



BELPER
TOWN COUNCIL
Working for the community

St John's Chapel, The Butts, Belper,
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11th November 2021

To: Members of the Arts, Events and Heritage Committee

Dear Councillor

I hereby give you notice that the next Arts, Events and Heritage Committee meeting will be held in **St Johns Chapel, The Butts, Belper, DE56 1HX** on **Tuesday 16th November 2021 at 7.00pm.**

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk

AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business.

3 Declaration of Members Interests and Requests for Dispensation

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

5 Confidential Item

To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6 Public Speaking

(a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.

(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7 Approval of the Minutes of The Extraordinary Arts, Events And Heritage Committee held on Tuesday 20th July 2021

8 To confirm arrangements for the Christmas Lights Switch on Event to take place on 26th November 2021, to include;

- Christmas Gifts 0-2 yrs (20), 3-5 yrs (60), 6-9 yrs (60)
- The offer of a large angel sculpture/lantern to process to the carol concert

9 To confirm arrangements for the Carol Service to take place on 24th November 2021, to include;

- Hot Chocolate
- Candle Lights

10 Review 21/22 Spend to date

11 Prepare 22/23 Budget Proposals to include;

- Queens Jubilee Celebrations
- Live and Local Bookings
- New Information Boards/Signage
- Markets Music

12 To consider a proposal to write to local events organisers inviting new ideas

13 To note any items for the next agenda and for Communications Working Group

Date of Next Meeting – Tuesday 15th March 2021