

**MINUTES OF THE ANNUAL MEETING OF BELPER TOWN COUNCIL HELD
AT THE STRUTTS CENTRE, DERBY ROAD, BELPER
ON TUESDAY 10TH MAY 2022**

PRESENT Councillors Atkinson, Angharad, B. Bellamy, R. Bellamy, Bryan, Dwyer, Harris, Kennedy, Mallett, Monkman, Ploughman, Porter, Walls and Watson.
Debra Townsend Town Clerk
Christine Marlow Responsible Finance Officer
Members of the public

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5056 ELECTION OF TOWN MAYOR

RESOLVED that Cllr Harris be elected as Town Mayor for the ensuing year

5057 ELECTION OF DEPUTY TOWN MAYOR

RESOLVED that Cllr Bryan be elected as Deputy Town Mayor for the ensuing year.

5058 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Spendlove and Oldfield and County Councillor Kinsella.

5059 VARIATION OF ORDER OF BUSINESS

None

5060 DECLARATIONS OF MEMBERS INTERESTS AND REQUESTS FOR DISPENSATIONS

Cllrs Atkinson, B. Bellamy, R. Bellamy, Bryan, Dwyer, Mallett, Monkman, Porter and Watson declared a pecuniary interest in Minute Number 5081(b), as Members of Unite Union. A dispensation was requested for this item only, and it was;

RESOLVED that a dispensation be granted as without the dispensation the number of persons prohibited from participating in this particular business would be so great it would impede the transaction of the business.

Cllr Atkinson declared an interest in Minute number 5081(c) as a volunteer being previously involved in this project.

Cllr Atkinson as Planning Board Member for AVBC declared an interest in Minute Number 5082 to avoid predetermination/bias and would leave the meeting during consideration and determination of this item.

5061 RECORDING AND FILMING

Noted

5062 CONFIDENTIAL ITEMS

No additional.

5063 PUBLIC SPEAKING

- A resident thanked Cllr Porter for his hard work in the community during his term of Town Mayor 2021/22, and welcomed the incoming Mayor, Cllr Harris.
- Cllr Nelson (Amber Valley Borough Council and Derbyshire County Council) reported;
 - a) that the seats in the River Gardens were being repaired by a local charity – Men in Sheds
 - b) the grass on the Showground had been cut
 - c) he had asked that an Enforcement Officer look at the suitability of a sign on King Street
 - d) he had asked that COVID-related street banners be taken down and replaced with Jubilee banners.

He also congratulated the Town Council on the appearance of Belper.

- Cllr Harris reported that an update had been provided by Cllr Gez Kinsella (Derbyshire County Council), which would be distributed to all.
- Cllr B. Bellamy (Amber Valley Borough Council) reported;
 - a) that Belper Town Football Club and Belper United had both recently been promoted from their respective leagues – he wished to pass on his congratulations
 - b) he congratulated all Councillors who had recently been successful at the Borough elections
 - c) The North Mills Museum funding had been withdrawn by Amber Valley Borough Council (AVBC) which was of great concern. In regard to the Mills, AVBC had set up a process to initiate a compulsory purchase order, however, it was not clear if this would be a priority.

- d) trains were still not running to Nottingham which was of great concern.
- Cllr Porter (AVBC) reported that a daffodil bank at Milford had been mown too early by Derbyshire County Council which was very disappointing. Cllr Nelson agreed to look into this and reply to Cllr Porter.

5064 MINUTES

RESOLVED that;

- (a) Minute Numbers 5026 - 5055 of the Full Council Meeting held on 12 April 2022 be approved and agreed as a true record
- (b) the Minutes of the Facilities, Environment and Local Economy Committee Meeting held on 26 April 2022 be noted and the recommendations therein be accepted. It also be noted that Cllr Ploughman was not in attendance at this Meeting
- (c) the Minutes of the Planning Committee Meeting held on 3rd May 2022 be noted and the recommendations therein be accepted
- (d) the Minutes of the Herbert Strutt Committee Meeting held on 26 April 2022 be noted and the recommendations therein be accepted

5065 TO APPROVE THE MAYOR'S ALLOWANCE FOR 2022/23

RESOLVED that the Mayor's allowance be approved as £2216.00 for 2022/23.

5066 TO NOTE THE INTERNAL AUDITOR REPORT

RESOLVED that the Internal Auditor report be noted

5067 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

RESOLVED that;

- a) the Annual Governance Statement be approved
- b) the Summary Accounting Statements be approved

5068 TO REVIEW AND ADOPT THE COUNCIL'S STANDING ORDERS

RESOLVED that these be reviewed at the next meeting of the Finance, Governance and Staffing Committee

5069 TO REVIEW AND ADOPT THE COUNCIL'S FINANCIAL REGULATIONS

RESOLVED that these be reviewed at the next meeting of the Finance, Governance and Staffing Committee.

