

**MINUTES OF THE FULL COUNCIL MEETING OF BELPER TOWN COUNCIL HELD
AT THE STRUTTS CENTRE, DERBY ROAD, BELPER
ON TUESDAY 13TH DECEMBER 2022**

PRESENT Councillor Harris (Town Mayor), and Councillors Angharad, Atkinson, Bryan, Dwyer, Kennedy, Mallett, Monkman, Oldfield, Spendlove, Walls and Watson.

IN ATTENDANCE

Town Clerk – Debra Townsend

Assistant Town Clerk – Tina Faloon

Responsible Finance Officer – Christine Marlow

Economic Development Officer - Dave McAra

Members of the public

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5235 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs B. Bellamy, R. Bellamy and Porter.

5236 VARIATION OF ORDER OF BUSINESS

None

5237 DECLARATIONS OF MEMBERS INTERESTS

Cllr Monkman declared an interest in Minute Number 5257 as Planning Board Member for AVBC to avoid predetermination/bias, and also in Minute Number FGS 377c as an Organiser for Belper Youth Sports Festival and left the meeting during consideration and determination of these items.

Cllr Atkinson declared an interest in Minute Number 5257 as Planning Board Member for AVBC to avoid predetermination/bias, and also in Minute Number FGS/377e as an observer on behalf of AVBC of Belper North Mills Trust, and Minute Number FGS/377c as a Trustee for Belper Youth Sports Festival, and left the meeting during consideration and determination of Minute Number FGS/377c.

Cllrs Angharad, Dwyer, and Mallett declared a pecuniary interest in Minute Number 5248 as members of the Belper Community Energy Group and left the meeting during consideration and determination of this item.

5238 RECORDING AND FILMING

Noted.

5239 CONFIDENTIAL ITEMS

Noted.

5240 PUBLIC SPEAKING

a) A representative from Belper North Mills Trust attended and provided further details on the Service Level Agreement application which was being considered, and activities that were planned during 2023/24. He asked that the Town Council continued to demonstrate its commitment to the North Mills.

A representative from Belper Community Energy provided additional information on their group and proposed activities in support of their request for a small grant.

The Manager of Belper Leisure Centre attended to provide further details on their Service Level Agreement application which was also being considered. Details of projects that had taken place over the current year were also provided.

b) Cllr Kinsella Derbyshire County Council (DCC) provided a report on his recent activities which included;

- Highways issues including parking consultations
- Meeting with Belper Community Energy
- An update on the new bus services
- Liaison with Belper Refugee Welcome

He also reported that he had provided funding for the Home Energy Van which was at the Food Festival and also Tetrapak Recycling, and that he was also pressurising DCC to deliver on their climate change commitments.

5241 MINUTES OF THE FULL COUNCIL MEETING

RESOLVED that minute numbers 5206 - 5234 of the Full Council Meeting held on 8th November 2022 be approved as a true record

5242 MINUTES OF THE YOUTH COMMITTEE

RESOLVED that the minutes of the Youth Committee held on 22nd November 2022 be noted and the recommendations therein be accepted.

5243 MINUTES OF THE EXTRAORDINARY FINANCE, GOVERNANCE AND STAFF CTTEE

RESOLVED that the minutes of the Extraordinary Finance, Governance and Staff Committee held on 29th November 2022 be noted and the recommendations therein be accepted.

Councillors Monkman and Atkinson left the Meeting during consideration of FGS/377 (c).

An amendment was considered for Minute Number FGS/377 (e) Belper North Mills Trust to pay the Service Level Agreement (SLA) as per the application, and a recorded vote was requested.

In favour of the amendment to pay the SLA as per the application from Belper North Mills Trust:

Cllrs Atkinson and Watson

Against the amendment to pay the SLA as per the application from Belper North Mills Trust:

Cllrs Oldfield, Walls, Mallett, Bryan, Kennedy, Monkman, Spendlove, Dwyer and Angharad.

Abstention

Cllr Harris

A further recorded vote was requested and taken for Minute Number FGS/377 (e) Belper North Mills Trust to support the recommendation not to pay the Service Level Agreement application;

In favour

Cllrs Oldfield, Walls, Mallett, Bryan, Kennedy, Monkman, Spendlove, Dwyer and Angharad.

Against

Cllrs Atkinson and Watson

Abstention

Cllr Harris

Therefore the recommendation as per Minute Number FGS 377 (e) was carried.

5244 MINUTES OF THE PLANNING COMMITTEE MEETING

RESOLVED that the minutes of the Planning Committee held on 6th December 2022 be noted and the recommendations therein be accepted.

It was noted that the next meeting would take place on 3rd January at 6.00 pm.

5245 MAYORS ANNOUNCEMENTS

The Mayor reported that she attended the following events;

- A Hope for Belper event at St Peters Church
- Armistice Day Event
- Derwent Brass Concert
- Remembrance Day Commemorations
- Christmas Lights switch-on at Milford and Belper
- The opening of a new design shop
- Divali Celebrations
- An event at Lane End Chapel
- Belper Food Festival

- A concert at Swanwick
- Belper Organ Concert
- A concert with Belper Wind Band at Christchurch

The Mayor also thanked all staff for the planning and delivery of all the recent events.

5246 FINANCE REPORT

- a) Payments and receipts list for November 2022 (to include late payments circulated at the Meeting (Appendix 1)

RESOLVED that all payments and receipts as submitted be approved.

- b) Cash and Reserves Statement to 30th November 2022 (Appendix 2)

Noted

- c) Income and expenditure summary to 30th November 2022 (Appendix 3)

Noted

5247 VIREMENTS

RESOLVED that all virements detailed in an appendix to the Agenda be agreed.

5248 GRANT APPLICATIONS

It was confirmed that the General Grants Budget for 2022/23 was £20,000. Awarded funds were £16748.65. Therefore remaining = £3251.35.

- a) Belper Community Energy £350.00 requested

RESOLVED that this application not be supported at this time. However the applicant be encouraged to re-submit the application once the group is incorporated with a constitution and an official bank account is held.

5249 REVIEW OF CORPORATE PLAN

RESOLVED that Finance, Governance and Staff Committee be requested to agree further progress and initiatives, and that they consider which priorities or initiatives should be completed by April 2023 or identified as part of plans for 2024, and provide a report with recommendations back to Council.

5250 THREE-CORNERED RECREATION GROUND

RESOLVED that this work be deferred until the Clerk has received full details on the proposal produced by Amber Valley Borough Council, including full costed specification and timescales.

5251 PURCHASE OF AN ADDITIONAL VAN FOR THE OUTDOOR TEAM

A report was submitted confirming that due to current market, it was very difficult to source a suitable van as previously agreed at Full Council on 11th October 2022. It was therefore;

RESOLVED that

a) **delegated authority be given to the Clerk in consultation with the RFO and the Outdoor Team to source and purchase a suitable second-hand panel van. The cost for 22/23 is £15,800 (£15,000 for the purchase and £800 for running costs based on current spend for the Pick Up). This is already within the budget approved by Council.**

b) **the RFO be instructed to review the lease option every three months and report back to Council so that a decision can be made when availability has improved and costs are more competitive as a result. Once the lease is running, the second-hand vehicle to be sold and the proceeds used to offset the cost of the lease.**

5252 UPDATE ON ELECTRICITY SUPPLY

A report was submitted and it was;

RESOLVED that;

a) Council retains its account with Bulb pending the transfer to Octopus and that the RFO continues to have delegated powers, in consultation with the Clerk, to continue to monitor energy prices, ensuring that Council receives best value within the volatile energy market.

b) that the RFO keeps Council updated at future meetings.

5253 BELPER WARM WELCOME COST OF LIVING WORKING GROUP

A report was submitted and it was;

RESOLVED that the timetable for the Belper Warm Welcome venues be noted and published on BTC website, Facebook and all contributing groups websites.

5254 COMMISSIONING OF A HERITAGE SURVEY AT ST JOHNS

A report was submitted and it was;

RESOLVED that;

a) that due to difficulties in accessing quotations for this work only two quotes had been submitted. This is considered acceptable by Council for the reasons outlined in the report.

b) quote B from Blair Gratton Architects be accepted and the company be appointed to carry out the work detailed as soon as possible, to include;

- A measured survey of the building to include a 'Survey as Existing' Drawing.
- A photographic condition report
- Meetings to confirm design brief
- Assistance with compilation of information if a funding source is needed.
- Preparation of Concept Design Sketches
- Acting as Lead Consultant
- Instruction of a specialist Historic Building Structural Engineer
- Instruction of a Mechanical and Electrical Engineer
- Instruction of a Quantity Surveyor

5255 BELPER COMMUNITY HALL

Belper Community had requested that the Council appoint a representative to be a member of their Management Committee.

RESOLVED that due to the impending election (May 2023), this is postponed until new Members are in place to ensure continuity.

5256 JOHN LOCKOE CHARITY

This matter was deferred until a future meeting.

5257 PLANNING MATTERS

No additional matters to consider.

5258 OUTSIDE BODIES

No matters to report.

5259 ITEMS TO NOTE AND CORRESPONDENCE RECEIVED

Noted

5260 TO DISCUSS ANY PRESS RELEASES TO BE MADE THROUGH COMMUNICATIONS WORKING GROUP

None required.

The Meeting closed at 9.20 pm.

Signed Town Mayor

Date 10th January 2023

Appendix 1: Schedules of Payments & Receipts – November/December 2022**Schedule 1: November 2022 Payments for Approval**

Ref	Inv Date	Supplier	Description of Goods/Services	Nom	Net	Tax	Total
P2527	24/11/22	Elliot Frampton	Christmas Lights: Event Medic	6001	100.00	0.00	100.00
P2526	16/11/22	Huws Gray	Wall Plugs, Drill Bit	7215	8.71	1.74	10.45
P2529	11/11/22	PHS Group	Waste Disposal Contract	7500	210.60	42.12	252.72
P2530	11/11/22	PHS Group	Waste Disposal Contract	7201	16.20	3.24	19.44
P2542	30/11/22	Selecta Tyre	Tyre Repair	7701	20.00	4.00	24.00
P2543	04/12/22	Elliot Frampton	Food Festival: Event Medics	6002	190.00	0.00	190.00
P2544	25/11/22	Heage Band	Remembrance: Band	6005	360.00	0.00	360.00
P2544	25/11/22	Heage Band	Christmas Carol Service: Band	6003	340.00	0.00	340.00
P2545	30/11/22	Office Essentials	Stationery	7032	108.31	21.66	129.97
P2546	30/11/22	RF Potts Limited	Battery Lights x 14	6000	127.12	25.42	152.54
P2547	30/11/22	Peak Waste Recycling	Waste Disposal Contract	7100	167.00	33.40	200.40
P2548	01/12/22	Bramatt Computing	Software Licences (Dec 22)	7035	205.34	41.07	246.41
P2549	30/11/22	Pottery Service Station	Fuel	6879	103.67	20.73	124.40
P2550	07/11/22	Forty Five Degrees	Banner Patches	6002	50.00	10.00	60.00
P2551	17/11/22	Esting Int'l Trade AM	Gazebo Sand Weights	6311	80.70	16.14	96.84
P2552	17/11/22	Denny Enterprises AM	Trestle Tables x 2	6311	77.93	15.60	93.53
P2553	24/11/22	Amazon EU	Stationery	7032	39.96	8.00	47.96
P2554	18/11/22	Chargemaster Limited	EVCP Installation: Coppice	8021	42,489.33	8,497.87	50,987.20
P2555	22/11/22	Derbyshire Maid	Chapel Cleaning Service	7201	60.00	0.00	60.00
P2556	28/11/22	Zurich Municipal	Event Insurance 500+ Attendees	7055	336.08	0.00	336.08
TOTALS					45,090.95	8,741.00	53,831.95

Schedule 2: November 2022 Direct Payments made from Unity Trust Bank

Ref	Pay Date	Supplier	Description of Goods/Services	Nom	Net	Tax	Total
P2491	01/11/22	Water Plus	Water: Milford Flower Bed	6503	22.97	0.00	22.97
P2492	08/11/22	Water Plus	Water: St John's Chapel	7003	687.19	0.00	687.19
P2541	08/11/22	Pitney Bowes	Franking Machine Rent	7032	60.00	12.00	72.00
P2539	14/11/22	Webfleet (Global Collect)	Vehicle Tracker (Nov 22)	7850	9.90	1.98	11.88
P2227	15/11/22	AVBC	NNDR: The Coppice (9 of 12)	7506	1,913.00	0.00	1,913.00
P2228	15/11/22	AVBC	NNDR: P/Yr Rate Rev (21 of 30)	7506	2,000.00	0.00	2,000.00

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P2229	15/11/22	AVBC	NNDR: St John's Chapel (8 of 12)	7203	374.00	0.00	374.00
P2230	15/11/22	AVBC	NNDR : Market Place (8 of 12)	7301	62.00	0.00	62.00
DD	16/11/22	Lloyds Bank	Business Card	1206	21.17	0.00	21.17
P2537	16/11/22	Sage	Sage Cloud (Nov 22)	7035	84.50	16.90	101.40
P2540	17/11/22	EE Mobile	Economy Mobile (Nov 22)	7031	13.70	2.74	16.44
P2522	25/11/22	Payroll	Payroll (Nov 22)	7000	31,113.78	0.00	31,113.78
POA	28/11/22	EDF Energy Limited	Electricity: The Chapel	7202	548.00	0.00	548.00
POA	28/11/22	EDF Energy Limited	Electricity: Coppice Car Park	7504	205.00	0.00	205.00
POA	28/11/22	EDF Energy Limited	Electricity: Market Place	7300	20.00	0.00	20.00
POA	28/11/22	EDF Energy Limited	Electricity: Memorial Gardens	7400	68.00	0.00	68.00
P2538	30/11/22	Onecom	Landline, Broadband (Oct 22)	7030	103.95	20.79	124.74

NOTE: POA = Fixed DD Payment On Account

TOTALS **37,307.16** **54.41** **37,361.57**

Utility Invoices Received (for Information Only)

P2524	09/11/22	Bulb Energy	Electricity: Strutt Street		119.15	5.96	125.11
P2533	05/11/22	Water Plus	Water: Strutt St 220922 - 231022	7502	607.84	0.00	607.84
C2534	05/11/22	Water Plus	Water: Strutt St Cr Cancelled Bills	7502	-687.19	0.00	-687.19
P2535	24/11/22	Water Plus	Water: Strutt St 220922-231122	7502	215.60	0.00	215.60
P2536	18/11/22	Water Plus	Water: Flower Bed	6503	6.75	0.00	6.75

Schedule 3: November 2022 Direct Payments - Lloyds Business Card

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2542	07/10/22	Adobe	Subscription	7035	12.64	2.53	15.17
DD	21/11/22	Lloyds Bank	Card Fees	7065	6.00	0.00	6.00
TOTALS					18.64	2.53	21.17

