier	Description of Goods/Services	Nom	Net	Tax	Total
P2300	23/06/22	Amber Valley Borough Council	Music Licence	6004	21.37	4.27	25.64
P2301	30/06/22	Aquam Water Services	Standpipe Hire	6503	156.57	0.00	156.57
P2302	30/06/22	Belper Town Windband	Concert: Larks in the Park	6004	200.00	0.00	200.00
P2303	01/07/22	Bramatt Computing	Software Licences: Jul-Sep 22	7035	205.14	41.03	246.17
P2304	21/06/22	E-On	Electricity: Seasonal Credit Refund	7202	-7.99	-0.40	-8.39
P2305	21/06/22	Buildbase	Hose Parts	7125	21.74	4.35	26.09
P2306	14/06/22	Edwards Nurseries	Summer Bedding	6502	10,898.95	2,179.79	13,078.74
P2307	03/07/22	Elliot Frampton	Event Responders	6006	190.00	0.00	190.00
P2308	11/06/22	Npower	Electricity: Unmetered Supply	7300	33.02	1.65	34.67
P2309	17/06/22	Paul Terry	Entertainment: Campbell St Queen's Jubilee	6204	350.00	0.00	350.00
P2310	30/06/22	Peak Waste Recycling	Waste Disposal	7100	328.00	65.60	393.60
P2311	30/06/22	Pottery Service Station	Fuel	7700	120.47	24.09	144.56
P2312	27/06/22	Rubicon Industries	Talent Pathway Skatepark Event (Feb 220	6400	920.00	184.00	1,104.00
P2313	28/06/22	Selecta Tyre	Tyre, Wheel Balancing	7701	41.67	8.33	50.00
P2320	05/07/22	Rotary Club	Event Stewarding	6006	600.00	0.00	600.00
P2321	05/07/22	Belper Van & Car Hire	Van Hire	7703	1,134.90	226.98	1,361.88
P2323	27/06/22	Finchley Enterprise (Amazon)	Stationery	7032	9.99	2.00	11.99
P2324	28/06/22	M2C AMZ (Amazon)	Stationery	7032	2.71	0.54	3.25
P2325	27/06/22	J G Fenn (Amazon)	Stationery	7032	7.30	1.45	8.75
P2326	28/06/22	Amazon UK	Stationery	7032	29.16	5.83	34.99
P2327	28/06/22	Amazon UK	Stationery	7032	9.37	1.87	11.24
P2328	28/06/22	Diva Gift (Amazon)	Stationery	7032	4.74	0.95	5.69
P2329	01/07/22	Amazon UK	Stationery	7032	15.30	3.05	18.35
P2340	06/06/22	Forty Five Degrees	Design & Print Food Festival Banners	6006	295.00	59.00	354.00
P2345	30/06/22	Amberoll	Bench & Fixing Kit	6309	433.75	86.75	520.50
P2346	07/06/22	Updates to Belper Map	Updartes to Belper Map	6203	60.00	12.00	72.00
P2351	23/06/22	The Glowhouse (Amazon)	Distilled Water	6006	19.92	3.98	23.90
P2352	30/06/22	Swanwick Discount	Tape	6006	6.24	0.00	6.24
TOTALS					16,107.32	2,917.13	19,024.45

Appendix 1: Schedules of Payments & Receipts (2 of 5)

