



BELPER
TOWN COUNCIL
Working for the community

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17 June 2021

To: Members of the Arts, Events and Heritage Committee

Dear Councillor

I hereby give you notice that the Arts, Events and Heritage Committee meeting will be held in **Strutts Centre, Derby Road, Belper DE56 1UU** on **Tuesday 22 June 2021 at 7.00pm.**

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'ESmith'.

Emma Smith

Town Clerk

Please note this is a face to face meeting. All members of the public are welcome to attend the meeting however due to the ongoing Covid-19 restrictions space is limited therefore you must contact the Clerk prior to the date of the meeting to confirm your attendance. The wearing of face masks at this venue is compulsory, please hand sanitise on arrival and maintain 2 metre social distancing at all times

If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk

AGENDA

- 1 To appoint a Chairperson
- 2 To appoint a Vice Chairperson
- 3 To receive apologies for absence.
- 4 Variation of Order of Business.
- 5 **Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
- 6 **Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.
- 7 **Confidential Item**

To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 8 **Public Speaking**
 - (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 9 **Approval of the Minutes of the meeting held on 2 March 2021**
- 10 **To discuss the Tea Rooms Opening Event - North Mill Plans**
- 11 **To discuss ‘End of Lockdown’ event name and consider the proposal made by Cllr Watson**
- 12 **To discuss budget head for PA system purchase**
- 13 **To discuss Town Council Newsletter publication**
- 14 **To discuss the Market Place as a venue for artists**
- 15 **To discuss the Larks in the Park events July and August 2021**
- 16 **To discuss the Summer Food Festival - 26 September 2021**
- 17 **To discuss the Winter Food Festival - 5 December 2021**
- 18 **To discuss Coppice Brook Walk**
- 19 **To approve use of Mr Potato head in the Community Play and repair work required**
- 20 **To discuss the Christmas Carol Service**

- 21 To discuss the Christmas Light Switch on
- 22 To discuss Live and Local correspondence
- 23 To approve production of a Visitor Information Leaflet and delegate design and procurement of the leaflet to the Communications Working Group
- 24 To delegate power to the Town Clerk to arrange the Remembrance Service event
- 25 To note any items for the next agenda and for Communications Working Group

Date of Next Meeting - 30 November 2021