5070 TO CONFIRM GENERAL POWER OF COMPETANCE ELIGIBILITY

RESOLVED that Belper Town Council meets the eligibility criteria to use the General Power of Competance.

5071 TO ESTABLISH ORDINARY COMMITTEES AND APPROVE THE DRAFT TERMS OF REFERENCE AND THE SCHEME OF DELEGATION

RESOLVED that the following Standing Committees be established;

- Arts, Event and Heritage Committee
- Facilities, Environment and Local Economy Committee
- Finance, Governance and Staff Committee
- Planning Committee
- Herbert Strutt Charity Committee
- Youth Committee

and that the draft terms of reference and the scheme of delegation be approved as submitted subject to amendments as follows;

- a) Responsibility for the skatepark project be included in the terms of reference for the Youth Committee

- b) Responsibility for the Playground budget be included in the terms of reference for the Facilities, Environment and Local Economy Committee

5072 APPOINTMENT OF MEMBERS TO THE COMMITTEES 2022/23

RESOLVED that the following Committee Members be appointed;

- **Arts, Event and Heritage Committee (8 Members, 2 vacancies)**
Cllrs Angharad, Harris, Oldfield, Porter, Walls and Watson
- **Facilities, Environment and Local Economy Committee (8 Members)**
Cllrs Angharad, Atkinson, Bryan, Dwyer, Kennedy, Monkman, Oldfield and Porter
- **Finance, Governance and Staff Committee (8 Members)**
Cllrs Angharad, Dwyer, Harris, Kennedy, Mallett, Monkman, Porter and Walls
- **Planning Committee (8 Members, 5 Councillors, 3 co-opted)**
Cllrs Bryan, Harris, Kennedy, Mallett and Watson
G. Jones, H. Jackson, W. Mitchell (co-opted)
- **Herbert Strutt Charity Committee**
Cllrs B. Bellamy, Dwyer, Harris, Oldfield, Porter and Watson
- **Youth Committee (10 Members, 7 Councillors, 3 co-opted – to include Chair of Youth Council – 1 co-opted vacancy)**
Cllrs Bryan, Dwyer, Kennedy, Mallett, Spendlove, Walls and Watson
Chair of Youth Council, P. Terry

5073 APPOINTMENT OF CHAIRS OF THE STANDING COMMITTEES

RESOLVED that this be deferred to the first Meeting of each Committee

5074 TO APPOINT MEMBERS TO OUTSIDE BODIES 2022/23

RESOLVED that this matter be deferred to the next meeting.

5075 TO REVIEW COUNCIL AND OFFICER SUBSCRIPTIONS

RESOLVED that subscriptions be approved as per the submitted report.

5076 REVIEW OF THE INVENTORY OF COUNCIL'S LAND AND BUILDINGS AND ARRANGEMENTS FOR INSURANCE COVER

To note that a review of the inventory of council's land and buildings and arrangements for insurance cover in respect of all insured risks was completed as below;

12th April 2022. Minute Number 5047 ASSET REGISTER

RESOLVED that the Asset Register as submitted be approved.

8th Feb 2022. Minute Number 4992 GENERAL INSURANCE RENEWAL

RESOLVED that Zurich Insurance be awarded a one-year contract

Noted

5077 TO REVIEW AND APPROVE THE FOLLOWING

- a) Complaints Procedure
- b) Freedom of Information Policy
- c) General Data Protection Policy
- d) Press Relations Policy

RESOLVED that all Policies as submitted be approved.

5078 TIME AND PLACE OF ORDINARY MEETINGS OF THE TOWN COUNCIL

To note that these were agreed at Full Council 12.4.22 - Minute Number 5040.

Noted

5079 FINANCE REPORT

- a) Payments and receipts for April 2022 (to include late payments circulated at the Meeting (Appendix 1)
RESOLVED Approved
- b) Cash and Reserves Statement to 30th April 2022 (Appendix 2)
Noted
- c) Income and expenditure summary to 30th April 2022 (Appendix 3)
Noted

5080 SPEED INDICATOR DEVICE SCHEME

RESOLVED to submit an application to take part in this scheme and accept the quotation submitted by SWARCO (3 quotes were submitted), following consideration by the Finance, Governance and Staff Committee to agree a budget heading.

