



BELPER
TOWN COUNCIL
Working for the community

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9th March 2023

To: All Members of Belper Town Council

I hereby give you notice that a Full Council Meeting of Belper Town Council will take place in **Room 107, Strutts Centre, Derby Road, Belper DE56 1UU** on **Tuesday 14th March 2023 at 7.00pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business.

3 Declaration of Members Interests and Requests for Dispensation

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

5 Confidential Items

To determine which additional items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6 Public Speaking (not exceeding a total of 30 minutes)

- (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7 Minutes (Appendices 7a, b and c)

- a) To receive and approve the Full Council Meeting Minutes held on 14th February 2023 (Minute numbers 5283 – 5316) as a true record.
- b) To note and agree the open recommendations of the Finance, Governance and Staff Committee Meeting held on 21st February 2023. All policies for approval can be viewed via the following link; <https://www.belpertowncouncil.gov.uk/policies-and-procedures.html>
- c) To note the resolutions of the Herbert Strutt Charity Committee Meeting held on 21st February 2023.
- d) To note and agree the recommendations of the Planning Committee held on 7th March 2023.

8 Mayor’s Announcements

9 Finance Report (Appendices 9 a, b, c & d)

- (a) To approve payments and receipts for February 2023. Please note that all items for consideration will be available to view in the office in advance of the Meeting by arrangement and also at the meeting.
- (b) To note the cash and reserves statement to 28th February 2023
- (c) To note the Income and Expenditure summary to 28th February 2023
- (d) To note current direct payments

10 Virements

To consider and approve the proposed transfer of funds between budgets (appendix 10).

11 Increase in Small Grant Budget

To consider a request to increase the small grant budget (appendix 11).

12 Waste Disposal

To agree a waste disposal contract for 2023/24 (appendix 12).

13 Health and Safety Audit

To consider and agree the recommendations within the attached report to commission a health and safety audit (appendix 13).

14 Memorial Gardens Railings

To consider and agree the recommendations within the attached report to provide additional railings in the Memorial Gardens (appendix 14).

15 IT Upgrade

To consider and agree the recommendations within the attached report to upgrade the Council’s and Councillors IT systems (appendix 15).

16 Car Park Rent Review

To note the rent review of St John’s Car Park (appendix 16).

17 St Johns Car Park Update

To consider the current situation regarding abandoned cars at St John's Car Park and agree any further action (appendix 17).

18 Coppice Car Park Proposals (to follow)

To consider proposals for the Coppice Car Park (Car Park Working Group) (appendix 18).

19 Grant Applications (appendices 19 a, b, c, d, e)

General Grants	Budget £20,000	Remaining - £1570.86
Accessibility Grants	Budget £5,000.00	Remaining - £5,000.00
a) Belper District America Scouts (Re-submitted as requested)		£1000.00
b) Belper Canoe Club (Re-submitted with additional information)		£1000.00
c) The Belper Children's Book & Arts Festival Association		£1000.00
d) Belper Community Hall (Accessibility Grant)		£1400.00

20 Planning Matters

To submit comments on any additional planning applications received since the Planning Committee.

21 Outside Bodies

To note verbal reports from Council Representatives on outside bodies.

22 Items to note and correspondence received

All items of interest have been emailed, plus;
Correspondence from Heage Windmill

23 To discuss any press releases to be made through the Communications Working Group

24 Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

25 To note and agree the exempt recommendations of the Finance, Governance and Staff Committee Meeting held on 21st February 2023, and to agree process for interviews.

- a) To note and agree the exempt recommendations of the Finance, Governance and Staff Committee Meeting held on 21st February 2023 (for clarification the report on Staffing Matters submitted to Committee is attached at appendix 25).
- b) To nominate two Councillors to carry out an initial paper sift of applicants in consultation with the Clerk and Assistant Clerk.
- c) The Interviews to be carried out by the Town Clerk and Assistant Town Clerk.

26 Land for proposed skatepark (Exempt as refers to an individual/commercial reasons)

To report an update in relation to the above (appendix 26).

27 Corres (Exempt as could identify an individual)

To note correspondence received from SSAFA (appendix 27).

Date of Next Meeting – 11th April 2023 at 7.00 pm

If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk