

**MINUTES OF THE FULL COUNCIL MEETING OF BELPER TOWN COUNCIL HELD AT THE
STRUTTS CENTRE, DERBY ROAD, BELPER
ON TUESDAY 11TH APRIL 2023**

PRESENT Councillor Harris (Town Mayor), and Councillors Dwyer, Kennedy, Mallett, Monkman, Oldfield, Spendlove and Walls.

IN ATTENDANCE

Town Clerk – Debra Townsend
Deputy Town Clerk – Tina Faloon
Responsible Finance Officer – Christine Marlow
Members of the public

TABLE OF CONTENTS

5347 APOLOGIES FOR ABSENCE	1567
5348 VARIATION OF ORDER OF BUSINESS	1567
5349 DECLARATIONS OF MEMBERS INTERESTS.....	1567
5350 RECORDING AND FILMING	1567
5351 CONFIDENTIAL ITEMS.....	1567
5352 PUBLIC SPEAKING	1567
5353 MINUTES OF THE FULL COUNCIL MEETING.....	1567
5354 MINUTES OF THE YOUTH COMMITTEE	1567
5355 MINUTES OF THE EXTRAORDINARY FINANCE, GOVERNANCE AND STAFF COMMITTEE	1567
5356 MINUTES OF THE PLANNING COMMITTEE	1567
5357 ARTS, EVENTS AND HERITAGE COMMITTEE – INQUORATE MEETING.....	1569
5358 MAYORS ANNOUNCEMENTS	1570
5359 FINANCE REPORT	1570
5360 MEMORIAL GARDEN RAILINGS	1570
5361 SUPPORT FOR BELPER GOES GREEN	1570
5362 YOUTH COUNCIL UPDATE.....	1570
5363 ACCESSIBILITY WORKING GROUP	1570
5364 PROVISION OF CCTV.....	1570
5365 CLEANING OF THE WAR MEMORIALS	1571
5366 PLANNING MATTERS	1571
5367 OUTSIDE BODIES.....	1571
5368 ITEMS TO NOTE AND CORRESPONDENCE RECEIVED.....	1571

5369 TO DISCUSS ANY PRESS RELEASES TO BE MADE THROUGH COMMUNICATIONS WORKING GROUP.....	1571
5370 EXCLUSION OF THE PRESS AND PUBLIC	1571
5371 STAFFING MATTERS.....	1571
Appendix 1: Schedules of Payments & Receipts	1572
Appendix 2: Cash & Reserves	1576
Appendix 3: Net Position By Nominal.....	1577

If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk

5347 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Angharad, Atkinson, Porter and Watson.

5348 VARIATION OF ORDER OF BUSINESS

None

5349 DECLARATIONS OF MEMBERS INTERESTS

Cllr Monkman declared an interest in Minute Number 5356 and 5366 as a Planning Board Member for AVBC to avoid predetermination/bias and would leave the meeting during consideration and determination of this item.

5350 RECORDING AND FILMING

Noted.

5351 CONFIDENTIAL ITEMS

Noted.

5352 PUBLIC SPEAKING

A resident spoke on behalf of Cllr John Nelson (AVBC and DCC), and gave an update on the renewal of lines on Church Lane, Brookside, Leighton Way and New Road.

5353 MINUTES OF THE FULL COUNCIL MEETING

RESOLVED that minute numbers 5317 - 5346 of the Full Council Meeting held on 14th March 2023 be approved as a true record.

5354 MINUTES OF THE YOUTH COMMITTEE

RESOLVED that the minutes of the Youth Committee held on 28th March 2023 be noted and the recommendations therein be accepted.

5355 MINUTES OF THE EXTRAORDINARY FINANCE, GOVERNANCE AND STAFF COMMITTEE

RESOLVED that the open minutes of the Finance, Governance and Staff Committee held on 4th April 2023 be noted and the recommendations therein be accepted.

5356 MINUTES OF THE PLANNING COMMITTEE

The Planning Committee Meeting held on 4th April 2023 was inquorate. The notes from the inquorate meeting were considered and it was:

RESOLVED to respond to the current planning applications as follows;

AVA/2022/1004 22 Quarry Road Belper Derbyshire DE56 1PR

Proposal: Proposed two storey side extension (this may affect the setting of a listed building)

No comments

AVA/2022/1097 3 South View Milford Belper Derbyshire DE56 0RH

Extension to outbuilding to form motorcycle store (this may affect the setting of the Conservation Area)

No comments

AVA/2023/0121 38 George Street Belper Derbyshire DE56 1DL

Replacement of main and side elevation roofs. Replacement of leaking roof light and Insertion of conservation style roof light to the main roof. Repair existing chimney

stacks and install missing chimney pots as close to original as possible. Install new gates on main drive entrance (this may affect the setting of a listed building and Conservation Area).