5081 SMALL GRANTS APPLICATIONS

Small Grants Applications were considered and it was;

RESOLVED that

- a) **Café 24 not be offered a grant. However, the Town Council wish to support this event and will pay up to the amount requested (£500.00) in the grant application on production of original receipts, from Budget Heading 6204 Queens Jubilee.**
- b) **Unite Commmunity be offered a grant of £186.30 towards running Belper Death Café.**
Cllrs Atkinson, B. Bellamy, R. Bellamy, Bryan, Dwyer, Mallett, Monkman, Porter and Watson declared a pecuniary interest in Minute Number 5081 (b), as Members of Unite Union. A dispensation was granted as without the dispensation the number of persons prohibited from participating in this particular business would be so great it would impede the transaction of the business.
- c) **Wilder Belper. A grant of £656.00 be agreed in principle subject to the organisation providing Belper Town Council with official confirmation that they are part of Transition Belper, and are covered by their constitution, and also that the funds can be paid directly to them.**

5082 PLANNING MATTERS

There were no matters to be considered.

5083 ITEMS TO NOTE AND CORRESPONDENCE RECEIVED

None

5084 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

5085 OFFER OF PAYMENT FOR OUTSTANDING DEBT

RESOLVED that the Responsible Finance Officer draw up a formal agreement for a repayment agreement of £100.00 per month.

9.25 pm. RESOLVED that the Meeting be extended beyond 2 ½ hours to allow for completion of business.

5086 LAND VALUATION

RESOLVED that the Mayor, Chairs of all Committees and the Town Clerk form a Working Group to investigate this matter further.

5087 RECRUITMENT PANEL

RESOLVED that Cllrs Angharad, Porter and Harris form a Panel for the recruitment of the position of Economic Development, Tourism and Marketing Officer.

Date of Next Meeting Tuesday 14th June 2022

The Meeting closed at 9.35 pm.

Signed Town Mayor

Date 14th June 2022

Appendix 1: Schedules of Payments & Receipts

Schedule 1: Approved for Payment

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2190	05/04/22	Buildbase	Cable Ties	6204	4.58	0.92	5.50
P2191	05/04/22	Buildbase	Post Mix	7402	43.50	8.70	52.20
P2192	05/04/22	Buildbase	Paint	6500	12.79	2.56	15.35
P2193	05/04/22	Npower	Electricity (Unmetered Supply)	7205	42.86	2.14	45.00
P2194	06/04/22	Royal British Legion	Shipping	6204	8.79	1.76	10.55
P2195	19/04/22	DDC	Allotments Tenancy	7600	210.00	0.00	210.00
P2196	19/04/22	Derbyshire Maid	Cleaning (St John's Chapel)	7201	156.00	0.00	156.00
P2197	21/04/22	Rotary Club of Belper	Marshalling Services (21-22)	6002/06	1,200.00	0.00	1,200.00
P2198	28/04/22	Blooming Milford	Replacement Pear Tree	6502	52.45	0.00	52.45
P2199	30/04/22	Keptkleen Limited	Stainless Steel Urinal (21-22)	7503	740.00	148.00	888.00
P2200	30/04/22	Pottery Service Station	Fuel	7700	99.21	19.84	119.05
P2201	30/04/22	Peak Waste Recycling	Waste Disposal	7100	167.00	33.40	200.40
P2202	07/04/22	Amazon EU UK	Fire Tablet x 2	6400	66.64	13.34	79.98
P2203	09/04/22	Amazon EU	Lenovo Monitor	7033	103.89	20.78	124.67
P2204	11/04/22	Office Star (via Amazon)	Stationery	7032	7.39	1.47	8.86
P2205	12/04/22	Fuzion Systems (A)	Lenovo Keyboard/Mouse	7033	47.54	9.51	57.05
TOTALS: APPROVED FOR PAYMENT					2,962.64	262.41	3,225.05

Schedule 2: Direct Payments Approved (Unity Trust Bank)

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
POA	06/04/22	Bulb Energy	Strutt Street Toilets: Electricity	7501	139.92	0.00	139.92
P2206	07/04/22	Water Plus	Water: Strutt Street Toilets (21-22)	7502	543.90	0.00	543.90
P2207	11/04/22	Water Plus	Water: The Coppice	7505	135.25	0.00	135.25
P2208	13/04/22	Webfleet	Vehicle Tracker (April 22)	7701	9.90	1.98	11.88
NNDR	19/04/22	AVBC	NNDR: St John's Chapel (1 of 12)	7203	377.00	0.00	377.00
NNDR	19/04/22	AVBC	NNDR : Market Place (1 of 12)	7301	65.75	0.00	65.75
NNDR	19/04/22	AVBC	NNDR: The Coppice (1 of 12)	7506	1,913.00	0.00	1,913.00
NNDR	19/04/22	AVBC	NNDR: Prior Year Rev (13 of 30)	7506	2,000.00	0.00	2,000.00
P2209	19/04/22	EE Mobile	Economy Mobile	7031	13.70	2.74	16.44
CC	19/04/22	Lloyds Bank	Credit Card	1206	197.09	0.00	197.09
P2210	20/04/22	Sage	Sage Cloud (April 22)	7035	77.00	15.40	92.40
P2211	25/04/22	Payroll	Payroll (April 22)	7000	16,736.92	0.00	16,736.92
POA	28/04/22	EDF Energy Limited	Electricity: The Chapel	7202	548.00	0.00	548.00
POA	28/04/22	EDF Energy Limited	Electricity: Coppice Car Park	7504	175.00	0.00	175.00