Schedule 2: Direct Payments - Unity Trust Bank

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>					
DD	20/06/22	Lloyds Bank	Credit Card	1206	82.14	0.00	82.14	
DD	30/06/22	Unity Trust Bank	Bank Charges	7065	55.95	0.00	55.95	
P2227	16/06/22	Amber Valley Borough Council	NNDR: The Coppice (3 of 12)	7506	1,913.00	0.00	1,913.00	
P2228	16/06/22	Amber Valley Borough Council	NNDR: Prior Years Rate Revaluation (15 of 30)	7506	2,000.00	0.00	2,000.00	
P2229	16/06/22	Amber Valley Borough Council	NNDR: St John's Chapel (3 of 12)	7203	374.00	0.00	374.00	
P2230	16/06/22	Amber Valley Borough Council	NNDR : Market Place (3 of 12)	7301	62.00	0.00	62.00	
P2284	25/06/22	Payroll	Payroll (June 2022)	7000	19,360.77	0.00	19,360.77	
P2314	13/06/22	Webfleet (Global Collect)	Vehicle Tracker (June 2022)	7701	9.90	1.98	11.88	
P2315	17/06/22	EE Mobile	Economy Mobile	7031	13.70	2.74	16.44	
P2316	11/06/22	Water Plus	Water: The Coppice	7505	39.61	0.00	39.61	
P2317	16/06/22	Sage	Sage Cloud (June 2022)	7035	77.00	15.40	92.40	
P2318	30/06/22	Onecom	Landline, Broadband	7030	104.23	20.85	125.08	
POA	01/06/22	Water Plus: Milford Flower Bed	Water: Milford Flower Bed	6503	6.54	0.00	6.54	
POA	06/06/22	Bulb Energy	Electricity: Strutt Street Toilets	7501	139.82	0.00	139.82	
POA	08/06/22	Water Plus	Water: Strutt Street Toilets	7502	186.22	0.00	186.22	
POA	28/06/22	EDF Energy Limited	Electricity: The Chapel	7202	548.00	0.00	548.00	
POA	28/06/22	EDF Energy Limited	Electricity: Coppice Car Park	7504	205.00	0.00	205.00	
POA	28/06/22	EDF Energy Limited	Electricity: Market Place	7300	20.00	0.00	20.00	
POA	28/06/22	EDF Energy Limited	Electricity: Memorial Gardens	7400	68.00	0.00	68.00	
SLA	01/06/22	Valley CIDS	SLA: Blend Youth Project	7804	6,860.25	0.00	6,860.25	
					TOTALS	32,126.13	40.97	32,167.10

NOTE: POA = DD Payment On Account

Utility Invoices Received (for Information Only)

P2319	06/06/22	Bulb Energy	Electricity: Strutt Street Toilets	7501	97.33	4.87	102.20
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NOTE: Paid by Variable Direct Debit

Schedule 3: Direct Payments made from Lloyds Credit Card

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>	
P2341	03/05/22	Amazon EU	Paper Cups	7900	35.09	7.04	42.13	
P2342	03/05/22	Buy Caves (Amazon)	Napkins	7900	6.66	1.34	8.00	
P2343	03/05/22	Hi5 Solutions (Amazon)	Mouse Pads x 2	7033	9.02	1.82	10.84	
CCPAY	03/05/22	Lloyds Bank	Card Fees	7065	6.00	0.00	6.00	
P2344	06/05/22	Adobe	Subscription	7035	12.64	2.53	15.17	
					TOTALS	69.41	12.73	82.14

Appendix 1: Schedules of Payments & Receipts (3 of 5)

Schedule 5: Late Payments for Approval

Ref	Inv Date	Supplier	Description of Goods/ Services	Nom	Net	Tax	Total
P2348	06/07/22	Murphy Comhire	Radio Transmitter Hire	6006	220.50	44.10	264.60
P2349	11/07/22	Sonic Music Services (Markus Pair Entertainment: The Ferretts		6004	250.00	0.00	250.00
P2350	28/06/22	Motostop	12V Amber Bulb	7701	1.67	0.33	2.00
P2351	07/07/22	J9 t/a Barriers Direct	Cycle Rack	6306	289.20	57.84	347.04
				TOTALS	761.37	102.27	863.64