Object to this proposal as proposed gates were considered not to be in keeping with the local surrounding area and other properties. This was a very visible property in the conservation area. The Planning Authority is requested to ensure that the Conservation/Heritage Officer is approached to provide advice on alternative options where the size and style might be more appropriate.

AVA/2023/0162 38 George Street Belper Derbyshire DE56 1DL

Proposal: Listed building consent for the replacement of main and side elevation roofs. Replacement of leaking roof light and insertion of conservation style roof light to the main roof. Repair existing chimney stacks and install missing chimney pots as close to original as possible. Install new gates on main drive entrance.

Object to this proposal as proposed gates were considered not to be in keeping with the local surrounding area and other properties. This was a very visible property in the conservation area. The Planning Authority is requested to ensure that the Conservation/Heritage Officer is approached to provide advice on alternative options where the size and style might be more appropriate.

AVA/2023/0140 Whitehouse Farm 153 Belper Lane Hilltop Belper Derbyshire

Proposal: House type substitutions on Plot 70, Plot 78, Plot 83, Plot 85, Plot 89, Plot 110, Plot 111, Plot 113

Object to this proposal on the following grounds;

a) There was insufficient information in the amended application to allow Cllrs to compare the amendment with the original proposal without difficulty.

b) The Secretary of State reviewed this application on appeal -29th June 2020 - Ref. PP/M1005/W/17/3188009

<https://info.ambervalley.gov.uk/WebServices/AVBCFeeds/IdoxEDMJSON.aspx/StreamIdoxEDMDoc?docId=1041345&docApplication=planning>

A balancing exercise had been carried out to ensure public benefit was greater than harm. Belper Town Council consider that the substitution of house types by pairs of three-bed semi-detached properties to four-bed detached skews the public benefits balancing exercise and erodes any benefit previously identified, which must be addressed.

c) Contrary to Belper's Neighbourhood Plan:

- NPP13 .2 Developers must show how local need has been considered if different house types and bedroom numbers are proposed. The Housing Needs Assessment does not identify a need for larger homes.

- NP17.3 New developments should either;

- i. Provide off road charging infrastructure; or

- ii. Ensure that electrical infrastructure within all developments is capable of the future addition charging structure in terms of anticipated load capacity; or

- iii. Provide publicly accessible ultra-low emissions vehicle and e-bike charging points.

d) There is no amendment to the transport plan to include assurances that parking remains appropriate. This should be completed before further consideration can be given to this application.

AVA/2023/0163 1 George Street Belper Derbyshire DE56 1DL

Replacement of roofs and rainwater goods (this may affect the setting of a listed building and Conservation Area)

Object to this proposal on the following grounds;

- a) This is a retrospective application for work on a heritage building in a conservation area. The work has already been started in contravention of planning requirements.
- b) There is no application for listed building consent or a Heritage Statement.
- c) The replacement roof slate is not like-for-like which detracts from the area.
- d) The cast iron rainwater goods and the rise and fall brackets have been removed and replaced with plastic which is highly inappropriate in this setting.

AVA/2023/0178 17 Crown Terrace, Belper, Derbyshire, DE56 1BD

Single storey extension to front (this may affect the setting of a listed building and character and setting of the conservation area)

Object to this proposal as there is not a comprehensive Heritage Statement. The one that is attached does not address the importance of the building, only the surrounding area. Unless this is submitted the application cannot be adequately assessed.

AVA/2023/0198 Elephant And Peacock Derby Road Milford Belper Derbyshire DE56 0QW

Advertisement consent for logo name on front of building, logo name on back of building, fascia board on front, highways pub sign and fascia board on back of building (this may affect the setting of a listed building and Conservation Area)

No comment.

5357 ARTS, EVENTS AND HERITAGE COMMITTEE – INQUORATE MEETING

The Arts, events and Heritage Committee Meeting held on 21st March 2023 was inquorate. The notes from the inquorate meeting were considered and it was:

RESOLVED;

- a) **KING CHARLES III CORONATION – to approve the purchase of a commemorative planter for display in the town - 6209 Amberol Metre Square Planter with four Coronation crests £508.33 plus VAT.**
- b) **that the Festoon lighting be illuminated during the weekend and red, white and blue bunting and flags will be displayed on King Street**
- c) **LARKS IN THE PARK**
that the proposed 12 dates for Larks in the Park events to be held as follows:

ite	Proposed Date	Location	Proposed Act
1	Sunday 18 th June	River Gardens	Derwent Valley Wind Band
2	Sunday 25 th June	River Gardens	Rough Truffles & Belper Community Choir
3	Sunday 2 nd July	River Gardens	
4	Sunday 9 th July	River Gardens	
5	Sunday 16 th July	Memorial Gardens	Food Festival Acts
6	Sunday 23 rd July	River Gardens	Heage Band
7	Sunday 30 th July	River Gardens	Dalesman Male Voice Choir
8	Sunday 6 th August	River Gardens	
9	Sunday 13 th August	River Gardens	
10	Sunday 20 th August	River Gardens	
11	Sunday 27 th August	River Gardens	
12	Sunday 3 rd September	River Gardens	Beeston Big Band

5358 MAYORS ANNOUNCEMENTS

The Mayor reported that she had attended the following engagements;

- Openwoodgate Pre-School
- Captain Bloods Singular Circus

Cllr Harris also gave her apologies as she was unable to attend the St George's Day Parade, however it was confirmed that Cllr Walls was able to attend.

5359 FINANCE REPORT

a) Payments and receipts list for March 2023 (including late payments circulated at the Meeting (Appendix 1)

RESOLVED that all payments and receipts as submitted be approved.

b) Cash and Reserves Statement to 31st March 2023 (Appendix 2)

Noted

c) Income and expenditure summary to 31st March 2023 (Appendix 3)

Noted

Thanks were recorded for Cllr Mallett who had carried out a very thorough and diligent job as Chair of Finance.

5360 MEMORIAL GARDEN RAILINGS

Further to Minute Number 5333 (Full Council) it was resolved that additional railings be fitted at the rear of the Memorial Gardens at a cost of £2014.00. However, following a meeting with a representative of the Derwent Valley Mills World Heritage Site (DVMWHS), and further consultation with the supplier, it was requested that a further section of railings be amended to meet health and safety needs as well as responding to the comments of the DVMWHS representative.

RESOLVED that this work be carried out a cost of £300.00 (excl VAT).

5361 SUPPORT FOR BELPER GOES GREEN

RESOLVED that a letter of support for Belper Goes Green 2024 be forwarded.

5362 YOUTH COUNCIL UPDATE

Cllr Dwyer provided an update on the recent activity of the Youth Council including the provision of Youth Club, researching a water bottle filling station, being involved in the PLACE project. She thanked the Clerk who had provided guidance. Thanks were also given to all the Cllrs who had been involved by giving their support and mentoring the Youth Councillors and also to Paul Terry – a co-opted member of the Youth Committee who had provided support.

Noted.

5363 ACCESSIBILITY WORKING GROUP

To note the updated Accessibility Working Group Action Plan. The existing Accessibility Working Group agreed to carry out a hand-over to the new Council following the local election to ensure these actions were continued.

Noted.

5364 PROVISION OF CCTV

RESOLVED that Officers be requested to gather further information on the legal requirements and GDPR responsibilities when installing CCTV in a public area. Once this was completed the report was to be re-submitted.

5365 CLEANING OF THE WAR MEMORIALS

RESOLVED that:

- a) the two most prominent memorials are cleaned this year, and that the remainder are cleaned next year and thereafter on a rolling programme of care and maintenance.
- b) this year, the cleaning of the Belper Cenotaph and the Milford Memorial be undertaken at a cost of £4350 with the shortfall of £1850 taken from the reserves by Independent Memorials Inspection <http://www.imi-cenotaph.co.uk/>
- c) The Economic Development Officer investigates the possibility of grants towards this work.
- d) If possible, the cleaning of the memorials is undertaken prior to the judging of East Midlands in Bloom.
- e) The war memorials are forthwith listed on the Belper Town Council Asset Register and photographs lodged on the War Memorials Online register.

5366 PLANNING MATTERS

No additional matters to consider.

5367 OUTSIDE BODIES

- a) The Royal British Legion had recently been recognised for their efforts in raising funds for the poppy appeal.
- b) Blue Box were awaiting to hear if their grant was successful to the Lottery fund.
- c) Blend were continuing to do outstanding work in the town and it was requested that the Town Council write a letter thanking them for the efforts they had made.

5368 ITEMS TO NOTE AND CORRESPONDENCE RECEIVED

None

5369 TO DISCUSS ANY PRESS RELEASES TO BE MADE THROUGH COMMUNICATIONS WORKING GROUP

RESOLVED that the budget press release remains on the front page of the website, and that a further press release be released on the Coppice Car Park current situation.

5370 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

5371 STAFFING MATTERS

RESOLVED that following the recent interviews the successful candidate be formally offered the position of Admin Assistant.

Date of Next Meeting 16th May 2023 at 7.30 pm

The Meeting closed at 8.10 pm.