POA	28/04/22	EDF Energy Limited	Electricity: Market Place	7300	20.00	0.00	20.00
POA	28/04/22	EDF Energy Limited	Electricity: Memorial Gardens	7400	45.00	0.00	45.00
P2212	29/04/22	Onecom	Landline, Broadband	7030	104.23	20.85	125.08

NOTE: POA = Payment on Account

TOTALS: DIRECT PAYMENTS APPROVED **23,101.66** **40.97** **23,142.63**

Schedule 3: Direct Payments Approved (Lloyds Credit Card)

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
DD	04/04/22	Lloyds	Card Fee	7065	6.00	0.00	6.00
DD	06/04/22	Adobe	Subscription	7035	12.64	2.53	15.17
P2213	21/04/22	Zoom	Subscription	7035	59.95	11.99	71.94
P2214	12/04/22	Amazon EU	Grommet Press/Eyelet Punch	7120	29.14	5.83	34.97
P2215	22/04/22	Amazon EU (UK Branch)	Optical Mouse	7033	4.99	1.00	5.99
P2216	23/04/22	Decorative Concepts (A)	First Aid Kit	7033	22.80	4.56	27.36
P2217	23/04/22	Red Route Products (A)	Combination Key Cabinet	7033	13.32	2.67	15.99
P2218	23/04/22	Amazon EU (UK Branch)	Stationery	7032	14.33	2.87	17.20
P2219	28/04/22	Amazon EU	Gift Card Envelopes	7900	19.13	3.84	22.97
P2220	28/04/22	Justseed Limited (A)	Sunflower Seeds	7900	9.45	0.00	9.45

NOTE: (A) = (Payment via Amazon)

TOTALS: CREDIT CARD PAYMENTS APPROVED **191.75** **35.28** **227.03**

Schedule 4: Clerk's Delegated Powers Payments Approved

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2221	28/04/22	Derbys CommTransport	22-23 SLA	7801	6,000.00	0.00	6,000.00
P2222	28/04/22	Belper Early Years	22-23 SLA	7802	1,964.00	0.00	1,964.00
P2223	29/04/22	Derbyshire CAB	22-23 SLA	7805	16,007.00	0.00	16,007.00
P2224	29/04/22	Derbys Unemployed	22-23 SLA	7807	2,000.00	0.00	2,000.00
P2225	28/04/22	Fleet Arts	22-23 SLA	7808	11,744.00	0.00	11,744.00
P2226	28/04/22	Belper Leisure Centre	22-23 SLA	7811	10,000.00	0.00	10,000.00

TOTALS: CLERK'S DELEGATED POWERS APPROVED **47,715.00** **0.00** **17,715.00**

Schedule 5: Approved for Payment (Circulated at Meeting)

<u>Ref</u>	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2227	10/05/22	AVBC	Container for Trade Recycling	7100	85.44	0.00	85.44
P2228	05/05/22	Tesco	Stationery	7032	8.00	0.00	8.00
P2229	06/05/22	B&M	Refreshments: Mayor's CC	7900	27.56	0.00	27.56

P2230	10/05/22	SLCC	SLCC Qualification Fee: Staff	7003	410.00	0.00	410.00
P2231	05/05/22	Moss Office Services	Stationery: Mayor's CC	7900	11.44	0.00	11.44
P2232	05/05/22	Fleur Florist of Belper	Floral Bouquet: Mayor's CC	7900	40.00	0.00	40.00
P2233	28/04/22	Amazon	Artificial Sunflowers: Mayor's CC	7900	19.82	3.96	23.78
P2234	02/05/22	Amazon	Collection Boxes: Mayor's CC	7900	19.41	3.87	23.28
P2235	26/04/22	Buildbase	Wood	6599	32.82	6.56	39.38
P2236	01/05/22	SLCC	SLCC Membership Fee: Staff	7038	325.00	0.00	325.00
TOTALS: APPROVED FOR PAYMENT (CIRCULATED AT MEETING)					979.49	14.40	993.89

