

BELPER TOWN COUNCIL

APPLICATION FOR SMALL ONE OFF GRANT

1. NAME of ORGANISATION: Belper Tetra Pak Recycling -----

2. NAME and ADDRESS of CONTACT: -----

Roger Q. Morgan -----

45, Brook Street, Heage. DE56 2AG -----

3. POSITION in ORGANISATION: Organiser/Manager -----

4. TELEPHONE Daytime: 07516 654982 ----- Evenings: Same -----

5. EMAIL: quizrunner@hotmail.com -----

6. Briefly Outline what the current activities of your group are: Collecting bags of empty Tetrapaks (TPs) from a container outside No.28, Belper Market Place, and transporting them to Loscoe Tip. Bags (hopefully numbered) are returned to the container to reuse. Collections are usually twice a month – The Saturdays of Farmers’ Market and the Repair Café/Green Exchange (obviously the pandemic put a stop to this).

7. How many people are currently involved in the running of your group? (prepandemic)

Employed full-time worker	<input type="text"/>	Volunteers	<input type="text" value="12"/>
Employed part-time worker	<input type="text"/>	Members	<input type="text"/>
Support or external worker	<input type="text"/>	Informal helpers	<input type="text"/>
Committee Members	<input type="text"/>	Others (please state)	

8. What will the grant be used for, how are you going to do it and where? The f=grant will be used for

i) Purchase a new container (old one damaged by miscreants);

ii) Pay for fuel to transport to Loscoe skip and occasional clean of vehicle in the event of smelly spillage

I would carry out the majority of the work, but others would be involved from time to time when this is not possible.

This will be done at the Belper Market Place, and travelling to and from Loscoe Tip.

9. When will the project start: Month January Year 2022 (or as soon as funding agreed)

10. When will the project finish: Month December Year 2022

11. Where will your project take place – address and postcode, if different from the contact address given:

Café No.28, Belper Market Place. DE56 1FZ
Loscoe Recycling Centre. DE75 7TA

12. How will you advertise the project and encourage involvement?

Ideally BTC webpage;
Advertising through TB newsletter (almost 1000 people receive this monthly);
Notices on social media – individuals' Facebooks mainly, and Belper Facebook groups;
Announcements at TB Repair Café/Green Exchange (1200 followers);
Word of mouth.

Please continue on a separate sheet if necessary

13. Do you work with any other groups or agencies? If so, please outline how you work together:

This would be a joint-funded project. A project proposal has been submitted to Transition Belper to cover half the costs. The collection has been in place at the Green Exchange pre-pandemic; this project would increase the availability of TB recycling to twice monthly.

Please continue on a separate sheet if necessary

14. How do you know that the project is needed?

From previous experience with a rota of volunteers. On a few occasions the bin has been full (about twelve bags) with as many again stacked next to it. Sainsbury's no longer accept TPs for recycling so the project is needed even more, as many on our rota took them there as it was nearest and/or people would drop them off when they did their shopping, which is no longer possible.

Please continue on a separate sheet if necessary

15. How many people will benefit from the project/grant? As many as possible.

16. Who will benefit from the project/grant in Belper Parish? It will be available to anyone who wishes to use it. In addition, there will be fewer people that are taking their own items to Loscoe skip so the reduction in fuel from transporting by lots of individuals would play a part in helping with the climate crisis.

Please continue on a separate sheet if necessary

17. How will they benefit from the project/grant? By knowing they are making a contribution towards reducing our impact on the planet. It will reduce the amount going to landfill (currently only one TP processing plant in UK), and we hope it might encourage them to get involved in other eco-initiatives.

Please continue on a separate sheet if necessary

18. Describe how the project/grant will benefit people with a Disabling Condition?
No.28 is wheelchair accessible

19. A) Please confirm that you have carried out the Accessibility Training referred to in Section 9 of the notes below

B) Please confirm you have completed the Questionnaire referred to in Section 9 of the notes below

20. How will you show that your project/grant has made a difference?

By keeping a record of how many TPs have been taken on each trip – this can be reported back during or at the end of the project so people know how much has been saved from landfill. (Alternatively this could be achieved by weighing them)

21. How much will your project cost in total? : £ 440 p/a

22. How much do you require from Belper Town Council? : £ 200 p/a

23. Where will the rest of your funding come from – if applicable? £232 from TB funding

Please continue on a separate sheet if necessary

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Container		45.00
Fuel, use of car, occasional washing, etc.		155

Please continue on a separate sheet if necessary

24. How is your project responding to climate change and the global climate emergency?

- i) Avoiding hundreds (thousands over the year) of TPs from going to landfill
- ii) Avoiding many individuals/families using their own vehicles to take their own TPs; one car full of bags, rather than many cars with just a few.

25. How long has the organisation existed and how many Belper residents does it serve:

Pre-pandemic, it was running for about two years.
It served the whole of Belper and surrounding district.

Please continue on a separate sheet if necessary

26. Explain why this project cannot be funded from your own funds:

Previously we were totally unfunded, relying on a volunteer rota, where the cost of transporting the materials and the container used were paid for by volunteers.

Please continue on a separate sheet if necessary

Please state your group/organisation finances for the last financial year: N/A

27.

Accounts date Month _____ Year _____

Total (gross) income - £ _____

Total expenditure - £ _____

Surplus/deficit at year end - £ _____

Unrestricted Savings/Reserves - £ _____

Restricted Savings/Reserves? - £ _____

If you have restricted reserves – please explain what they are restricted for:

N/A

Declaration:

I declare that I have the authority of the organisation to apply for the grant and that the information contained herein is accurate.

Enclosed:

Copy of the latest published ACCOUNTS: YES NO

Copy of the organisations CONSTITUTION: YES NO

The organisation will, if requested by Belper Town Council, produce evidence to show that the grant has been spent on the declared project.

Signed Roger S. Morgan

Dated November 2021

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives. To enable the Council to maintain proper management of its budget no application will receive more than is requested in each application.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet and profit and loss together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 6 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 7 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
 - goes some way to filling in gaps in existing provision
 - is innovative and exciting
 - considers the needs of disadvantaged individuals and groups
 - takes positive steps to promote a healthy environment
 - promotes equality of opportunity and access for all
- 8 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 9 Belper Town Council has produced an Accessibility Strategy and agreed to apply it to every area of its works and the services it provides. Working in partnership with Accessible Belper we want to encourage all organisations in the Town to appraise what they do and consider how accessibility can be improved in relation to people who have disabling conditions. To help you in this process we would ask that you:
Carry out the training – <http://www.accessiblebelper.org/video.html>
Complete the business questionnaire – <http://www.accessiblebelper.org/questions.html>
- 10 Please complete the SLA grant form if your application is for one of the below:
 - fund general running costs of organisations
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any one year to the same organisation
 - give a grant to an organisation that receives an annual grant (SLA) from the Council
- 11 **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council. A timescale for reporting back will be given in the funding agreement.**

