



**BELPER**  
**TOWN COUNCIL**  
Working for the community

St John's Chapel, The Butts, Belper,  
Derbyshire DE56 1HX

Telephone: (01773) 822116

E-mail:

admin@belpertowncouncil.gov.uk

Web: www.belpertowncouncil.gov.uk

3 December 2020

To: All Members of Belper Town Council

I hereby give you notice that the Full Council Meeting of Belper Town Council will be held virtually using Zoom on **Tuesday 8 December 2020 at 7.00pm.**

Meeting information:

Join Zoom Meeting

<https://zoom.us/j/94921502344?pwd=NjFOUU5Gb2sxZDhaNmhXMm9sV05pZz09>

Meeting ID: 949 2150 2344

Passcode: 686441

One tap mobile

+442039017895,,94921502344#,,,,,0#,,686441# United Kingdom

+442080806591,,94921502344#,,,,,0#,,686441# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 949 2150 2344

Passcode: 686441

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Emma Smith'.

Emma Smith

Town Clerk

## Table of Contents

1	To receive apologies for absence.	3
2	Variation of Order of Business.	3
3	Declaration of Members Interests and Requests for Dispensation	3
4	Recording and Filming of Council and Committee Meetings	3
5	Confidential Item	3
6	Public Speaking	3
7	Minutes	3
8	Mayor's announcements	3
9	To approve recommendations made by the Finance, Governance and Staff Committee	3
10	To approve recommendations made by the Youth Committee	3
11	Finance Report	3
12	Planning Matters	4
13	Grant Applications	4
14	Outside Bodies and Chairs of Committees	4
15	Items to note and correspondence received	4
16	Clerks Report – Items to note	4
17	Licences to approve	4
18	To receive a verbal update regarding East Midlands Railway proposals	4
19	To approve Councillor liaison with Derbyshire Unemployed Workers Centre	4
20	To discuss appointment of a new Trustee for Blue Box due to Cllr Wilkinson's resignation	4
21	To discuss tender process for Electric Vehicle Charging Points (EVCP)	4
22	To note correspondence regarding green space for Milford School pupils	4
23	To approve Accessibility Training session and possible dates	4
24	To note resignation from Cllr N Ploughman on the Arts, Events and Heritage Committee	4
25	To discuss Feed Derbyshire referral service by Belper Town Council	4
26	To discuss any press releases to be made through Communications Working Group	4
27	Date of Next Meeting – Tuesday 12 January 2021 at 7pm location to be confirmed	4

## AGENDA

**1 To receive apologies for absence.**

**2 Variation of Order of Business.**

**3 Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

**4 Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

**5 Confidential Item**

To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

**6 Public Speaking**

- (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**7 Minutes**

- (a) To receive and approve the Full Council Meeting Minutes 4572 - 4615 held on 10 November 2020.
- (b) To note Herbert Strutt Committee meeting minutes held on 17 November 2020
- (c) To note Finance, Governance and Staff Committee meeting minutes held on 24 November 2020
- (d) To note the Youth Committee meeting minutes held on 24 November 2020

**8 Mayor’s announcements**

**9 To approve recommendations made by the Finance, Governance and Staff Committee**

- a) Safeguarding Policy
- b) SLA grants for 2021/22 for organisations to draw down during the year
  - I. Citizens Advice Bureau £10,317
  - II. Derbyshire Community Transport (CT4TC) £2,550
  - III. Derbyshire Unemployed Workers Centre - £1,913
  - IV. Early Years Centre - £1,777
  - V. Derbyshire Seaside Holidays - £100 per child maximum grant claim of £2,000
- c) AVBC rates bills for The Coppice and St John’s Chapel
- d) External Audit Report 2019/20

**10 To approve recommendations made by the Youth Committee**

Belper Skate Park proposal carried from the Committee Meeting

**11 Finance Report**

- (a) To approve payments for November 2020
- (b) To note the bank summary - last reconciliation to 27 November 2020
- (c) To note the Income and Expenditure summary to 27 November 2020
- (d) To note net position as at 27 November 2020

(e) To approve the draft budget for 2021/22

**12 Planning Matters**

- (a) To consider applications/appeals received from the Planning Authority and to submit comments. (Appendix 1)
- (b) To note Planning Decisions (Appendix 1)
- (c) To note the Neighbourhood Plan Working Group update

**13 Grant Applications**

General Grants. Budget £20,000.00 Spend to date £1030.68  
Deferred from November Full Council - Belper Leisure Centre Limited - £2,500.00

**14 Outside Bodies and Chairs of Committees**

To receive verbal reports from Council Representatives on outside bodies and Chairs from each Committee

**15 Items to note and correspondence received**

- a) DALC November Newsletter
- b) Parish Vacancy - Scheduled election for 6 May 2021

**16 Clerks Report - Items to note**

- a) Re-opening of the Council Offices
- b) St John's car park barrier - Awaiting return of barrier
- c) Milford Handrail - Completed

**17 Licences to approve**

- a) To approve delegation to Town Clerk and Assistant Town Clerk to issue all future licences
- b) No.28 Licence for Market Place - 13 December 2020
- c) No.28 Licence for Market Place - 20 December 2020

**18 To receive a verbal update regarding East Midlands Railway proposals**

**19 To approve Councillor liaison with Derbyshire Unemployed Workers Centre**

**20 To discuss appointment of a new Trustee for Blue Box due to Cllr Wilkinson's resignation**

**21 To discuss tender process for Electric Vehicle Charging Points (EVCP)**

**22 To note correspondence regarding green space for Milford School pupils**

**23 To approve Accessibility Training session and possible dates**

**24 To note resignation from Cllr N Ploughman on the Arts, Events and Heritage Committee appointment to be deferred until May Full Council**

**25 To discuss Feed Derbyshire referral service by Belper Town Council**

**26 To discuss any press releases to be made through Communications Working Group**

**27 Date of Next Meeting - Tuesday 12 January 2021 at 7pm location to be confirmed**