Signed..... Town Mayor Date 16th May 2023

Appendix 1: Schedules of Payments & Receipts

Schedule 1: Payments for Approval

Ref	<u>Inv Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2490	07/03/23	Huws Gray	Angle Bracket	7125	4.88	0.98	5.86
P2497	07/03/23	Zedal	Janitorial Supplies	7500	135.15	27.03	162.18
P2502	16/04/23	SLCC	Staff Membership Fee	7038	334.00	0.00	334.00
P2503	08/03/23	Aubergine	Website	7037	2,123.00	424.60	2,547.60
P2522	24/03/23	Spondon Trophies	Engraving on Mayoral Regalia	7099	90.00	18.00	108.00
P2521	31/03/23	Peak Waste Recycling	Waste Disposl	7100	159.00	31.80	190.80
P2519	21/03/23	Huws Gray	Adhesive, Woodscrews	7125	32.77	6.55	39.32
P2523	23/03/23	Huws Gray	Paint	7206	29.30	5.86	35.16
P2518	08/03/23	J Bell	60 Photographs	7037	240.00	0.00	240.00
P2510	07/03/23	Mayers Design	Award Certificates & Framed Prints	6307	608.00	121.60	729.60
P2512	20/03/23	WorkNest Limited	Health & Safety Core Year 1	7085	2,843.00	568.60	3,411.60
P2513	20/03/23	WorkNest Limited	Insurance	7085	31.50	0.00	31.50
P2513	20/03/23	WorkNest Limited	Insurance Admin Fee	7085	55.00	11.00	66.00
P2493	07/03/23	Swarco	Speed Indicator Device	6310	4,225.00	845.00	5,070.00
P2523	28/03/23	Derbyshire Maid	Chapel Cleaning	7201	60.00	0.00	60.00
P2515	22/03/23	Old Farm Bus	Youth Club Workshops	6400	350.00	0.00	350.00
P2516	22/03/23	Old Farm Bus	Youth Club Workshops	6400	350.00	0.00	350.00
P2517	22/03/23	Old Farm Bus	Youth Club Workshops	6400	350.00	0.00	350.00
TOTALS					12,020.60	2,061.02	14,081.62

Schedule 2: Direct Payments made from Unity Trust Bank

Ref	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
DD	17/02/23	Lloyds Bank	Corporate Card	1206	21.17	0.00	21.17
P2227	15/03/23	AVBC	NNDR: The Coppice (12/12)	7506	1,913.00	0.00	1,913.00
P2228	15/03/23	AVBC	NNDR: P/Yr Rate Rev (23/30)	7506	2,000.00	0.00	2,000.00
P2229	15/03/23	AVBC	NNDR: St John's Chapel (12/12)	7203	374.00	0.00	374.00
P2475	04/03/23	Water Plus	Water: Milford Flower Bed	6503	6.75	0.00	6.75
P2476	10/03/23	Water Plus	Water: Strutt Street WC	7502	230.86	0.00	230.86
P2499	16/03/23	Sage	Sage Cloud (Mar 23)	7035	84.50	16.90	101.40
P2500	12/02/23	Webfleet (Global Collect)	Vehicle Tracker (Mar 23)	7850	9.90	1.98	11.88

Belper Town Council Minutes 11.4.23

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2506	24/03/23	Payroll	Payroll (Mar 23)	7000	21,400.77	0.00	21,400.77
P2524	09/03/23	EE Mobile	Economy Mobile (Mar 23)	7031	13.44	2.69	16.13
P2524	27/03/23	Water Plus	Water: Coppice	7505	96.82	0.00	96.82
P2525	16/03/23	Onecom	Landline, Broadband (Feb 23)	7030	103.95	20.79	124.74
POA	10/02/23	Bulb Energy	Electricity: Strutt St WC	7501	57.79	0.00	57.79
POA	28/02/23	EDF Energy Limited	Electricity: The Chapel	7202	548.00	0.00	548.00
POA	28/02/23	EDF Energy Limited	Electricity: Coppice Car Park	7504	205.00	0.00	205.00
POA	28/02/23	EDF Energy Limited	Electricity: Market Place	7300	20.00	0.00	20.00
POA	28/02/23	EDF Energy Limited	Electricity: Memorial Gardens	7400	68.00	0.00	68.00
POA	31/03/23	Unity Trust	Service Charges	7065	44.40	0.00	44.40
				TOTALS	27,198.35	42.36	27,240.71

NOTE: POA = Fixed DD Payment On Account

Invoices Received (for Information Only)

P2527	06/03/23	Bulb/Octopus	Electricity: Strutt St WC	7501	57.55	2.88	60.43
P2528	24/03/23	Water Plus	Water: The Chapel	7204	-115.07	0.00	-115.07
P2529	18/03/23	Water Plus	Water: Milford Flower Bed	6503	6.10	0.00	6.10
P2530	24/03/23	Water Plus	Water: Strutt Street WC	7502	242.00	0.00	242.00
P2531	27/03/23	EDF	Electricity: The Chapel	7202	5,248.10	1,049.62	6,297.72
P2526	31/03/23	Webfleet (Global Collect)	Vehicle Tracker Set-Up Fee	7704	262.90	52.58	315.48