Schedule 6: Receipts

<u>Date</u>	<u>Details</u>	<u>Client/Supplier</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>
01/04/22	Market Rent	Casa Gomez Limited	112.50	0.00	112.50
01/04/22	Market Rent	Staffordshire Savoury Scotch Eggs	11.50	0.00	11.50
01/04/22	Market Rent	The Creative Kitchen Company	21.50	0.00	21.50
01/04/22	Market Rent	Handley Farm	21.50	0.00	21.50
01/04/22	Market Rent	Crafted in Belper	22.50	0.00	22.50
01/04/22	Grant: Jubilee Teas	National Lottery Community Fund	1,840.00	0.00	1,840.00
01/04/22	Grant: Flood Defence PPE	Derbyshire County Council	902.95	0.00	902.95
01/04/22	Market Rent	Green Farm Plants	21.50	0.00	21.50
04/04/22	Market Rent	Brocklebys Pies	258.00	0.00	258.00
04/04/22	Market Rent	Hollow Tree Brewing	13.00	0.00	13.00
04/04/22	Refund	Vodafone	45.00	0.00	45.00
04/04/22	Market Rent	Kim Kerry	107.50	0.00	107.50
06/04/22	Market Rent	Dad's Bees	22.50	0.00	22.50
06/04/22	Market Rent	Mizz Munchie	107.50	0.00	107.50
07/04/22	Market Rent	Midshires Mushrooms	21.50	0.00	21.50
11/04/22	Market Rent	F Jackson & Son	39.00	0.00	39.00
11/04/22	Market Rent	Limetree Pantry	21.50	0.00	21.50
11/04/22	Market Rent	Fruit & Herb	22.50	0.00	22.50
11/04/22	Market Rent	Azorie Blue	25.00	0.00	25.00
12/04/22	Refund (21-22)	EDF Energy	42.80	0.00	42.80
12/04/22	Hanging Basket	Lester & Nix	39.00	0.00	39.00
13/04/22	Hanging Basket	Rachel's Limited	78.00	0.00	78.00
13/04/22	Hanging Basket	Emma Wood Limited	39.00	0.00	39.00
14/04/22	Hanging Basket	Lindsay Philips	78.00	0.00	78.00
14/04/22	Hanging Basket	The Bookcafe Limited	234.00	0.00	234.00
14/04/22	Hanging Basket	Belper Coal	39.00	0.00	39.00
14/04/22	Hanging Basket	Number Twenty Eight	39.00	0.00	39.00
19/04/22	Hanging Basket	Hunter Jones Alton	78.00	0.00	78.00
19/04/22	Hanging Basket	Lowe M A	78.00	0.00	78.00
19/04/22	Hanging Basket	W E Clarke	39.00	0.00	39.00

<u>Date</u>	<u>Details</u>	<u>Client/Supplier</u>	<u>Net</u>	<u>Vat</u>	<u>Gross</u>
19/04/22	Hanging Basket	The Black Swan	312.00	0.00	312.00
19/04/22	Hanging Basket	The Perfect Cuppa	35.00	0.00	35.00
19/04/22	Fairground Hire	Proctors	800.00	0.00	800.00
19/04/22	Hanging Basket	Godwin CL	117.00	0.00	117.00
19/04/22	Hanging Basket	Hall of Frames	39.00	0.00	39.00
20/04/22	Hanging Basket	Belper Auto Services	60.00	0.00	60.00
20/04/22	Hanging Basket	Box BRN/JNS	39.00	0.00	39.00
20/04/22	Hanging Basket	Rachael Taylor	22.50	0.00	22.50
20/04/22	Hanging Basket	Zoe Shilton	78.00	0.00	78.00
20/04/22	Hanging Basket	Hair Design	39.00	0.00	39.00
20/04/22	Market Rent	Alvi Bros	135.00	0.00	135.00
21/04/22	Market Rent	Brocklesbys Pies	135.00	0.00	135.00
21/04/22	Market Rent	Green Farm Plants	67.50	0.00	67.50
21/04/22	Market Rent	Bitterswseet Chocolate	69.00	0.00	69.00
21/04/22	Market Rent	Toffee Hut	27.50	0.00	27.50
21/04/22	Hanging Basket	Belper Independent	78.00	0.00	78.00
21/04/22	Hanging Basket	Nicholson	39.00	0.00	39.00
21/04/22	Market Rent	The Loaf	135.00	0.00	135.00
22/04/22	Refund (21-22)	EDF Energy	194.01	0.00	194.01
22/04/22	Refund (21-22)	EDF Energy	IN	0.00	#VALUE!
25/04/22	Precept	Amber Valley Borough Council	295,029.00	0.00	295,029.00
25/04/22	Hanging Basket	Prestige Hair	78.00	0.00	78.00
26/04/22	Hanging Basket	UK Carbon & Graphite Company	156.00	0.00	156.00
26/04/22	Hanging Basket	Lloyd RC	39.00	0.00	39.00
26/04/22	Hanging Basket	David McHale	78.00	0.00	78.00
28/04/22	Market Rent	Marge & Mabels	479.00	0.00	479.00
28/04/22	Market Rent	Creative Kitchen	6.00	0.00	6.00
29/04/22	Hanging Basket	Perfect Cuppa	4.00	0.00	4.00
29/04/22	Allotment Rents	Stuart GT	575.00	0.00	575.00
29/04/22	Hanging Basket	King William Pub	117.00	0.00	117.00
Totals: Income			303,403.26	0.00	303,403.26

