

**MINUTES OF THE FINANCE, GOVERNANCE AND STAFF COMMITTEE HELD AT
ST JOHN'S CHAPEL, THE STRUTTS, BELPER ON
TUESDAY 24TH MAY 2022 AT 7.00p.m.**

PRESENT Councillors: Mallett (Chair), Dwyer (from 8.00 pm), Harris, Monkman and Porter.

IN ATTENDANCE Debra Townsend (Town Clerk)
Christine Marlow (RFO)

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FGS/338 TO APPOINT A CHAIRPERSON

RESOLVED that Cllr Mallett be appointed Chairman for the ensuing year.

FGS/339 TO APPOINT A VICE-CHAIRPERSON

RESOLVED that Cllr Porter be appointed Vice-Chairman for the ensuing year.

FGS/340 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Angharad and Walls.

FGS/341 VARIATION OF ORDER OF BUSINESS

It was agreed to move Item 13 to after Item 14.

FGS/342 DECLARATIONS OF MEMBERS INTERESTS

Cllr Monkman declared a personal interest in Minute Number FGS/xx as a Member of Amber Valley Borough Council and remained in the meeting during this item. (12)

FGS/343 CONFIDENTIAL ITEMS

None

FGS/344 PUBLIC SPEAKING

None

FGS/345 MINUTES OF THE FINANCE, GOVERNANCE AND STAFF (FG & S) COMMITTEE MEETING

RESOLVED that the Minutes of the Meeting held on 22nd February 2022 were agreed as a true and accurate record.

FGS/346 REVIEW ASSET REGISTER (Attached at Appendix A)

RECOMMENDED that the policy as submitted be approved subject to;

- a) The RFO to check who the Spencer Memorial belongs to, and it be added to the Asset Register if appropriate.
- b) Three de-humidifiers be added to the Asset Register and insurance schedule (currently stored at Strutts). Purchased November 2019.
- c) RFO to check if the digital totem should be added to Belper Town Council's Asset Register and insurance schedule.

FGS/347 DISCRETIONS POLICY (Attached at Appendix B)

RECOMMENDED that the policy as submitted be approved.

FGS/348 WORKING GROUP - SHOWGROUND

It was agreed at a meeting of Full Council on 10th May 2022 that the Chair of the Finance Governance and Staff Committee becomes a member of the Working Group considering the future use of the Showground.

Noted.

8.00 pm Cllr Dwyer joined the Meeting

FGS/349 BUDGET 2022/23

RECOMMENDED that;

- a) Implementation of the Corporate Plan be incorporated into the terms of reference of the Finance, Governance and Staff Committee, and the budget heading (6050) be reduced from £10k to £5k.
- b) Consideration of the long term use of St John's Chapel be incorporated into the terms of reference of the Arts, Event and Heritage Committee.
- c) RFO checks that the lighting in the Strutt Street toilets is the most cost effective.
- d) It be noted that Belper North Mills Trust had indicated that they would not require the SLA allocated funding.
- e) The grant for 1625 had not been requested and that this be reviewed in October 2022.
- f) The grant for Belper Youth Sports Festival had not been requested and that this be reviewed in October 2022.
- g) That the amended budget as attached at Appendix C be approved.
- h) That following amendments the RFO complete accurate calculations and move any reserve excess over 40% into ear-marked reserves entitled "Future Projects". Reserves to remain at 40%.

FGS/350 SPEEDING INDICATOR DEVICE

RECOMMENDED a new budget heading be allocated for £2815.00 in Facilities, Environment and Local Economy Committee.

FGS/351 TO REVIEW AND ADOPT STANDING ORDERS

RECOMMENDED that Standing Orders as attached at Appendix D be approved and adopted.

FGS/352 TO REVIEW AND ADOPT FINANCIAL REGULATIONS

RECOMMENDED that Financial Regulations as attached at Appendix E be approved and adopted.

FGS/353 FINANCIAL RISK ASSESSMENT

RECOMMENDED that the Financial Risk Assessment as submitted be approved and adopted.

FGS/354 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in view of the confidential nature of the business about to be transacted, the Press and Public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the following items.

FGS/355 ZURICH ADVISORY CHAPEL REVALUATION LETTER

RECOMMENDED that three quotes be requested.

DATE OF NEXT MEETING Tuesday 18th October 2022

The Meeting closed at 9.30 pm

SignedChairperson

Date 18th October 2022