NOTE: Paid by Variable Direct Debit

Schedule 3: Direct Payments - Lloyds Corporate Card

<u>Ref</u>	<u>Pay Date</u>	<u>Supplier</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Tax</u>	<u>Total</u>
P2525	06/03/23	Adobe	Subscription	7035	12.64	2.53	15.17
N/A	06/03/23	Lloyds Bank	Card Fees	7065	6.00	0.00	6.00
				TOTALS	18.64	2.53	21.17

Schedule 4: Pre-Authorised Payments/Clerk's Delegated Powers

Ref	Inv Date	Supplier	Description of Goods/Services	Nom	Net	Tax	Total
P2498	14/02/23	Hope for Belper: Food Hub	Ad Hoc Donation: Lockoe Fund	7852	1,650.00	0.00	1,650.00
P2501	16/03/23	Jape Consulting Limited	Staff Training	7003	250.00	50.00	300.00
TOTALS					1,900.00	50.00	1,950.00

Schedule 5: Late Payments for Approval

Ref	Inv Date	Supplier	Description of Goods/Services	Nom	Net	Tax	Total
P2524	04/04/23	Sign & Print	A3 Parking Signs	7599	55.00	11.00	66.00
P2525	23/03/23	Office Essentials	Pedestal Desk, Filing Cabinet	7033	672.96	134.59	807.55
P2674	17/03/23	Huws Gray	Paint, Handsaw	7125	26.48	5.30	31.78
P2675	30/03/23	Wish Computers Limited	IT Subscription	7035	380.00	76.00	456.00
P2672	30/03/23	Wish Computers Limited	IT Hardware	8016	3,000.00	600.00	3,600.00
P2675	30/03/23	Wish Computers Limited	IT Hardware	8017	3,000.00	600.00	3,600.00
P2677	11/04/23	Derbyshire County Council	Web Advertising	7005	112.00	22.40	134.40
P2678	17/03/23	Workwear Nation (Amazon)	HiVis Rain Jacket	7004	25.64	0.00	25.64
P2679	23/03/23	Traffic Safety Products (Amazon)	Cones	7085	114.98	23.00	137.98
P2680	31/03/23	Amazon Business EU	Stationery	7032	8.78	1.76	10.54
P2681	31/03/23	Amazon Services Europe	Pruning Shears x 2	7103	42.69	8.54	51.23
P2682	31/03/23	Chalkboards-R-Us	A Boards x 2	7085	51.64	10.34	61.98
P2683	31/03/23	Wonderwall Products	Noticeboards x 2	7402	400.00	80.00	480.00
P2684	01/04/23	Amber Valley Borough Council	1 x 1100L Wheeled Container	7100	92.04	0.00	92.04
P2685	31/03/23	NPower	Chapel External Lighting	7202	26.70	1.34	28.04
P2686	01/04/23	DALC	Annual Subscription	7038	1,939.20	0.00	1,939.20
P2686	01/04/23	DALC	Annual Training Fee	7003	250.00	0.00	250.00
TOTALS					10,198.11	1,574.26	11,772.37

Schedule 6: Receipts

Date	Customer	Description of Goods/Services	Nom	Net	Vat	Total
01/03/23	Creative Kitchen Company	Market Rent	4103	22.50	0.00	22.50
01/03/23	Staffordshire Savoury Scotch Eggs	Market Rent	4103	11.50	0.00	11.50
01/03/23	Crafted in Belper (Cashen)	Market Rent	4103	22.50	0.00	22.50
06/03/23	Bittersweet Chocolate	Market Rent	4103	24.50	0.00	24.50

Belper Town Council Minutes 11.4.23

<u>Date</u>	<u>Customer</u>	<u>Description of Goods/Services</u>	<u>Nom</u>	<u>Net</u>	<u>Vat</u>	<u>Total</u>
06/03/23	Dads' Bees	Market Rent	4103	22.50	0.00	22.50
07/03/23	F Jackson	Market Rent	4103	37.00	0.00	37.00
09/03/23	Lime Tree Pantry	Market Rent	4103	21.50	0.00	21.50
14/03/23	Fruit & Herb	Market Rent	4103	22.50	0.00	22.50
22/03/23	Alvi Bros	Market Rent	4103	90.00	0.00	90.00
23/03/23	Brocklebys Pies	Market Rent	4103	112.50	0.00	112.50
23/03/23	Marge & Mabels	Market Rent	4103	90.00	0.00	90.00
23/03/23	Project D	Market Rent	4103	90.00	0.00	90.00
27/03/23	DCC	PROW	4800	559.00	0.00	559.00
27/03/23	Natalie Gerelli	Market Rent	4103	27.50	0.00	27.50
27/03/23	Hollow Tree Brewing	Market Rent	4103	90.00	0.00	90.00
28/03/23	George Gunby	Sacrifice Groundworks	1800	100.00	0.00	100.00
28/03/23	John Lockoe Charity	Donation	4800	1,650.00	0.00	1,650.00
28/03/23	Richard Leonard	Christmas Tree	4204	25.00	0.00	25.00
31/03/23	The Loaf	Market Rent	4103	225.00	0.00	225.00
31/03/23	The Fish Man	Market Rent	4103	330.50	0.00	330.50
31/03/23	Piewich	Market Rent	4103	247.50	0.00	247.50
31/03/23	Arthurs	Christmas Tree	4204	35.00	0.00	35.00
31/03/23	Shacklocks	Sponsorship	4251	275.00	0.00	275.00
				4,131.50	0.00	4,131.50