Schedule of Receipts - Unity Trust Current Account

Date	Details	Client/ Supplier	Net	Vat	Gross
01/06/22	Market Rent	Staffordshire Savoury Scotch Eggs	11.50	0.00	11.50
01/06/22	Market Rent	Creative Kitchen Company	22.50	0.00	22.50
01/06/22	Market Rent	Grumpy Farmer (Handley Farm)	21.50	0.00	21.50
01/06/22	Market Rent	Crafted in Belper (Cashen)	22.50	0.00	22.50
06/06/22	SI-519 Hanging Basket	Sally Montague Hair Salons	39.00	0.00	39.00
06/06/22	Market Rent	Dad's Bees	22.50	0.00	22.50
06/06/22	Market Rent	Bittersweet Chocolate	23.00	0.00	23.00
06/06/22	Market Rent	ERB Trading	22.50	0.00	22.50
09/06/22	SI-470 Hanging Basket	I Should Cocoa (Booth)	39.00	0.00	39.00
09/06/22	Market Rent	Limetree Pantry (Parr Foods)	21.50	0.00	21.50
10/06/22	SI-503 Hanging Basket	Lloyds Bank (A Murphy)	39.00	0.00	39.00
10/06/22	SI-490 Hanging Basket	Alley Barbers	39.00	0.00	39.00
13/06/22	SI-547 Food Festival	Giant Frying Pan (Rose Baines)	130.00	0.00	130.00
13/06/22	SI-567 Food Festival	Taste of Sardinia (Concas)	80.00	0.00	80.00
13/06/22	SI-550 Food Festival	Jem (J E Mould)	160.00	0.00	160.00
13/06/22	SI-569 Food Festival	The Cheese Board	80.00	0.00	80.00
13/06/22	SI-551 Food Festival	Chucky Foods (Just Cheese)	130.00	0.00	130.00
13/06/22	Market Rent	F Jackson & Son	37.00	0.00	37.00
13/06/22	SI-545 Food Festival	F Jackson & Son	80.00	0.00	80.00
13/06/22	SI-549 Hanging Basket	Home 2 Sell	39.00	0.00	39.00
13/06/22	SI-543 Food Festival	Emma & Jen's Superwhippy (E M Wealthall)	130.00	0.00	130.00
13/06/22	SI-541 Food Festival	Framed Football Images (Avies Rd)	80.00	0.00	80.00
13/06/22	SI-469 Sponsorship (Bench)	W E Clarke	35.00	0.00	35.00
13/06/22	SI-546 Food Festival	Fresh Olives 4 U (M Yousufi)	130.00	0.00	130.00
13/06/22	Grant: Chargepoint Scheme	Department for Transport	31,867.50	0.00	31,867.50
13/06/22	SI-555 Food Festival	Penny Lane Fudge Co (Gordon Bulloch)	130.00	0.00	130.00
13/06/22	SI-465 Sponsorship (Planter)	Ritz Cinema	225.00	0.00	225.00
13/06/22	SI-572 Food Festival	Wonkey Donkey Bazaar	160.00	0.00	160.00
13/06/22	SI-568 Food Festival	Bubbling Cauldron (Lois Spencer)	80.00	0.00	80.00
13/06/22	SI-497 Hanging Basket	Just-Ice Cream	39.00	0.00	39.00

Appendix 1: Schedules of Payments & Receipts (4 of 5)

Schedule of Receipts - Unity Trust Current Account (Cont'd)

