

# BELPER TOWN COUNCIL

## APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Derbyshire Community Transport

2. NAME and ADDRESS of CONTACT: \_\_\_\_\_

Elizabeth Esnouf - Managing Director

272 Derby Road, Marehay, Ripley, DE5 8JN

3. POSITION in ORGANISATION: Managing Director

4. TELEPHONE Daytime: 01773 746652 Evenings: 07736 25558

5. EMAIL: lesnouf@derbyshirect.org

6. Briefly Outline what the current activities of your group are: \_\_\_\_\_

"No one regardless of age, ability/disability, financial status or domestic location should be prevented from enjoying a full life because of lack of access to private or public transport."

Our Services include Door to door services pick-ups, Transport to and from special schools and day centres, Group Outings, Lunch Clubs Regular Day Trips, Schools Service, Self-drive hires for groups, Derbyshire Connect Shopping Trips

7. How many people are currently involved in the running of your group?

Employed full-time worker	<input type="text" value="6"/>	Volunteers	<input type="text" value="10"/>
Employed part-time worker	<input type="text" value="57"/>	Members	<input type="text"/>
Support or external worker	<input type="text"/>	Informal helpers	<input type="text"/>
Committee Members	<input type="text" value="5"/>	Others (please state)	



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Please continue on a separate sheet if necessary  
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14. How do you know that the project is needed?

Through a survey which took place in 2021  
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Please continue on a separate sheet if necessary  
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15. How many people will benefit from the project/grant?

minimum of 125  
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16. Who will benefit from the project/grant in Belper Parish?

The lonely, housebound, elderly or disabled  
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Please continue on a separate sheet if necessary  
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17. How will they benefit from the project/grant?

They will benefit from discounted travel to access activities and social events that otherwise they would not be able to attend. There is a growing body of evidence to suggest that the way to tackle loneliness is for people to be able to reengage with the activities they previously enjoyed or those they would like to enjoy, this project will be designed to achieve this aim.  
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Please continue on a separate sheet if necessary  
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18. Describe how the project/grant will benefit people with a Disabling Condition?

All our target audience and beneficiaries will have some form of disabling condition, since all our transport is specialised and designed for users with disabilities  
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19. A) Please confirm that you have carried out the Accessibility Training referred to in Section 9 of the notes below

All our staff are trained in the needs of disabled people using transport, via the MiDAS scheme which is a nationally recognised scheme.  
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**B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below**

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It will be completed on 2 November 2022  
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**20. How will you show that your project/grant has made a difference?** -----

We will monitor the impact through questionnaires to be completed by users. This questionnaire will monitor how lonely the users say they feel.  
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**21. How much will your project cost in total? :** £ 6,000 -----

**22. How much do you require from Belper Town Council? :** £ 6,000 -----

**23. Where will the rest of your funding come from – if applicable?** £ N/A -----  
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Please continue on a separate sheet if necessary

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**Please provide breakdown of items required:**

Item Description	Quote Y/N	Cost £
Please see attached sheet		



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Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

Enclosed:

Copy of the latest published ACCOUNTS: YES ~~NO~~X-

Copy of the organisations CONSTITUTION: YES ~~NO~~X

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed E Esnouf

Dated 1 11 22

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- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to [clerk@belpertowncouncil.gov.uk](mailto:clerk@belpertowncouncil.gov.uk).**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
  - goes some way to filling in gaps in existing provision
  - is innovative and exciting
  - considers the needs of disadvantaged individuals and groups
  - takes positive steps to promote a healthy environment
  - promotes equality of opportunity and access for all
- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:  
Carry out the training – <https://youtu.be/RSmgdKZ6eU0>  
Complete the business questionnaire – <https://docs.google.com/forms/d/e/1FAIpQLSexquGwTB5UNwWyI7Pt9DT4ecOhJQNZLmF3eAxOM5USKVZksq/viewform>
- 10 Please complete the SLA grant form if your application is for one of the below:
  - fund general running costs of organisations
  - support applications from organisations which then go on to make donations to other charities and groups
  - give more than one grant in any one year to the same organisation
  - give a grant to an organisation that receives an annual grant (SLA) from the Council

- 11 All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**