Appendix 2: Cash & Reserves

<u>Cash Statement</u>	<u>Balances</u>
Unity Trust	167,680.82
HSBC	175.03
Hodge Bank	80,068.56
Hampshire Trust	80,458.66
Bath Building Society	76,855.52
 Total in Banks	 405,238.59
 <i>Add</i> Events Float	 63.60
Total Cash Balance	405,302.19
<hr/>	
<u>Reserve Statement</u>	
Cash in Hand @ 01/04/2022	376,077.00
<i>Add</i> Budgeted Income for 2022/23	674,323.00
<i>Add</i> Estimated Pre 2021/22 VAT Reclaim	21,334.46
<i>Add</i> VAT Reclaim	41,993.99
	<hr/> 1,113,728.45
 <i>Less</i> Budgeted Expenditure	 613,790.00
<i>Less</i> Earmarked Reserves	240,668.00
Balance of Funds	259,270.45
<hr/>	
General Reserve at 40% of Precept (£590,058)	236,023.20
Estimated Surplus for Year	23,247.25

Appendix 3: Net Position By Nominal

		<u>2022/23 BUDGET</u>	<u>MAR 23</u>	<u>ACCRUALS T/D</u>	<u>INCOME YEAR TD</u>
<u>Nominal</u>	<u>Income</u>				
4000	Precept	590,058		0	590,058
4100	Allotments	575		0	575
4101	Fairs	3,880		0	3,600
4102	Food Festivals	10,766		0	10,636
4103	Markets	8,283	-495.00	0	7,620
4104	Christmas Switch-On Traders	310		0	310
4200	Supply: Hanging Baskets	4,371		0	4,410
4204	Supply: Christmas Trees	3,000		0	2,920
4251	Sponsorship: Christmas Switch-On	2,000		0	2,000
4253	Sponsorship: Flower Beds, Benches etc	3,175		0	3,175
4300	Grant: PROW Maintenance	559	559.00	0	559
4301	Grant: Community Toilet Scheme	600		0	0
4302	Grant - DCC: Flood Defence PPE (1)	903		0	903
4303	Grant - Lottery: Jubilee Teas (1)	1,840		0	1,840
4304	Grant - DFT: Onstreet Chargepoint Scheme (1)	42,490		10,622	42,490
4899	Grant Returns & Other Income	1,013		0	1,013
4900	Investment Interest	500	678.19	0	678
	TOTAL INCOME	674,323	742.19	10,622	672,786

		<u>2022/23 BUDGET</u>	<u>MAR 23</u>	<u>ACCRUALS T/D</u>	<u>COMMIT YEAR TD</u>
<u>Nominal</u>	<u>Annual Events</u>				
6000	Christmas Lights/Trees	18,000		0	17,075
6001	Christmas Switch On Event	1,200		0	1,207
6002	Winter Food Festival	4,000		583	1,593
6003	Christmas Carol Service	650		0	650
6004	Larks in the Park	4,200		0	5,258
6005	Remembrance Events	550		0	673
6006	Summer Food Festival	4,000		0	3,632
6049	Licences	0		0	180
	SUB TOTAL ANNUAL EVENTS	32,600	0.00	583	30,266

<u>Nominal</u>	<u>Finance Committee</u>				
6050	Corporate Plan Implementation	3,204		0	3,204
	SUB TOTAL CORPORATE PLAN IMPLEMENTATION	3,204	0.00	0	3,204

<u>Nominal</u>	<u>Arts, Events & Heritage Committee</u>				
6203	Walking Maps	0		0	60
6204	Queen's Jubilee	1,550		0	1,550
6206	Information Boards & Signage Improvements	1,000		480	480
6207	Music for Markets	250		0	150
6208	Public Arts	0		0	0
	SUB TOTAL ARTS, EVENTS & HERITAGE	2,800	0.00	480	2,240