Date	Details	Client/Supplier	Net	Vat	Gross
14/06/22	SI-552 Food Festival	La Pitta	237.00	0.00	237.00
14/06/22	SI-544 Food Festival	F & A Smith	80.00	0.00	80.00
14/06/22	SI-498 Hanging Basket	Sankara Imports	39.00	0.00	39.00
14/06/22	Market Rent	Fruit & Herb (G Smith)	22.50	0.00	22.50
14/06/22	SI-533 Food Festival	Brocklebys (Tikus)	80.00	0.00	80.00
14/06/22	SI-536 Food Festival	Cook Spanish (Benjamin)	160.00	0.00	160.00
15/06/22	SI-484 Hanging Basket	Belper Freemasons Hall	39.00	0.00	39.00
15/06/22	SI-464 Sponsorship (Planter)	Robeys Limited	250.00	0.00	250.00
16/06/22	SI-562 Food Festival	Scrumptious by Lucy	130.00	0.00	130.00
16/06/22	SI-517 Hanging Baskets	Reunion Deli	78.00	0.00	78.00
16/06/22	SI-496 Hanging Baskets	James Beresford	78.00	0.00	78.00
20/06/22	Market Rent	Buttercup Bakery (Rachael Taylor)	22.50	0.00	22.50
20/06/22	SI-499 Hanging Baskets	Killingworth & Parrott	78.00	0.00	78.00
21/06/22	SI-566 Food Festival	Taartie	80.00	0.00	80.00
21/06/22	SI-557 Food Festival	Piewich	80.00	0.00	80.00
21/06/22	SI-573 Food Festival	Buttercup Bakery (Rachel Taylor)	80.00	0.00	80.00
21/06/22	SI-534 Food Festival	Brownie Bakehouse (Rimmer)	80.00	0.00	80.00
22/06/22	SI-574 Food Festival	Coo Coo C'Est Moi (Bolton)	80.00	0.00	80.00
22/06/22	SI-576 Food Festival	Rudram (Kooky Clothing)	80.00	0.00	80.00
22/06/22	SI-542 Food Festival	Emma's Cakes (Mitic-Mey)	80.00	0.00	80.00
22/06/22	SI-586 Food Festival	Beaurepaire Patisserie	80.00	0.00	80.00
22/06/22	SI-559 Food Festival	Roes Games (Pearson)	80.00	0.00	80.00
22/06/22	SI-540 Food Festival	Dry Nose Dog Designs	80.00	0.00	80.00
23/06/22	SI-502 Hanging Baskets	The Lion Hotel (Boars Head)	234.00	0.00	234.00
23/06/22	SI-483 Hanging Basket	Ellis Fermor Negus	39.00	0.00	39.00
23/06/22	SI-561 Food Festival	Samuel's Catering (Guyatt)	260.00	0.00	260.00
25/06/22	SI-581 Food Festival	Bespoke Brownies (Christie)	80.00	0.00	80.00
27/06/22	SI-590 Food Festival	Phoenix Ventures (Booth - Amber Valley Amuseme	80.00	0.00	80.00
27/06/22	SI-467 Floral Sponsorship	Specsavers	500.00	0.00	500.00
27/06/22	SI-491 Hanging Baskets	Specsavers	78.00	0.00	78.00
27/06/22	SI-563 Food Festival	Slate Leather	80.00	0.00	80.00
27/06/22	SI-554 Food Festival	Surma Secret Spices (Hudas)	80.00	0.00	80.00
27/06/22	SI-594 Food Festival	Elizabeth May Jewels (Jeffrey)	80.00	0.00	80.00
28/06/22	SI-593 Food Festival	Danum Slate (Williams)	80.00	0.00	80.00
28/06/22	SI-577 Food Festival	Lime Tree Pantry (Parr Foods)	80.00	0.00	80.00
28/06/22	SI-532 Food Festival	Bittersweet Chocolate (NHT)	80.00	0.00	80.00
28/06/22	SI-535 Food Festival	Coffee Buzz & Fizz (Marsden)	130.00	0.00	130.00
28/06/22	SI-579 Food Festival	The Curry Man (Awans Food)	130.00	0.00	130.00
28/06/22	SI-548 Food Festival	Hollow Tree Brewing	80.00	0.00	80.00
28/06/22	SI-582 Food Festival	Alvi Brothers	130.00	0.00	130.00

Appendix 1: Schedules of Payments & Receipts (5 of 5)

Schedule of Receipts - Unity Trust Current Account (Cont'd)

<u>Date</u>	<u>Details</u>	<u>Client/Supplier</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>
28/06/22	SI-588 Food Festival	Staffordshire Savoury Scotch Eggs	80.00	0.00	80.00
28/06/22	SI-560 Food Festival	RT Catering	130.00	0.00	130.00
28/06/22	SI-558 Food Festival	Project D	130.00	0.00	130.00
28/06/22	SI-571 Food Festival	Two Shires Cidery	80.00	0.00	80.00
28/06/22	SI-583 Food Festival	Fruit & Herb (G Smith)	80.00	0.00	80.00
29/06/22	SI-564 Food Festival	Staffordshire Cheese	80.00	0.00	80.00
29/06/22	SI-556 Food Festival	Picks Organic Farm	237.00	0.00	237.00
29/06/22	SI-584 Food Festival	Belper Castles & Candy	110.00	0.00	110.00
29/06/22	SI-570 Food Festival	The Loaf	130.00	0.00	130.00
29/06/22	SI-591 Food Festival	Lizzie's Barkery (Caulfield)	80.00	0.00	80.00
29/06/22	SI-575 Food Festival	Biddulph's Pizza	130.00	0.00	130.00
30/06/22	SI-525 Hanging Baskets	Railway Inn (Lincoln Green)	195.00	0.00	195.00
30/06/22	SI-538 Food Festival	Diamond Delis (Hira)	80.00	0.00	80.00
30/06/22	SI-553 Food Festival	Mr & Mrs Olive	80.00	0.00	80.00
TOTALS			<u>39,873.00</u>	<u>0.00</u>	<u>39,873.00</u>

