



BELPER
TOWN COUNCIL
Working for the community

St John's Chapel, The Butts, Belper,
Derbyshire DE56 1HX

Telephone: (01773) 822116

E-mail:

admin@belpertowncouncil.gov.uk

Web: www.belpertowncouncil.gov.uk

19th May 2022

To: Members of the Finance, Governance and Staff Committee

Dear Councillor

I hereby give you notice that a Meeting of the Finance, Governance and Staff Committee will be held in St John's Chapel, The Butts, Belper, Derbyshire DE56 1HX on **Tuesday 24th May 2022 at 7.00pm.**

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk

AGENDA

- 1 To Appoint a Chairperson**
- 2 To Appoint a Vice-Chairperson**
- 3 To receive apologies for absence**
- 4 Variation of Order of Business**
- 5 Declaration of Members Interests and Requests for Dispensation**
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
- 6 Recording and Filming of Council and Committee Meetings**
The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.
- 7 Confidential Item –** To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-
“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 8 Public Speaking – (Thirty Minutes)**
(a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 9 Minutes**
To approve the Minutes of the Finance, Governance and Staff Committee meeting held on 22nd February 2022 as a true and accurate record.
- 10 Review Asset Register**
To review the Asset Register to include a number of items that are insured by the Council but not previously included.
- 11 Discretions Policy**
To agree and approve the Discretions Policy
- 12 Working Group – Showground**
To note that it was agreed at a meeting of Full Council on 10th May 2022 that the Chair of the Finance Governance and Staff Committee becomes a member of the Working Group considering the future use of the Showground.

13 Speed Indicator Device

It was agreed at a meeting of Full Council on 10th May 2022 that the Town Council apply to take part in the Speed Indicator Device Scheme as per the submitted report. A supplier was also formally identified. The Finance Committee are requested to identify a budget heading for this item.

14 Budget 2022/23

Following the completion of the end of year accounts, and access to a current view of the Council's finances, the Committee is requested to examine the agreed budget and agree any virements and amendments required and recommend any changes to Full Council. This item to include confirmation of Belper Town Council's target reserve figure

15 To Review and Adopt the Council's Financial Regulations

To be recommended to Council

16 To Review and Adopt the Council's Standing Orders

To be recommended to Council

17 Financial Risk Assessment

To approve and adopt the Financial Risk Assessment as attached.

18 Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

19 Zurich Advisory Chapel Revaluation Letter

To note and consider any appropriate action

Date of Next Meeting 18th October 2022 at 7.00 pm