Schedule 4: November 2022 Pre-Authorised Payments/Clerk's Delegated Powers

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2511	25/10/22	Huws Gray	Cable Ties	7125	20.12	4.02	24.14
P2512	14/11/22	Tesco/TF	Santa's Grotto Gifts	6001	78.40	0.00	78.40
P2513	10/11/22	Sainsburys/TF	Santa's Grotto Gifts	6001	48.00	0.00	48.00
P2514	10/11/22	Co-Operative/TF	Santa's Grotto Gifts	6001	15.00	0.00	15.00
P2515	14/12/22	Tesco/DT	Santa's Grotto Gifts	6001	102.00	0.00	102.00
P2516	13/11/22	The Works/TF	Santa's Grotto Gifts	6001	52.99	0.00	52.99

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P2517	17/11/22	Tesco/DT	Stationery	7032	11.00	0.00	11.00
P2518	28/10/22	AVBC	Road Closure Fee	6001	20.00	0.00	20.00
P2518	10/11/22	AVBC	Pest Control Call Out	7601	25.00	5.00	30.00
P2520	16/11/22	Apex Market Stalls	Gazebo x 2	6311	823.33	164.67	988.00
P2521	17/11/22	Catena Inspection & Eng	Lamppost Tests	6310	81.03	16.21	97.24
P2523	22/11/22	AVBC	Road Closure Fee	6002	20.00	0.00	20.00
P2524	08/11/22	Belper & Duffield Rotary	One-Off Grant	7850	500.00	0.00	500.00
P2525	08/11/22	SSAFA	One-Off Grant	7850	1,000.00	0.00	1,000.00
P2526	08/11/22	Valley CIDS	One-Off Grant	7850	241.75	0.00	241.75
TOTALS					3,038.62	189.90	3,228.52

Schedule 5: November 2022 Late Payments for Approval

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2555	30/11/22	Murphy Comhire Ltd	Radio Transmitter Hire	6002	220.50	44.10	264.60
P2556	13/12/22	Belper Fringe	Entertainment: Food Festival	6002	150.00	0.00	150.00
P2557	13/12/22	Howard Brothers Ltd	Hire of Gavioli: Lights Switch-On	6001	350.00	0.00	350.00
P2557	13/12/22	Howard Brothers Ltd	Hire of Gavioli: Food Festival	6002	350.00	0.00	350.00
P2558	25/08/22	Derbyshire Maid	Chapel Cleaning	7201	160.00	0.00	160.00
TOTALS					1,230.50	44.10	1,274.60

Schedule 6: November 2022 Receipts to Unity Trust Bank

<u>Ref</u>	<u>Inv Date</u>	<u>Customer</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Vat</u>	<u>Total</u>
SI-725	01/11/22	Creative Kitchen Company	Market Rent	4103	22.50	0.00	22.50
SI-742	01/11/22	Staffs Savoury Scotch Eggs	Market Rent	4103	11.50	0.00	11.50
SI-724	01/11/22	Crafted in Belper (Cashen)	Market Rent	4103	22.50	0.00	22.50
SI-731	01/11/22	Grumpy Farmer	Market Rent	4103	21.50	0.00	21.50
SI-698	01/11/22	The Lion Hotel	Christmas Trees x 4	4204	140.00	0.00	140.00
SI-699	02/11/22	The Retreat	Christmas Tree	4204	25.00	0.00	25.00
SI-632	02/11/22	Quarry Bends House	Christmas Tree	4204	25.00	0.00	25.00
SI-635	02/11/22	Belper IFS	Christmas Trees x 2	4204	50.00	0.00	50.00
SI-677	03/11/22	Specsavers (Saunderson)	Christmas Tree	4204	25.00	0.00	25.00
SI-672	03/11/22	Ritz Bingo	Christmas Tree	4204	25.00	0.00	25.00
SI-728	07/11/22	F Jackson	Market Rent	4103	37.00	0.00	37.00
SI-719	07/11/22	Bittersweet Chocolate	Market Rent	4103	24.50	0.00	24.50