Belper Town Council Minutes 11.4.23

		<u>2022/23</u> <u>BUDGET</u>	<u>MAR 23</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Facilities, Environment & Local Economy Committee</u>				
6305	Belper Goes Green Festival	1,340		0	1,340
6306	Bike Racks & Parking	0		0	289
6307	Award Nominations Scheme	544	608.00	0	1,039
6309	Street Furniture	3,000		0	868
6310	Speed Indicator Device	2,815	4,225.00	0	4,306
6311	Pop-Up Gazebos	1,000		0	982
	SUB TOTAL FACILITIES	8,699	4,833.00	0	8,824
<u>Nominal</u>	<u>Youth Committee</u>				
6400	Youth Council	4,148	1,400.00	0	3,298
6401	DBS Checks	0		0	0
6402	Civic Badge Award (Scouts, Guides, etc)	0		0	0
	SUB TOTAL YOUTH COMMITTEE	4,148	5,625.00	0	3,298
<u>Nominal</u>	<u>Floral Displays</u>				
6500	Compost, Materials	1,200		0	910
6502	Planting	12,360		0	12,360
6503	Standpipe Hire & Water	1,000		0	778
6599	Floral: Contingency	0		0	23
	SUB TOTAL FLORAL DISPLAYS	14,560	0.00	0	14,070
<u>Nominal</u>	<u>Staff</u>				
7000	Salaries (Gross)	267,740	21,400.77	0	253,500
7003	Training and Development	4,750	250.00	0	1,578
7004	Uniforms & PPE	762		180	1,076
7005	Recruitment Advertising	500		0	0
	SUB TOTAL STAFF	273,752	21,650.77	180	256,154
<u>Nominal</u>	<u>Operating Costs</u>				
7030	Landline, Broadband	1,500		0	1,026
7031	Mobiles	500		0	151
7032	Print, Post & Stationery	1,800		0	1,596
7033	Office Equipment	1,000		564	923
7034	Data Protection	44		35	35
7035	Software Licences	4,000	97.14	0	4,175
7037	Website	4,149	2,363.00	0	2,908
7038	Subscriptions	3,000	521.00	0	2,891
7055	Insurance	4,500	-490.00	0	4,433
7060	Audit	1,400		0	1,438
7065	Bank Charges	300	55.40	0	329
7070	Professional Fees	3,000		0	3,079
7076	Room Hire	1,900	112.88	0	1,130
7080	Councillor Training	50		0	50
7085	Health & Safety	6,500	2,929.50	2,014	5,863
7099	OP Contingency	455	90.00	378	423
	SUB TOTAL OPERATING COSTS	34,098	2,697.78	2,991	30,449

Belper Town Council Minutes 11.4.23

		<u>2022/23</u> <u>BUDGET</u>	<u>MAR 23</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Environment/Services</u>				
7100	Waste Disposal	2,250	159.00	0	1,962
7102	Dog Bags	1,076		0	1,076
7103	Equipment & Consumables	1,000		0	1,196
7120	Repairs and Maintenance: Equipment	2,000	88.87	0	1,881
7125	Repairs & Maintenance: General	500	37.65	0	691
7130	Defibrillator	400		0	50
7135	Jubilee Clock	250		0	202
7199	ES Contingency	250		0	13
	SUB TOTAL ENVIRONMENT/SERVICES	7,726	126.52	0	7,071
<u>Nominal</u>	<u>The Chapel</u>				
7200	Chapel: Alarm System	350		0	330
7201	Chapel: Cleaning	956	60.00	0	1,097
7202	Chapel: Electricity	5,500	5,248.10	0	7,071
7203	Chapel: NNDR	4,491	374.00	374	4,865
7204	Chapel: Water	450		0	125
7205	Chapel: Car Park	7,800	321.09	0	8,098
7206	Chapel: Contingency	250	29.30	0	189
7207	Chapel: Building Survey	9,000		9,000	9,000
7208	Chapel: External Lighting	2,500		2,500	2,500
	SUB TOTAL EXPENDITURE: THE CHAPEL	31,297	6,032.49	11,874	33,275
<u>Nominal</u>	<u>Market Place</u>				
7300	Market Place: Electricity	350		0	107
7301	Market Place: NNDR	624		0	620
7399	Market Place: Contingency	250	70.00	0	114
	SUB TOTAL MARKET PLACE	1,224	99.30	0	841
<u>Nominal</u>	<u>Memorial Gardens</u>				
7400	Memorial Gardens: Electricity	550		214	321
7401	Memorial Gardens: Planting	339		0	805
7402	Memorial Gardens: Contingency	250		0	367
7403	Memorial Gardens: Green Flag Award	350	369.00	0	723
	SUB TOTAL MEMORIAL GARDENS	1,489	439.00	214	2,216
<u>Nominal</u>	<u>Strutt Street Toilets</u>				
7500	Strutt Street Toilets: Cleaning /Maintenance	500	135.15	0	1,023
7501	Strutt Street Toilets: Electricity	2,600	83.33	0	831
7502	Strutt Street Toilets: Water	800	242.00	0	1,794
7503	Strutt Street Toilets: Contingency	500		0	145
	SUB TOTAL STRUTT STREET TOILETS	4,400	829.48	0	3,792
<u>Nominal</u>	<u>The Coppice</u>				
7504	The Coppice: Electricity	1,000		850	1,262
7505	The Coppice: Water	250	96.82	0	120
7506	The Coppice: NNDR	46,954	3,913.00	0	46,954
7507	The Coppice: Alarm System	650		0	330
7599	The Coppice: Contingency	500		55	146
	SUB TOTAL THE COPPICE	49,354	4,009.82	905	48,813