Appendix 2: Cash & Reserves Statement

2022/23 M01 April 2022

Cash Statement

		<u>Balances</u>
	Unity Trust	360,713.19
	HSBC	230.03
	Hodge Bank	80,068.56
	Hampshire Trust	80,258.02
	Bath Building Society	76,855.52
	Total in Banks	598,125.32
<i>Add</i>	Petty Cash	76.91
<i>Less</i>	Credit Card	-197.09
	Total Cash Balance	598,005.14

Reserve Statement

	Cash in Hand @ 01/04/2022	376,077.00
<i>Add</i>	Budgeted Income for 2022/23	625,385.00
<i>Add</i>	Estimated Pre 2021/22 VAT Reclaim	21,334.46
<i>Add</i>	2021/22 VAT Reclaim	13,023.97
		1,035,820.43
<i>Less</i>	Budgeted Expenditure	613,213.00
<i>Less</i>	Earmarked Reserves	166,428.00
	Balance of Funds	256,179.43
	General Reserve (42.73% of Precept)	251,226.00
	Estimated Surplus (Income over Expenditure)	4,953.43

Appendix 3: Net Position by Budget Nominal

22/23 M01 April 2022

<u>Nominal</u>	<u>Income</u>	<u>2022/23 Budget</u>	<u>April 22 Actual</u>	<u>April 22 Accruals</u>	<u>April 22 Prepay</u>	<u>April 22 Year TD</u>
4000	Precept	590,058	295,029.00			295,029
4100	Allotments	575	575.00			575
4101	Fairs	0	800.00			800
4102	Food Festivals	13,500				0
4103	Markets	6,800	3,130.50			3,131
4200	Supply: Hanging Baskets	4,200	866.50			867
4201	Supply: Christmas Trees	3,000				0
4202	Sponsorship: Christmas Switch-On	2,000				0
4253	Sponsorship: Flower Beds	850				0
4300	Grant: PROW Maintenance	559				0
4301	Grant: Community Toilet Scheme	600				0
4302	Grant: Jubilee Teas	1,840	1,840.00			1,840
4303	Grant: Flood Defence PPE	903	903.00			903
4900	Investment Interest	500				0
TOTAL INCOME		625,385	303,144.00	0.00	0.00	303,144

<u>Nominal</u>	<u>Annual Events</u>	<u>2022/23 Budget</u>	<u>April 22 Actual</u>	<u>April 22 Accruals</u>	<u>April 22 Prepay</u>	<u>April 22 Year TD</u>
6000	Christmas Lights/Trees	13,000				0
6001	Christmas Switch On Event	900				0
6002	Winter Food Festival	4,000				0
6003	Christmas Carol Service	650				0
6004	Events	3,500				0
6005	Remembrance Events	550				0
6006	Summer Food Festival	4,000				0
6049	Licences	80				0
SUB TOTAL ANNUAL EVENTS		26,680	0.00	0.00	0.00	0

<u>Nominal</u>	<u>Economic Development</u>	<u>2022/23 Budget</u>	<u>April 22 Actual</u>	<u>April 22 Accruals</u>	<u>April 22 Prepay</u>	<u>April 22 Year TD</u>
6050	Town Centre Regeneration	10,000				0
SUB TOTAL ECONOMIC DEVELOPMENT		10,000	0.00	0.00	0.00	0

<u>Nominal</u>	<u>Arts, Events & Heritage Committee</u>	<u>2022/23 Budget</u>	<u>April 22 Actual</u>	<u>April 22 Accruals</u>	<u>April 22 Prepay</u>	<u>April 22 Year TD</u>
6200	Talks Programme	1,000				0
6201	Inclusive Arts for Vulnerable People	3,000				0
6202	Heritage & Guided Maps	1,000				0
6203	Walking Maps	1,500				0
6204	Queen's Jubilee	7,500				0
6205	Live & Local Bookings	1,500				0
6206	Information Boards & Signage Improvements	1,000				0
6207	Music for Markets	2,500				0
6208	Public Arts	2,500				0
SUB TOTAL ARTS, EVENTS & HERITAGE		21,500	0.00	0.00	0.00	0