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SI-726	07/11/22	Dad's Bees	Market Rent	4103	22.50	0.00	22.50
SI-727	07/11/22	ERB Trading	Market Rent	4103	22.50	0.00	22.50
SI-634	08/11/22	Belper Freemasons	Christmas Tree	4204	25.00	0.00	25.00
SI-731	09/11/22	Rumours Bar	Christmas Tree	4204	25.00	0.00	25.00
SI-421	09/11/22	Lime Tree Pantry	Market Rent	4103	21.50	0.00	21.50
SI-673	09/11/22	Ritz Cinema	Christmas Trees x 2	4204	50.00	0.00	50.00
SI-653	10/11/22	Katie Weeds (LECAW)	Christmas Trees x 6	4204	210.00	0.00	210.00
SI-614	10/11/22	Chucky Foods	Food Festival Pitch	4102	130.00	0.00	130.00
SI-721	11/11/22	Buttercup Bakery	Food Festival Pitch	4102	80.00	0.00	80.00
SI-621	11/11/22	Scrumptious by Lucy	Food Festival Pitch	4102	130.00	0.00	130.00
SI-625	11/11/22	Diamond Delis (Hira UK)	Food Festival Pitch	4102	130.00	0.00	130.00
SI-612	11/11/22	Cook Spanish (Benjamin)	Food Festival Pitch	4102	160.00	0.00	160.00
SI-615	11/11/22	Cheese Factor	Food Festival Pitch	4102	130.00	0.00	130.00
SI-618	11/11/22	RT Catering	Food Festival Pitch	4102	130.00	0.00	130.00
SI-704	11/11/22	RT Catering	Christmas Festival Pitch	4102	130.00	0.00	130.00
SI-611	11/11/22	Big Melt	Food Festival Pitch	4102	130.00	0.00	130.00
SI-619	11/11/22	Picks Organic	Food Festival Pitch	4102	130.00	0.00	130.00
SI-620	11/11/22	Project D	Food Festival Pitch	4102	130.00	0.00	130.00
SI-705	11/11/22	Project D	Christmas Festival Pitch	4102	130.00	0.00	130.00
SI-717	14/11/22	Alvi Bros	Food Festival Pitch	4102	130.00	0.00	130.00
SI-706	14/11/22	F&A Smith	Christmas Festival Pitch	4102	50.00	0.00	50.00
SI-610	14/11/22	Samuels Catering	Food Festival Pitch	4102	260.00	0.00	260.00
SI-690	14/11/22	The Willow	Christmas Tree	4204	25.00	0.00	25.00
SI-692	14/11/22	M A Lowe	Christmas Tree	4204	25.00	0.00	25.00
SI-702	14/11/22	Angels Micro Pub	Christmas Tree	4204	25.00	0.00	25.00
SI-720	14/11/22	Brocklesbys Pies (Tikus)	Food Festival Pitch	4102	130.00	0.00	130.00
SI-613	14/11/22	Brownie Bakehouse	Food Festival Pitch	4102	130.00	0.00	130.00
SI-729	14/11/22	Fruit & Herb (G Smith)	Market Rent	4103	22.50	0.00	22.50
SI-617	14/11/22	Framed Football Images	Food Festival Pitch	4102	80.00	0.00	80.00
SI-636	14/11/22	Bluebird Care (Kingfisher)	Christmas Tree	4204	25.00	0.00	25.00
SI-707	14/11/22	Dosa Love	Food Festival Pitch	4102	130.00	0.00	130.00
SI-661	14/11/22	Nicholson Tax Accountants	Christmas Tree	4204	25.00	0.00	25.00
SI-719	14/11/22	Bittersweet Chocolate	Food Festival Pitch	4102	130.00	0.00	130.00
SI-685	16/11/22	Railway Inn	Christmas Tree	4204	25.00	0.00	25.00
SI-645	16/11/22	Gymophobics	Christmas Tree	4204	25.00	0.00	25.00
SI-723	18/11/22	Piewich Limited (Breeosh)	Food Festival Pitch	4102	130.00	0.00	130.00

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SI-709	18/11/22	Grand Pavilion	Food Festival Pitch	4102	80.00	0.00	80.00
SI-628	21/11/22	Emmas Cakes (Mitic-Mey)	Food Festival Pitch	4102	130.00	0.00	130.00
SI-732	21/11/22	Happy Chickens	Market Rent	4103	57.50	0.00	57.50
SI-733	21/11/22	Hollow Tree Brewing	Food Festival Pitch	4102	130.00	0.00	130.00
SI-721	21/11/22	Buttercup Bakery	Market Rent	4103	22.50	0.00	22.50
SI-720	21/11/22	Brocklesbys Pies (Tikus)	Market Rent	4103	112.50	0.00	112.50
SI-630	21/11/22	Derbyshire Tea	Food Festival Pitch	4102	130.00	0.00	130.00
SI-711	22/11/22	Limetree Pantry (Parr)	Food Festival Pitch	4102	130.00	0.00	130.00
SI-708	22/11/22	Ruby Holmes	Food Festival Pitch	4102	130.00	0.00	130.00
SI-748	25/11/22	Staffordshire Cheese	Food Festival Pitch	4102	130.00	0.00	130.00
SI-616	25/11/22	F Jackson & Son	Food Festival Pitch	4102	80.00	0.00	80.00
SI-749	28/11/22	The Loaf	Food Festival Pitch	4102	130.00	0.00	130.00
SI-722	29/11/22	Casa Gomez	Market Rent	4103	80.00	0.00	80.00
SI-450	30/11/22	Shaun's Fish (Hannah)	Market Rent	4103	333.50	0.00	333.50
SI-751	30/11/22	Fruit & Herb (Smith)	Food Festival Pitch	4102	80.00	0.00	80.00
SI-507	30/11/22	Nags Head	Hanging Baskets	4200	105.00	0.00	105.00
SI-512	30/11/22	Fishers Convenience Store	Hanging Basket	4200	35.00	0.00	35.00
SI-479	30/11/22	Classic Carpets	Hanging Basket	4200	39.00	0.00	39.00
SI-518	30/11/22	Richard Leonard	Hanging Baskets	4200	78.00	0.00	78.00
SI-504	30/11/22	Cooperative Funeral Care	Hanging Baskets	4200	118.00	0.00	118.00
SI-521	30/11/22	Arkwrights Bar	Hanging Basket	4200	39.00	0.00	39.00
Rfnd	30/11/22	British Telecom	Landline Refund	7030	21.23	0.00	21.23
SI-696	30/11/22	Oriental Villa	Christmas Trees	4204	50.00	0.00	50.00
SI-640	30/11/22	Classic Carpets	Christmas Tree	4204	25.00	0.00	25.00
SI-474	30/11/22	Belper Coal	Christmas Tree	4204	39.00	0.00	39.00
SI-298	30/11/22	Albert College	Christmas Trees	4204	75.00	0.00	75.00
SI-701	30/11/22	Albert College	Christmas Trees	4204	75.00	0.00	75.00
SI-667	30/11/22	Fishers Convenience Store	Christmas Tree	4204	25.00	0.00	25.00
SI-693	30/11/22	The Strand	Christmas Tree	4204	25.00	0.00	25.00
SI-683	30/11/22	Nags Head	Christmas Trees	4204	50.00	0.00	50.00
Rfnd	30/11/22	E-On	Electricity Refund	7202	7.99	0.40	8.39
SI-747	30/11/22	Proctors Funfairs	Pitch Hire: Autumn Funfair	4104	2,800.00	0.00	2,800.00
SI-753	30/11/22	La Pitta	Food Festival Pitch	4102	260.00	0.00	260.00
SI-752	30/11/22	British Food Box	Food Festival Pitch	4102	130.00	0.00	130.00
					9,466.72	0.40	9,467.12

