



BELPER
TOWN COUNCIL
Working for the community

St John's Chapel, The Butts, Belper,
Derbyshire DE56 1HX

Telephone: (01773) 822116

E-mail:

admin@belpertowncouncil.gov.uk

Web: www.belpertowncouncil.gov.uk

13 May 2021

To: All Members of Belper Town Council

I hereby give you notice that the Annual Meeting of Belper Town Council will be held in **Strutts Centre, Derby Road, Belper DE56 1UU** on **Tuesday 18 May 2021 at 7.30pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Emma Smith', is written over a light blue circular stamp.

Emma Smith

Town Clerk

Please note this is a face to face meeting. All members of the public are welcome to attend the meeting however due to the ongoing Covid-19 restrictions space is limited therefore you must contact the Clerk prior to the date of the meeting to confirm your attendance. The wearing of face masks at this venue is compulsory, please hand sanitise on arrival and maintain 2 metre social distancing at all times

If you require this document in an alternative format, such as large print or a coloured background,, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk

AGENDA

1. **Election of Town Mayor** for the ensuing year, to receive the Mayor's declaration of Acceptance of Office and to invest the Mayor with the Chain of Office.
2. **Election of Deputy Town Mayor** for the ensuing year and to receive the Deputy Mayor's declaration of Acceptance to Office.
3. **To receive apologies for absence.**
4. **Variation of Order of Business.**
5. **Declaration of Members Interests and Requests for Dispensation**
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
6. **Recording and Filming of Council and Committee Meetings**
The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.
7. **Confidential Item** - To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-
"That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
8. **Public Speaking - (Thirty Minutes)**
 - (a) A maximum of three (3) minutes or at the Chairman's discretion will be made available for each member of the public to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
9. **To approve the Mayor's Allowance for 2021/22 (Budget £2,080)**
10. **To review and adopt the Council's Standing Orders**
11. **To review and adopt the Council's Financial Regulations**
12. **To establish Ordinary Committees, to approve the terms of reference for the Committees and the scheme of delegation**
13. **To appoint Members to the Council Committees 2021/22**
14. **To approve the calendar of Meetings for 2021/22**
15. **To review and approve the following Council policies recommended by the Finance Committee:**
 - (a) Adverse Weather
 - (b) Complaints Procedure
 - (c) Councils Continuity Plan
 - (d) Financial Management and Reserves
 - (e) Freedom of Information
 - (f) General Data Protection Regulations
 - (g) Health & Safety
 - (h) Press Relations
 - (i) Vexatious
 - (j) Working at home

16. To appoint Members to Outside Bodies 2021/22
17. To review the Council and officers' subscriptions to other bodies (DALC)
18. To review the payments made under the General Power of Competence (Grant payments) 2020/21
19. To review the inventory of Council's land and buildings and arrangements for insurance cover in respect of all insured risks

Matters to be considered in addition to the Annual Council Meeting Agenda as a decision is required before the next Full Council Meeting

20. **Minutes**
 - (a) To receive and approve Minutes 4733 - 4761 of the Full Council Meeting held on 13 April 2021
 - (b) To approve the Minutes of the Neighbourhood Plan Working Group meeting held on 8 April 2021
 - (c) To note the Facilities, Environment and Local Economy Committee meeting held on 27 April 2021
21. **Finance Report**
 - (a) To approve payments for April 2021
 - (b) To note the bank summary - last reconciliation to 30 April 2021
 - (c) To note the Income and Expenditure summary to 30 April 2021
 - (d) To note net position as at 30 April 2021
 - (e) To note the underspend for budget heads for 2020/21
22. **Planning Matters (Appendix 1)**
 - (a) To consider applications/appeals received from the Planning Authority and to submit comments. Comments made by the Planning Response Coordinators and Neighbourhood Plan Working Group (Appendix 1)
 - (b) To note Planning Decisions (Appendix 1)
 - (c) To note Neighbourhood Plan update
 - (d) Derbyshire County Council - Footpath Modification Order Footpath 57 re-joining footpath 57
 - (e) Planning Appeal - Land to the rear of 153 Sandbed Lane, Belper
 - (f) To note the Department for Transport correspondence - Footway adjacent to 2 Church Street
23. **Items to note and correspondence received**
 - (a) DALC Newsletter April and May 2021
 - (b) Letter sent regarding Local Authority Meetings
 - (c) DALC Excellence Awards
24. **Recommendations made by Facilities, Environment and Local Economy Committee**
 - (a) To approve the Snowberry Site Orchard is maintained and managed by the Town Council. Town Clerk to write a letter to Amber Valley Borough Council in this respect and to establish an SLA agreement with Groundwork for initial design works and some of the implementation.
 - (b) Approve the appointment of a litter collection operative for 15 hours per week, duties and responsibilities and salary agreed within working paper circulated. This will need to be funded from reserves as no budget allocated for this for 2021/22.
25. **Community Renewal Fund**
 - (a) To endorse the Town Council's inclusion in the Derbyshire County Council Community Renewal Fund bid
 - (b) To receive a further update once the outcome of the bid is known
26. **Welcome Back Fund**
 - (a) To support the attached bid for funding from the Welcome Back Fund
 - (b) To consider whether to appoint a Member Working Group to oversee the work.

Date of Next Meeting - Tuesday 8 June 2021 at Strutts Centre