



**BELPER**  
**TOWN COUNCIL**  
Working for the community

St John's Chapel, The Butts, Belper,  
Derbyshire DE56 1HX  
Telephone: (01773) 822116  
E-mail: [admin@belpertowncouncil.gov.uk](mailto:admin@belpertowncouncil.gov.uk)  
Web: [www.belpertowncouncil.gov.uk](http://www.belpertowncouncil.gov.uk)

4 June 2019

To: The Mayor and Members of Belper Town Council

Dear Councillor

I hereby give you notice that the next Full Council meeting of the Council will be held in the **Heritage Centre**, St John's Chapel, The Butts, Belper, Derbyshire, DE56 1HX on **Tuesday 11 June 2019 at 7.00pm**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interests Sheet (if appropriate). These will be available in the Meeting Room.

Yours sincerely

*E. Smith*

Town Clerk

## AGENDA

1. To receive apologies for absence.
2. To consider Variation of Order of Business.
  - a. To receive Declaration of Members Interests.  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
  - b. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. To determine which items if any from the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:  
  
"In view of the confidential nature of item .... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
4. Public Speaking  
To suspend the Council's Standing Orders in order for the public to participate in the meeting for a maximum of 30 minutes - or at the Chairman's discretion.
  - a) A maximum of three (3) minutes or at the Chairman's discretion will be made available for each member of the public
  - b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
5. To receive and approve Minutes 4093-4122 of the Full Council Meeting held on 9 April 2019 and Minutes 4123-4155 of the Annual Meeting on 14 May 2019
6. To note the draft minutes of the Neighbourhood Plan Working Group held on 16<sup>th</sup> April 2019 and 21<sup>st</sup> May 2019.

7. To note the draft minutes of the Tourism, Events, Heritage, Arts and the Environment Committee held on 28 May 2019.
8. To note the draft minutes of the Finance, Governance and Staff Working Party held on 28 May 2019 and to approve the recommendations as follows-
  - *Apprentice Position*
  - *Accreditation by the Living Wage Foundation*
  - *Town Centre and Heritage Support Manager update*
9. Mayor's announcements.
10. To receive the report of the Town Clerk
  - *Actions arising from last meeting*
  - *General correspondence received by the Council (Appendix A)*
  - *DALC Circulars - 2019/05, 2019/06, 2019/07 & VE Day*
11. Finance.
  - A) To note the bank reconciliation figures as at 30<sup>th</sup> April 2019.
  - B) To note and agree the income of £147,790.00 and the expenditure of £76,741.40 as at 31<sup>st</sup> May 2019.
  - C) To note the Council's monthly bank statements
12. Planning Applications:
  - a) To consider planning applications dated 14 May 2019 to 4 June 2019
  - b) To note the planning application decisions to 14 May 2019 to 4 June 2019
  - c) To consider the planning applications and decisions on the schedule circulated at the meeting
  - d) To note the comments made by the Planning Response Coordinators since the last meeting - AVA/2019/0408 - Response Filed 3<sup>rd</sup> June 2019
  - e) Belper Lane planning appeal update
  - f) Local Plan update
13. Grant Applications.

General Grants. Budget - £5,000. Spend to date - £0

  - *Pride in Belper*
14. Council Committees and Outside Bodies.
  - a) To receive verbal reports from Council Representatives on outside bodies.
  - b) To appoint planning response coordinators
  - c) Representative Appointments Approval
15. Neighbourhood Plan  
To receive verbal update from Chair of the Working Group
16. Special Motion and St Johns Car Park
  - A) To consider Special Motion -  
To revoke all resolutions made in last 2 years in relation to the implementation of a Permit Parking Scheme for the Car Park at St Johns Chapel and to open the car park to the public in accordance with the recommended draft policy and to repay all monies made by the residents who were part of the scheme.
  - B) To consider new draft scheme
  - C) To make decisions in relation to previously issued permits
  - D) Car Park - Policy
17. Commitments and Projects for 2019/20
  - To consider commitments and projects of previous administration that have not started.
  - To consider projects that this Council would like to undertake in 2019/20
    1. VLOG Contract
    2. Reverse Vending Machines

18. Annual Governance
  - 19.1 To review the Council's contracts
  - 19.2 To consider and note the Risk Assessment
  - 19.3 To consider and note the Systems for Internal Control Report
  - 19.4 To consider and note the Internal Audit Report
  - 19.5 To consider and approve the Annual Governance Statement on the Annual Governance and Accountability Return and direct that the Mayor and Clerk sign the Statement
19. To consider and note the Year End figures for 2018-19
20. On recommendation on FGSWP to consider and approve the Accounting Statements on the Annual Governance and Accountability Return and direct that the Mayor sign the Statement.
21. Clean Air Day - 20<sup>th</sup> June 2019
22. Recycling Ideas Exchange - 4<sup>th</sup> July 2019
23. Venues for Full Council Meetings
24. Belper in Bloom
25. Amended Public Speaking Guidance
26. Date of next meeting 7pm on Tuesday 9 July 2019 at St Johns Chapel

**CONFIDENTIAL BUSINESS**

27. To Resolve

In view of the confidential nature of the following items - relating to staffing information - to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

*E. Smith*

Town Clerk  
4 June 2019



BELPER  
Twinned with



PAWTUCKET  
Rhode Island U.S.A.



Large Town Winners  
2010/11/12/13/15/17