Appendix 2: Statement of Cash & Reserves – November 2022

<u>Cash Statement</u>	<u>Balances</u>
Unity Trust	404,817.33
HSBC	195.03
Hodge Bank	80,068.56
Hampshire Trust	80,258.02
Bath Building Society	76,855.52
 Total in Banks	 642,194.46
 <i>Add</i> Events Float	 63.60
	<hr/>
Total Cash Balance	642,258.06
	<hr/> <hr/>
 <u>Reserve Statement</u>	
Cash in Hand @ 01/04/2022	376,077.00
<i>Add</i> Budgeted Income for 2022/23	674,882.00
<i>Add</i> Estimated Pre 2021/22 VAT Reclaim	21,334.46
<i>Add</i> 2021/22 VAT Reclaim	13,023.97
	<hr/>
	1,085,317.43
 <i>Less</i> Budgeted Expenditure	 615,258.00
<i>Less</i> Earmarked Reserves	195,618.00
	<hr/>
Balance of Funds	274,441.43
	<hr/> <hr/>
 General Reserve at 40% of Precept (£590,058)	 236,023.20
Estimated Surplus (Available for Future Projects)	38,418.23

Appendix 3: Net Position by Nominal – November 2022

		<u>2022/23 BUDGET</u>	<u>NOV 22</u>	<u>ACCRUALS T/D</u>	<u>INCOME YEAR TD</u>
<u>Nominal</u>	<u>Income</u>				
4000	Precept	590,058		0	590,058
4100	Allotments	575		0	575
4101	Fairs	3,880	2,800.00	0	3,600
4102	Food Festivals	10,056	4,100.00	0	10,766
4103	Markets	8,283	3,675.00	0	8,430
4104	Christmas Switch-On Traders	310	310.00	0	310
4200	Supply: Hanging Baskets	4,371		0	4,410
4204	Supply: Christmas Trees	3,000	2,920.00	0	2,920
4251	Sponsorship: Christmas Switch-On	2,000		2,000	2,000
4253	Sponsorship: Flower Beds, Benches etc	3,175		0	3,175
4300	Grant: PROW Maintenance	559		0	0
4301	Grant: Community Toilet Scheme	600		0	0
4302	Grant - DCC: Flood Defence PPE (1)	903		0	903
4303	Grant - Lottery: Jubilee Teas (1)	1,840		0	1,840
4304	Grant - DFT: Onstreet Chargepoint Scheme (1)	42,490		10,622	42,490
4899	Grant Returns	1,013	1,013.00	0	1,013
4900	Investment Interest	500		0	0
	TOTAL INCOME	673,613	14,818.00	12,622	672,489

		<u>2022/23 BUDGET</u>	<u>NOV 22</u>	<u>ACCRUALS T/D</u>	<u>COMMIT YEAR TD</u>
<u>Nominal</u>	<u>Annual Events</u>				
6000	Christmas Lights/Trees	13,000	463.16	17,628	18,108
6001	Christmas Switch On Event	900	396.39	764	1,200
6002	Winter Food Festival	4,000	70.00	2,180	2,250
6003	Christmas Carol Service	650		400	400
6004	Larks in the Park	4,200		670	4,544
6005	Remembrance Events	550	360.00	0	673
6006	Summer Food Festival	4,000		0	3,632
6049	Licences	80		0	180
	SUB TOTAL ANNUAL EVENTS	27,380	1,289.55	21,642	30,985

<u>Nominal</u>	<u>Finance Committee</u>				
6050	Corporate Plan Implementation	5,000		0	3,122
	SUB TOTAL CORPORATE PLAN IMPLEMENTATION	5,000	0.00	0	3,122