		<u>2022/23</u> <u>Budget</u>	<u>April 22</u> <u>Actual</u>	<u>April 22</u> <u>Accruals</u>	<u>April 22</u> <u>Prepay</u>	<u>April 22</u> <u>Year TD</u>
<u>Nominal</u>	<u>Facilities Committee</u>					
6304	Clean Up Campaign Equipment	500				0
6305	Belper Goes Green Festival	1,500				0
6306	Investigation Bike Racks & Parking	1,500				0
6307	Award Nominations Scheme	500				0
6308	Allotments & Community Gardens	500				0
6309	Street Furniture	3,000				0
	SUB TOTAL FACILITIES	7,500	0.00	0.00	0.00	0
<u>Nominal</u>	<u>Youth Committee</u>					
6400	Youth Council	5,000	66.64			67
6401	DBS Checks	600				0
6402	Civic Badge Award (Scouts, Guides, etc)	1,000				0
	SUB TOTAL YOUTH COMMITTEE	6,600	66.64	0.00	0.00	66.64
<u>Nominal</u>	<u>Floral Displays</u>					
6500	Compost, etc	1,200	12.79			13
6501	Planters, Baskets etc	500				0
6502	Plants	13,000	52.45			52
6503	Standpipe Hire & Water	1,500				0
6599	Floral: Contingency	500				0
	SUB TOTAL FLORAL DISPLAYS	16,700	65.24	0.00	0.00	65
<u>Nominal</u>	<u>Staff</u>					
7000	Salaries (Gross)	237,901	16,736.92			16,737
7003	Training and Development	4,750				0
7004	PPE	600				0
7005	Recruitment Advertising	500				0
	SUB TOTAL STAFF	243,751	16,736.92	0.00	0.00	16,737
<u>Nominal</u>	<u>Operating Costs</u>					
7030	Landline, Broadband	1,500	104.23			104
7031	Mobiles	500	13.70			14
7032	Print, Post & Stationery	1,800	7.39			7
7033	Office Equipment	1,000	179.22			179
7034	Data Protection	44				0
7035	Software Licences	3,500	77.00			77
7036	IT Maintenance & Support	1,800				0
7037	Website	7,000				0
7038	Subscriptions	3,000	72.59			73
7055	Insurance	4,500				0
7060	Audit	1,400				0
7065	Bank Charges	300	11.00			11
7070	Legal Fees	3,000				0
7076	Room Hire	600				0
7080	Councillor Training	1,000				0
7085	Health & Safety	10,000				0
7099	OP Contingency	1,000				0
	SUB TOTAL OPERATING COSTS	41,944	465.13	0.00	0.00	465

		<u>2022/23</u> <u>Budget</u>	<u>April 22</u> <u>Actual</u>	<u>April 22</u> <u>Accruals</u>	<u>April 22</u> <u>Prepay</u>	<u>April 22</u> <u>Year TD</u>
Nominal	<u>Environment/Services</u>					
7100	Waste Disposal	3,000	167.00			167
7101	Grit & Bins	1,300				0
7102	Dog Bags	1,500				0
7103	Equipment & Consumables	1,000				0
7120	Repairs and Maintenance: Equipment	2,000	29.14			29
7125	Repairs & Maintenance: General	500				0
7130	Defibrillator	400				0
7135	Jubilee Clock	250				0
7199	ES Contingency	250				0
SUB TOTAL ENVIRONMENT/SERVICES		10,200	196.14	0.00	0.00	196
Nominal	<u>The Chapel</u>					
7200	Chapel: Alarm System	1,000				0
7201	Chapel: Cleaning	3,270	156.00			156
7202	Chapel: Electricity	14,000		1,166.00		1,166
7203	Chapel: NNDR	4,600	377.00			377
7204	Chapel: Water	450		31.42		31
7205	Chapel: Car Park	7,100	42.86			43
7206	Chapel: Contingency	1,250				0
SUB TOTAL EXPENDITURE: THE CHAPEL		31,670	575.86	1,197.42	0.00	1,773
Nominal	<u>Market Place</u>					
7300	Market Place: Electricity	350		29.17		29
7301	Market Place: NNDR	765	65.75			66
7302	Market Place: Market Stalls	5,100				0
7399	Market Place: Contingency	250				0
SUB TOTAL MARKET PLACE		6,465	65.75	29.17	0.00	95
Nominal	<u>Memorial Gardens</u>					
7400	Memorial Gardens: Electricity	550		45.83		46
7401	Memorial Gardens: Planting	339				0
7402	Memorial Gardens: Contingency	250	52.20			52
7403	Memorial Gardens: Green Flag Award	350		339.00		339
SUB TOTAL MEMORIAL GARDENS		1,489	52.20	45.83	0.00	437
Nominal	<u>Strutt Street Toilets</u>					
7500	Strutt Street Toilets: Cleaning /Maintenance	500				0
7501	Strutt Street Toilets: Electricity	2,600	126.15			126
7502	Strutt Street Toilets: Water	1,300				0
7503	Strutt Street Toilets: Contingency	2,000				0
SUB TOTAL STRUTT STREET TOILETS		6,400	126.15	0.00	0.00	126
Nominal	<u>The Coppice</u>					
7504	The Coppice: Electricity	1,000		83.33		83
7505	The Coppice: Water	250		20.83		21
7506	The Coppice: NNDR	47,390	3,913.00			3,913
7507	The Coppice: Alarm System	650				0
7599	The Coppice: Contingency	500				0
SUB TOTAL THE COPPICE		49,790	3,913.00	104.16	0.00	4,017

		<u>2022/23</u> <u>Budget</u>	<u>April 22</u> <u>Actual</u>	<u>April 22</u> <u>Accruals</u>	<u>April 22</u> <u>Prepay</u>	<u>April 22</u> <u>Year TD</u>
Nominal	Allotments					
7600	Allotments: Lease	210	210.00			210
7601	Allotments: Maintenance	200				0
7602	Allotments: Water	685		57.08		57
SUB TOTAL ALLOTMENTS		1,095	210.00	57.08	0.00	267
Nominal	Vehicles					
7700	Vehicles: Fuel	1,200	99.21			99
7701	Vehicles: Repairs, Maintenance & Tracker	1,528	9.90			10
7702	Vehicles: Road Fund Licence	300				0
7703	Vehicles: Rental	3,000				0
7799	Vehicles: Contingency	1,000				0
SUB TOTAL VEHICLES		7,028	109.11	0.00	0.00	109
Nominal	Grants					
7801	SLA: AV Community Transport	6,000	6,000.00			6,000
7802	SLA: Belper Early Years	1,964	1,964.00			1,964
7803	SLA: Belper North Mill Trust	11,355				0
7804	SLA: Blend Youth Project	16,840				0
7805	SLA: Citizens Advice Bureau	16,007	16,007.00			16,007
7807	SLA: Derbyshire Unemployed Centre	2,000	2,000.00			2,000
7808	SLA: Fleet Arts	11,744	11,744.00			11,744
7810	SLA: Belper Leisure Centre	10,000	10,000.00			10,000
7811	SLA: Belper Youth Sports Festival	15,000				0
7812	SLA: 1625 Outreach	5,000				0
7850	One-Off Grants	20,000				0
7851	One-Off Grants: Accessibility	5,000				0
SUB TOTAL EXPENDITURE: GRANTS		120,910	47,715.00	0.00	0.00	47,715
Nominal	Mayor's Allowance					
7900	Civic Service	1,275				0
7901	Mayor's Allowance	2,216				0
SUB TOTAL MAYOR'S ALLOWANCE		3,491	0.00	0.00	0.00	0
TOTAL GENERAL EXPENDITURE		613,213	70,297	1,773	0	72,070
Nominal	Earmarked Reserves					
8005	Provision & Upgrade Public Toilets	19,300				0
8008	Playspace: 3-Corner Rec	20,000				0
8009	Skate Park	15,335				0
8010	Four Year Term Election Costs (Yr 3 of 4)	18,000	18,000.00			18,000
8012	CCTV Monitoring & Installation	0				0
8014	Playspace: Upgrade Fund	15,000				0
8015	Defibrillator Battery Fund (Yr 1 of 4)	250	250.00			250
8016	Flood Emergency Response Fund	10,000				0
8017	Councillor IT Replacement Fund	3,000				0
8018	Office IT Replacement Fund	3,000				0
8019	Mid-Term By-Elections Fund (Yr 1 of 4)	6,000	6,000.00			6,000
8020	Grant: Jubilee Teas	1,840				0
8021	Grant: Flood Defence PPE	903				0

		<u>2022/23</u>	<u>April 22</u>	<u>April 22</u>	<u>April 22</u>	<u>April 22</u>
		<u>Budget</u>	<u>Actual</u>	<u>Accruals</u>	<u>Prepay</u>	<u>Year TD</u>
8800	Vehicle Replacement Fund (Yr 3 of 5)	15,000	15,000.00			15,000
8801	Chapel Building Repairs Fund	10,000	10,000.00			10,000
TOTAL EARMARKED RESERVES		137,628	49,250.00	0.00	0.00	49,250