Belper Town Council Minutes 11.4.23

		<u>2022/23</u> <u>BUDGET</u>	<u>MAR 23</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Allotments</u>				
7600	Allotments: Lease	210		0	210
7601	Allotments: Maintenance	200		0	475
7602	Allotments: Water	685		96	327
	SUB TOTAL ALLOTMENTS	1,095	0.00	96	1,012
<u>Nominal</u>	<u>Vehicles</u>				
7700	Vehicles: Fuel	1,200		81	1,124
7701	Vehicles: Repairs, Maintenance & Tracker	1,528	199.88	250	766
7702	Vehicles: Road Fund Licence	290		0	290
7703	Vehicles: Rental	1,135		0	1,135
7704	Vehicles: SWB Panel Van	15,800		0	14,482
7799	Vehicles: Contingency	0		0	0
	SUB TOTAL VEHICLES	19,953	199.88	331	17,797
<u>Nominal</u>	<u>Grants</u>				
7801	SLA: AV Community Transport	6,000		0	6,000
7802	SLA: Belper Early Years	1,964		0	1,964
7803	SLA: Belper North Mill Trust	11,355		0	11,355
7804	SLA: Blend Youth Project	16,840		5,864	16,840
7805	SLA: Citizens Advice Bureau	16,007		0	16,007
7807	SLA: Derbyshire Unemployed Centre	2,000		0	2,000
7808	SLA: Fleet Arts	11,744		0	11,744
7810	SLA: Belper Leisure Centre	10,000		0	10,000
7811	SLA: Belper Youth Sports Festival	15,000		0	15,000
7812	SLA: 1625 Outreach	3,990		0	3,990
7850	One-Off Grants	25,000	3,400.00	500	21,720
	SUB TOTAL EXPENDITURE: GRANTS	119,900	3,400.00	6,364	116,620
<u>Nominal</u>	<u>Mayor</u>				
7900	Civic Service	1,275	565.05	0	733
7901	Mayor's Allowance	2,216		2,216	2,216
	SUB TOTAL MAYOR'S ALLOWANCE	3,491	565.05	2,216	2,216
	TOTAL GENERAL EXPENDITURE	613,790	48,954.93	26,234	585,108

		<u>2022/23</u> <u>BUDGET</u>	<u>MAR 23</u>	<u>ACCRUALS</u> <u>T/D</u>	<u>COMMIT</u> <u>YEAR TD</u>
<u>Nominal</u>	<u>Earmarked Reserves</u>				
8005	Provision & Upgrade Public Toilets	19,300		0	19,300
8008	Playspace: 3-Corner Rec	20,000		0	20,000
8009	Skate Park	15,335		0	15,335
8010	Four Year Term Election Costs (Yr 3 of 4)	18,000		18,000	18,000
8012	CCTV Monitoring & Installation	20,000		20,000	20,000
8014	Defibrillator Battery Fund (Yr 1 of 4)	250		250	250
8015	Flood Emergency Response Fund	10,000		0	10,000
8016	Councillor IT Replacement Fund	3,000		0	3,000
8017	Office IT Replacement Fund	3,000		0	3,000

Belper Town Council Minutes 11.4.23

8018	Mid-Term By-Elections Fund (Yr 1 of 4)	6,000	6,000	6,000
8019	Grant - Lottery: Jubilee Teas (1)	1,840	0	1,840
8020	Grant - DCC Flood Defence PPE (1)	903	0	518
8021	Grant - DFT: Onstreet Chargepoint Scheme (1)	42,490	0	42,490
8022	Contribution - Robert Owen Clock	8,000	0	8,000
8023	Live & Local Bookings	1,500	0	1,500
8026	Additional Storage Space	20,000	0	20,000
8027	Grit Bins Fund	1,300	0	1,300
8028	Jubilee Trees	3,250	0	3,250
8029	Professional Fees Fund	7,000	0	7,000
8030	Health & Safety Fund	4,500	0	4,500
8800	Vehicle Replacement Fund	25,000	25,000	25,000
8801	Chapel Building Repairs Fund	10,000	10,000	10,000
TOTAL EARMARKED RESERVES		240,668	0.00	79,250
		240,284		

NOTE: (1) Income/Earmarked Reserves include one-off grants received from third parties (not included in original budget)