<u>Nominal</u>	<u>Arts, Events & Heritage Committee</u>				
6200	Talks Programme	0		0	0
6201	Inclusive Arts for Vulnerable People	0		0	0
6202	Heritage & Guided Maps	1,000		0	0
6203	Walking Maps	1,500		0	60
6204	Queen's Jubilee	5,000		0	1,550
6206	Information Boards & Signage Improvements	1,000		0	0
6207	Music for Markets	2,500		0	150
6208	Public Arts	0		0	0
	SUB TOTAL ARTS, EVENTS & HERITAGE	11,000	0.00	0	1,760

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		<u>2022/23 BUDGET</u>	<u>NOV 22</u>	<u>ACCRUALS T/D</u>	<u>COMMIT YEAR TD</u>
<u>Nominal</u>	<u>Facilities, Environment & Local Economy Committee</u>				
6304	Clean Up Campaign Equipment	0		0	0
6305	Belper Goes Green Festival	1,500		0	1,340
6306	Bike Racks & Parking	1,500		0	289
6307	Award Nominations Scheme	500		0	431
6308	Allotments & Community Gardens	0		0	0
6309	Street Furniture	3,000		0	434
6310	Speed Indicator Device	2,815	81.03	0	81
6311	Piop-Up Gazebos	1,000	981.96	0	982
	SUB TOTAL FACILITIES	10,315	1062.99	0	3,557
<u>Nominal</u>	<u>Youth Committee</u>				
6400	Youth Council	4,148	2.00	0	240
6401	DBS Checks	600		0	0
6402	Civic Badge Award (Scouts, Guides, etc)	1,000		0	0
	SUB TOTAL YOUTH COMMITTEE	5,748	1,064.99	0	240
<u>Nominal</u>	<u>Floral Displays</u>				
6500	Compost, Materials	1,200		0	910
6501	Planters, Baskets etc	500		0	0
6502	Plants	13,000		0	12,360
6503	Standpipe Hire & Water	1,500		0	751
6599	Floral: Contingency	500		0	0
	SUB TOTAL FLORAL DISPLAYS	16,700	0.00	0	14,020
<u>Nominal</u>	<u>Staff</u>				
7000	Salaries (Gross)	247,907	31,113.78	0	165,621
7003	Training and Development	4,750		100	1,368
7004	Uniforms & PPE	762	290.00	0	803
7005	Recruitment Advertising	500		0	0
	SUB TOTAL STAFF	253,919	31,403.78	100	167,792
<u>Nominal</u>	<u>Operating Costs</u>				
7030	Landline, Broadband	1,500	103.95	0	817
7031	Mobiles	500	13.70	0	110
7032	Print, Post & Stationery	1,800	228.65	0	1,047
7033	Office Equipment	1,000		0	344
7034	Data Protection	44		35	35
7035	Software Licences	3,500	302.55	0	2,429
7036	IT Maintenance & Support	1,800		0	0
7037	Website	7,000		0	545
7038	Subscriptions	3,000		0	2,370
7055	Insurance	4,500	336.08	0	336
7060	Audit	1,400		0	1,438
7065	Bank Charges	300	11.00	0	194
7070	Professional Fees	10,000		0	3,079
7076	Room Hire	1,900		372	767
7080	Councillor Training	1,000		0	50
7085	Health & Safety	10,000		0	35
7099	OP Contingency	1,000		0	-45

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		<u>2022/23 BUDGET</u>	<u>NOV 22</u>	<u>ACCRUALS T/D</u>	<u>COMMIT YEAR TD</u>
SUB TOTAL OPERATING COSTS		50,244	347.08	407	13,551
<u>Nominal</u>	<u>Environment/Services</u>				
7100	Waste Disposal	3,000	168.00	0	1,476
7101	Grit & Bins	1,300		0	0
7102	Dog Bags	1,500		0	1,076
7103	Equipment & Consumables	1,000		0	715
7120	Repairs and Maintenance: Equipment	2,000		0	981
7125	Repairs & Maintenance: General	500	27.97	0	460
7130	Defibrillator	400		0	0
7135	Jubilee Clock	250		0	202
7199	ES Contingency	250		0	0
SUB TOTAL ENVIRONMENT/SERVICES		10,200	195.97	0.00	4,910
<u>Nominal</u>	<u>The Chapel</u>				
7200	Chapel: Alarm System	1,000		0	0
7201	Chapel: Cleaning	3,270	60.00	160	1,096
7202	Chapel: Electricity	14,000		400	2,397
7203	Chapel: NNDR	4,491	374.00	0	2,995
7204	Chapel: Water	450		90	191
7205	Chapel: Car Park	7,800		0	77
7206	Chapel: Contingency	250		0	0
7207	Chapel: Building Survey	10,000		0	0
SUB TOTAL EXPENDITURE: THE CHAPEL		41,261	434.00	650.00	6,755
<u>Nominal</u>	<u>Market Place</u>				
7300	Market Place: Electricity	350		75	182
7301	Market Place: NNDR	624	62.00	0	496
7302	Market Place: Market Stalls	0		0	0
7399	Market Place: Contingency	250		0	44
SUB TOTAL MARKET PLACE		1,224	62.00	75.00	722
<u>Nominal</u>	<u>Memorial Gardens</u>				
7400	Memorial Gardens: Electricity	550		46	137
7401	Memorial Gardens: Planting	339		0	805
7402	Memorial Gardens: Contingency	250		0	6
7403	Memorial Gardens: Green Flag Award	350		0	354
SUB TOTAL MEMORIAL GARDENS		1,489	0.00	46	1,302
<u>Nominal</u>	<u>Strutt Street Toilets</u>				
7500	Strutt Street Toilets: Cleaning /Maintenance	500	210.60	0	655
7501	Strutt Street Toilets: Electricity	2,600	119.15	120	847
7502	Strutt Street Toilets: Water	800	215.60	0	1,252
7503	Strutt Street Toilets: Contingency	500		0	145
SUB TOTAL STRUTT STREET TOILETS		4,400	545.35	120	2,898
<u>Nominal</u>	<u>The Coppice</u>				
7504	The Coppice: Electricity	1,000		140	552
7505	The Coppice: Water	250		0	73
7506	The Coppice: NNDR	46,954	3,913.00	0	30,582
7507	The Coppice: Alarm System	650		0	0
7599	The Coppice: Contingency	500		0	0