Appendix 2: Cash & Reserves Statement

Cash Statement

Balances

	Unity Trust	330,913.12
	HSBC	220.03
	Hodge Bank	80,068.56
	Hampshire Trust	80,258.02
	Bath Building Society	76,855.52
	Total in Banks	568,315.25
Add	Petty Cash	76.91
	Total Cash Balance	568,392.16

Reserve Statement

	Cash in Hand @ 01/04/2022	376,077.00
Add	Budgeted Income for 2022/23	674,882.00
Add	Estimated Pre 2021/22 VAT Reclaim	21,334.46
Add	2021/22 VAT Reclaim	13,023.97
		1,085,317.43
Less	Budgeted Expenditure	623,558.00
Less	Earmarked Reserves	187,618.00
	Balance of Funds	274,141.43
	General Reserve at 40% of Precept (£590,058)	236,023.20
	Estimated Surplus (Available for Projects)	38,118.23

Appendix 3: Net Position by Budget Nominal

		<u>2022/23</u>	<u>JUN 22</u>	<u>Q1</u>	<u>INCOME</u>
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACCRUALS</u>	<u>YEAR TD</u>
Nominal	Income				
4000	Precept	590,058			295,029
4100	Allotments	575			575
4101	Fairs	3,880			800
4102	Food Festivals	13,500	6,531.00		6,531
4103	Markets	6,800			3,756
4200	Supply: Hanging Baskets	5,327	4,371.00		4,371
4204	Supply: Christmas Trees	3,000			0
4251	Sponsorship: Christmas Switch-On	2,000			0
4253	Sponsorship: Flower Beds	2,850	2,005.00		2,005
4300	Grant: PROW Maintenance	559			0
4301	Grant: Community Toilet Scheme	600			0
4302	Grant - DCC: Flood Defence PPE	903			903
4303	Grant - Lottery: Jubilee Teas	1,840			1,840
4304	Grant - DFT: Onstreet Chargepoint Scheme	42,490	31,867.50		31,868
4900	Investment Interest	500			0
	TOTAL INCOME	674,882	44,774.50	0.00	347,677
		<u>2022/23</u>	<u>JUN 22</u>	<u>Q1</u>	<u>COMMIT</u>
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACCRUALS</u>	<u>YEAR TD</u>
Nominal	Annual Events				
6000	Christmas Lights/Trees	13,000			0
6001	Christmas Switch On Event	900			0
6002	Winter Food Festival	4,000			0
6003	Christmas Carol Service	650			0
6004	Events	3,500	221.37	2,000.00	615
6005	Remembrance Events	550			0
6006	Summer Food Festival	4,000	501.25	2,821.00	3,322
6049	Licences	80	180.00		180
	SUB TOTAL ANNUAL EVENTS	26,680	902.62	4,821.00	4,117
Nominal	Economic Development				
6050	Corporate Plan Implementation	5,000			130
	SUB TOTAL ECONOMIC DEVELOPMENT	5,000	902.62	4,821.00	130
Nominal	Arts, Events & Heritage Committee				
6200	Talks Programme	1,000			0
6201	Inclusive Arts for Vulnerable People	3,000			0
6202	Heritage & Guided Maps	1,000			0
6203	Walking Maps	1,500	60.00		201
6204	Queen's Jubilee	7,500	350.00		3,030
6205	Live & Local Bookings	1,500			0
6206	Information Boards & Signage Improvements	1,000			0
6207	Music for Markets	2,500			150
6208	Public Arts	2,500			0
	SUB TOTAL ARTS, EVENTS & HERITAGE	21,500	410.00	0.00	3,381

Appendix 3: Net Position by Budget Nominal (2 of 5)