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		<u>2022/23 BUDGET</u>	<u>NOV22</u>	<u>ACCRUALS T/D</u>	<u>COMMIT YEAR TD</u>
	SUB TOTAL THE COPPICE	49,354	3,913.00	140	31,207
<u>Nominal</u>	<u>Allotments</u>				
7600	Allotments: Lease	210		0	210
7601	Allotments: Maintenance	200	25.00	0	475
7602	Allotments: Water	685		96	327
	SUB TOTAL ALLOTMENTS	1,095	25.00	96	1,012
<u>Nominal</u>	<u>Vehicles</u>				
7700	Vehicles: Fuel	1,200	103.67	0	772
7701	Vehicles: Repairs, Maintenance & Tracker	1,528	29.90	0	286
7702	Vehicles: Road Fund Licence	290		0	290
7703	Vehicles: Rental	1,135		0	1,135
7704	Vehicles: Lease & Maintenance (RV)	15,800		0	0
7799	Vehicles: Contingency	0		0	0
	SUB TOTAL VEHICLES	19,953	133.57	0	2,483
<u>Nominal</u>	<u>Grants</u>				
7801	SLA: AV Community Transport	6,000		0	6,000
7802	SLA: Belper Early Years	1,964		0	1,964
7803	SLA: Belper North Mill Trust	11,355		0	11,355
7804	SLA: Blend Youth Project	16,840		0	10,976
7805	SLA: Citizens Advice Bureau	16,007		0	16,007
7807	SLA: Derbyshire Unemployed Centre	2,000		0	2,000
7808	SLA: Fleet Arts	11,744		0	11,744
7810	SLA: Belper Leisure Centre	10,000		0	10,000
7811	SLA: Belper Youth Sports Festival	15,000		0	15,000
7812	SLA: 1625 Outreach	5,000		0	3,990
7850	One-Off Grants	20,000	3,741.75	500	16,749
7851	One-Off Grants: Accessibility	5,000		0	0
	SUB TOTAL EXPENDITURE: GRANTS	120,910	3,741.75	500	105,785
<u>Nominal</u>	<u>Mayor</u>				
7900	Civic Service	1,275		0	0
7901	Mayor's Allowance	2,216		0	0
	SUB TOTAL MAYOR'S ALLOWANCE	3,491	0.00	0	0
	TOTAL GENERAL EXPENDITURE	633,683	43,805	23,776	392,104

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		<u>2022/23</u> <u>BUDGET</u>	<u>NOV 22</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Earmarked Reserves</u>				
8005	Provision & Upgrade Public Toilets	19,300		0	0
8008	Playspace: 3-Corner Rec	0		0	0
8009	Skate Park	15,335		0	0
8010	Four Year Term Election Costs (Yr 3 of 4)	18,000		18,000	18,000
8012	CCTV Monitoring & Installation	7,500		6,836	6,836
8013	Playspace Upgrade Fund	15,000		0	0
8014	Defibrillator Battery Fund (Yr 1 of 4)	250		250	250
8015	Flood Emergency Response Fund	10,000		0	0
8016	Councillor IT Replacement Fund	3,000		0	0
8017	Office IT Replacement Fund	3,000		0	0
8018	Mid-Term By-Elections Fund (Yr 1 of 4)	6,000		6,000	6,000
8019	Grant - Lottery: Jubilee Teas (1)	1,840		0	1,840
8020	Grant - DCC Flood Defence PPE (1)	903		0	0
8021	Grant - DFT: Onstreet Chargepoint Scheme (1)	42,490	42,489.00	0	42,489
8022	Contribution - Robert Owen Clock	8,000		0	0
8023	Live & Local Bookings	1,500		0	0
8026	Additional Storage Space	20,000		0	0
8800	Vehicle Replacement Fund (Yr 3 of 5)	15,000		15,000	15,000
8801	Chapel Building Repairs Fund	0		0	0
8810	Future Projects (2)	25,483		0	0
	TOTAL EARMARKED RESERVES	212,601	42,489.00	46,086	90,415

NOTES (1) Income/Earmarked Reserves include one-off grants received from third parties (not included in original budget)
(2) Unallocated surplus funds over General Reserve set at 40%