		<u>2022/23</u>	<u>JUN 22</u>	<u>Q1</u>	<u>COMMIT</u>
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACCRUALS</u>	<u>YEAR TD</u>
<u>Nominal</u>	<u>Facilities Committee</u>				
6304	Clean Up Campaign Equipment	500			0
6305	Belper Goes Green Festival	1,500			0
6306	Investigation Bike Racks & Parking	1,500			0
6307	Award Nominations Scheme	500			0
6308	Allotments & Community Gardens	500			0
6309	Street Furniture	3,000	433.75		434
6310	Speed Indicator Device	2,815			0
	SUB TOTAL FACILITIES	10,315	433.75	0.00	434
<u>Nominal</u>	<u>Youth Committee</u>				
6400	Youth Council	5,000		55.00	208
6401	DBS Checks	600			0
6402	Civic Badge Award (Scouts, Guides, etc)	1,000			0
	SUB TOTAL YOUTH COMMITTEE	6,600	0.00	55.00	208
<u>Nominal</u>	<u>Floral Displays</u>				
6500	Compost, Materials	1,200			877
6501	Planters, Baskets etc	500			0
6502	Plants	13,000	10,898.95		10,951
6503	Standpipe Hire & Water	1,500	163.32		229
6599	Floral: Contingency	500			0
	SUB TOTAL FLORAL DISPLAYS	16,700	11,062.27	0.00	12,057
<u>Nominal</u>	<u>Staff</u>				
7000	Salaries (Gross)	247,055	19,360.77		53,995
7003	Training and Development	4,750	250.00		715
7004	Uniforms & PPE	762	45.50		500
7005	Recruitment Advertising	500			0
	SUB TOTAL STAFF	253,067	19,656.27	0.00	55,211
<u>Nominal</u>	<u>Operating Costs</u>				
7030	Landline, Broadband	1,500	104.79		313
7031	Mobiles	500	13.70		41
7032	Print, Post & Stationery	1,800	63.27		418
7033	Office Equipment	1,000			358
7034	Data Protection	44			0
7035	Software Licences	3,500	77.00		876
7036	IT Maintenance & Support	1,800			0
7037	Website	7,000			0
7038	Subscriptions	3,000			2,310
7055	Insurance	4,500			0
7060	Audit	1,400			0
7065	Bank Charges	300	61.95		79
7070	Professional Fees	10,000			5,377
7076	Room Hire	1,900		155.40	435
7080	Councillor Training	1,000			0
7085	Health & Safety	10,000			0
7099	OP Contingency	1,000			-45
	SUB TOTAL OPERATING COSTS	50,244	61.95	155.40	10,162

Appendix 3: Net Position by Budget Nominal (3 of 5)

		<u>2022/23</u>	<u>JUN 22</u>	<u>Q1</u>	<u>COMMIT</u>
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACCRUALS</u>	<u>YEAR TD</u>
Nominal	<u>Environment/Services</u>				
7100	Waste Disposal	3,000	328.00		739
7101	Grit & Bins	1,300			0
7102	Dog Bags	1,500			0
7103	Equipment & Consumables	1,000	303.45		485
7120	Repairs and Maintenance: Equipment	2,000			29
7125	Repairs & Maintenance: General	500			79
7130	Defibrillator	400			0
7135	Jubilee Clock	250			0
7199	ES Contingency	250			0
	SUB TOTAL ENVIRONMENT/SERVICES	10,200	303.45	0.00	1,333
Nominal	<u>The Chapel</u>				
7200	Chapel: Alarm System	1,000			0
7201	Chapel: Cleaning	3,270			396
7202	Chapel: Electricity	14,000	-7.99	1,500.00	1,957
7203	Chapel: NNDR	4,491	374.00		1,125
7204	Chapel: Water	450		75.00	99
7205	Chapel: Car Park	7,800			43
7206	Chapel: Contingency	1,250			0
	SUB TOTAL EXPENDITURE: THE CHAPEL	32,261	366.01	1,575.00	3,620
Nominal	<u>Market Place</u>				
7300	Market Place: Electricity	350		58.34	67
7301	Market Place: NNDR	624	62.00		190
7302	Market Place: Market Stalls	0			0
7399	Market Place: Contingency	250			44
	SUB TOTAL MARKET PLACE	1,224	62.00	58.34	300
Nominal	<u>Memorial Gardens</u>				
7400	Memorial Gardens: Electricity	550	45.83		217
7401	Memorial Gardens: Planting	339			0
7402	Memorial Gardens: Contingency	250			0
7403	Memorial Gardens: Green Flag Award	350			329
	SUB TOTAL MEMORIAL GARDENS	1,489	45.83	0.00	546
Nominal	<u>Strutt Street Toilets</u>				
7500	Strutt Street Toilets: Cleaning /Maintenance	500	22.56		23
7501	Strutt Street Toilets: Electricity	2,600	97.33		217
7502	Strutt Street Toilets: Water	1,300	87.54		406
7503	Strutt Street Toilets: Contingency	2,000	145.00		223
	SUB TOTAL STRUTT STREET TOILETS	6,400	352.43	0.00	868
Nominal	<u>The Coppice</u>				
7504	The Coppice: Electricity	1,000	249.99		250
7505	The Coppice: Water	250	30.09	62.50	93
7506	The Coppice: NNDR	46,954	3,193.00		11,017
7507	The Coppice: Alarm System	650			0
7599	The Coppice: Contingency	500			0
	SUB TOTAL THE COPPICE	49,354	3,473.08	62.50	11,360

Appendix 3: Net Position by Budget Nominal (4 of 5)

		<u>2022/23</u>	<u>JUN 22</u>	<u>Q1</u>	<u>COMMIT</u>
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACCRUALS</u>	<u>YEAR TD</u>
Nominal	Allotments				
7600	Allotments: Lease	210			210
7601	Allotments: Maintenance	200	210.00		210
7602	Allotments: Water	685		50.00	161
	SUB TOTAL ALLOTMENTS	1,095	210.00	50.00	581
Nominal	Vehicles				
7700	Vehicles: Fuel	1,200	120.47		241
7701	Vehicles: Repairs, Maintenance & Tracker	1,528	51.57		71
7702	Vehicles: Road Fund Licence	300			0
7703	Vehicles: Rental	3,000	1,134.90		1,135
7799	Vehicles: Contingency	1,000			0
	SUB TOTAL VEHICLES	7,028	1,306.94	0.00	1,448
Nominal	Grants				
7801	SLA: AV Community Transport	6,000			6,000
7802	SLA: Belper Early Years	1,964			1,964
7803	SLA: Belper North Mill Trust	11,355		11,355.00	11,355
7804	SLA: Blend Youth Project	16,840	6,860.25		6,860
7805	SLA: Citizens Advice Bureau	16,007			16,007
7807	SLA: Derbyshire Unemployed Centre	2,000			2,000
7808	SLA: Fleet Arts	11,744			11,744
7810	SLA: Belper Leisure Centre	10,000			10,000
7811	SLA: Belper Youth Sports Festival	15,000			0
7812	SLA: 1625 Outreach	5,000			0
7850	One-Off Grants	20,000	656.60		1,843
7851	One-Off Grants: Accessibility	5,000			0
	SUB TOTAL EXPENDITURE: GRANTS	120,910	656.60	0.00	67,773
Nominal	Mayor				
7900	Civic Service	1,275			0
7901	Mayor's Allowance	2,216			0
	SUB TOTAL MAYOR'S ALLOWANCE	3,491	0.00	0.00	0
	TOTAL GENERAL EXPENDITURE	623,558	46,750	18,132	173,528

Appendix 3: Net Position by Budget Nominal (4 of 5)

		<u>2022/23</u>	<u>JUN 22</u>	<u>Q1</u>	<u>COMMIT</u>
		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACCRUALS</u>	<u>YEAR TD</u>
Nominal	Earmarked Reserves				
8005	Provision & Upgrade Public Toilets	19,300			0
8008	Playspace: 3-Corner Rec	20,000			0
8009	Skate Park	15,335			0
8010	Four Year Term Election Costs (Yr 3 of 4)	18,000		18,000.00	18,000
8012	CCTV Monitoring & Installation	7,500			0
8013	Playspace Upgrade Fund	15,000			0
8014	Defibrillator Battery Fund (Yr 1 of 4)	250		250.00	250
8015	Flood Emergency Response Fund	10,000			0
8016	Councillor IT Replacement Fund	3,000			0
8017	Office IT Replacement Fund	3,000			0
8018	Mid-Term By-Elections Fund (Yr 1 of 4)	6,000		6,000.00	6,000
8019	Grant - DCC Flood Defence PPE:	903			0
8020	Grant - Lottery: Jubilee Teas	1,840	727.76		900
8021	Grant - DFT: Onstreet Chargepoint Scheme	42,490			0
8800	Vehicle Replacement Fund (Yr 3 of 5)	15,000		15,000.00	15,000
8801	Chapel Building Repairs Fund	10,000		10,000.00	10,000
	TOTAL EARMARKED RESERVES	187,618	727.76	49,250.00	50,150

NOTE: Income/Earmarked Reserves include grants received for Jubilee Teas, Flood Defence PPE & Onstreet Chargepoint Scheme not included in original budget