



**BELPER**  
**TOWN COUNCIL**  
Working for the community

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22<sup>nd</sup> September 2022

To: All Members of Belper Town Council

I hereby give you notice that the Full Council Meeting of Belper Town Council will take place in **Room 107, Strutts Centre, Derby Road, Belper DE56 1UU** on **Tuesday 27<sup>th</sup> September 2022 at 7.00pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

*Debra Townsend*

Debra Townsend  
Town Clerk

**If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email [admin@belpertowncouncil.gov.uk](mailto:admin@belpertowncouncil.gov.uk)**

## AGENDA

**1 To receive apologies for absence.**

**2 Variation of Order of Business.**

**3 Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

**4 Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

**5 Confidential Items**

To determine which additional items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

**6 Public Speaking (not exceeding a total of 30 minutes)**

- (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**7 Minutes (Appendix 7a & b)**

- a) To receive and approve the Full Council Meeting Minutes 5116 – 5142 as a true record, held on 12<sup>th</sup> July 2022.
- b) To note and agree the recommendations of the Youth Committee Meeting held on 12<sup>th</sup> July 2022.

**8 Planning Application Consultation Responses**

The Planning Committee due to be held on 6<sup>th</sup> September 2022 was inquorate. Due to the urgency of consultation responses being required, an informal meeting was held with those members of the Committee in attendance. Council is requested to review those comments submitted in App. 8 and formally recommend them as responses on behalf of Belper Town Council.

**9 Local Consultation Plan Response**

The response to the Local Plan was due to be considered by the Planning Committee held on 6<sup>th</sup> September 2022 which was inquorate. Due to the urgency of a consultation response being required, an informal meeting was held with those members of the Committee in attendance. Council is requested to review those comments submitted in App. 8 and formally recommend them as a response on behalf of Belper Town Council.

## **10 Delegated Powers**

To note invoices paid under delegated powers to the Clerk in August 2022 (Minute Number 5128a 12<sup>th</sup> July 2022). App. 10.

## **11 Finance Report (App.11a, b & c)**

(a) To approve payments and receipts for August 2022

(b) To note the cash and reserves statement to 31<sup>st</sup> August 2022

(c) To note the Income and Expenditure summary to 31<sup>st</sup> August 2022

## **12 22-23 Schedule of Direct Payments - September 2022 - Unity Trust Bank**

To approve the amended list of Direct Payments September 2022. App. 12.

## **13 Mayor's Announcements**

## **14 CCTV – Memorial Gardens**

Council is requested to consider the attached report (app. 14) and three quotations for provision of CCTV in The Memorial Gardens. This report has been submitted to Council rather than Facilities. Environment and Local Economy Committee due to the need to submit any grant request before the deadline.

## **15 Increased Electricity Costs for Strutt Street WC**

Council is requested to consider the attached report and recommendation to address the increased costs of electricity at Strutt Street Toilets. App.15.

## **16 Christmas Trees**

Council is requested to consider the attached report (App. 16) and quotations for provision of Christmas Trees. This report has been submitted to Council rather than Arts, Events and Heritage Committee due to the need to place an order before the deadline.

## **17 Mural Proposal**

Council is asked to appraise the proposed mural scheme outlined in App. 17, and whether they would consider supporting this project financially (subject to a completed grant application).

## **18 Civility and Respect Pledge**

A new pledge has been announced as part of the drive to eliminate bullying, harassment and intimidation from the local council sector. The Civility and Respect Pledge will show a council's commitment to driving out bad behaviour. Every council will receive a certificate via email and will be listed alongside others on a national map. Further details can be found here;

[https://www.nalc.gov.uk/our-work/civility-and-respect-project?utm\\_source=MEMBERS&utm\\_campaign=5773ce9dcf-EMAIL\\_CAMPAIGN\\_2018\\_06\\_08\\_03\\_15\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_206970988f-5773ce9dcf-323671181&mc\\_cid=5773ce9dcf&mc\\_eid=cdc34c7094#the-pledge](https://www.nalc.gov.uk/our-work/civility-and-respect-project?utm_source=MEMBERS&utm_campaign=5773ce9dcf-EMAIL_CAMPAIGN_2018_06_08_03_15_COPY_01&utm_medium=email&utm_term=0_206970988f-5773ce9dcf-323671181&mc_cid=5773ce9dcf&mc_eid=cdc34c7094#the-pledge)

Council is requested to consider signing up to the pledge.

## **19 Advertisement Consent for World Heritage Site (WHS) Interpretation Panels in Belper and Milford**

Derbyshire County Council (DCC) are installing 18 new WHS Interpretation Panels in Belper and Milford. Eight of these are replacements and ten are new. In order to minimise the costs associated with planning fees for works that are essentially for the local and international public's benefit, Belper Town Council are requested to be the applicant for the ten new advertisement applications in Amber Valley.

This would ordinarily cost the DVMWHS Partnership £4,620 in fees to AVBC, but if, as a member of the Partnership, the Town Council was the named applicant, it would cost £2,310, and impact less on the scheme costs (which have already gone higher than expected).

The legalities of this proposal are currently being explored and Derbyshire County Council are also exploring the options of reimbursing the costs to the Town Council in the form of a grant. If this option was agreed subject to confirmation by the DVMWHS Partnership that the grant is forthcoming, there would be no cost to the Town Council.

However, if this proposal proves problematic Council may wish to consider funding the fees on behalf of DCC as a donation to the project from the Economic Development Budget (6050). This would fulfil Belper Town Council's Corporate Plan aim DB 3: Work in Partnership with the Derwent Valley Mills World Heritage site to deliver their 5 year management plan as it applies to Belper, and DB 4: Work with partners to raise the positive profile of the Town, locally, nationally, and internationally. Council's views are sought.

## **20 Derbyshire County Council (DCC) Snow Warden Scheme**

To consider joining the DCC Snow Warden Scheme 2022/23 and appoint representatives (app. 20).

## **21 Food Festival Market Stalls**

To consider and agree an alternative arrangement for the provision of Stalls at the Food Festival planned for December 2022 (report and recommendation attached at app.21).

## **22 External Audit Arrangements**

To consider the implications of the opt-out option for external audit (report and recommendation attached at app. 22).

## **23 Update to Accessibility Strategy and Action Plan**

To update the Council on progress made by Belper Town Council's Accessibility Strategy Working Group and the associated Action Plan since the last report to Full Council in April 2022 (app 23).

## **24 Car Park Working Group Report**

To consider charging proposals from the Car Park Working Group for the Coppice Car Park (app. 24).

## **25 Live and Local**

Further to a recent meeting held with representatives of Live and Local and Belper Community Hall, it is recommended that the 'Promoter' role becomes Belper Community Hall (report attached at App. 25).

## **26 Cost of Living Crisis**

To discuss and agree any projects or ideas that might be of help to local residents and businesses during the current emerging cost of living crisis.

## **27 Belper in Bloom**

Council is requested to confirm their commitment to Belper in Bloom and nominate Councillor/s to progress the East Midlands in Bloom entry for 2023 by recruiting members of the public to co-ordinate and manage the entry and submit the required portfolio.

## **28 Belper Goes Green**

Please see attached email (app. 28). Whilst the Town Clerk has delegated powers to allow for the use of the Market Place and the Memorial Gardens. Council's view is requested on this proposal. It should be noted that the rest of the proposal i.e. the use of King Street, would not require Council's approval. However consideration should be given to the impact this event might have on the Food Festival (1 month later), and the appetite for two large events in close proximity and any impact that might be experienced by local traders and residents.

## **29 Grant Applications (Appendices 29 a, b, c, d and e)**

General Grants - Budget £20,000, Awarded funds - £5242.30 **Remaining = £14757.70**

- |                                      |                    |
|--------------------------------------|--------------------|
| a) Belper Town Ladies Football Club  | £1000.00 requested |
| b) Milford Community GreenSpace      | £309.00 requested  |
| c) Belper Tetrapaks Recycling Scheme | £220.00 requested  |
| d) Belper District America Scouts    | £1000.00 requested |
| e) Collective Revolution             | £465.00 requested  |
| f) Hope for Belper                   | £5000.00 requested |
| g) Surtal Arts                       | £990.00 requested  |

## **30 SLA Application (app.30)**

To consider an SLA Grant application for Change Grow Live (CGL). This Grant has previously been discussed and included in the 2022/23 budget allocation (under 1625 Outreach).

## **31 Training and Development**

The Town Clerk requests agreement to attend the following;

Society Of Local Council Clerks 2022 National Conference – Wednesday 2<sup>nd</sup> and 3<sup>rd</sup> November 2022 at Jurys Inn, Leicestershire.

Option 1. Cost £385.00 + £60.00 VAT (Access to both days Conference and includes Overnight stay on 2<sup>nd</sup> November).

Option 2. Cost £340.00 + VAT (Access to both days Conference but excludes overnight stay).

For additional information;

<https://www.slcc.co.uk/events/conference/national-conference-2022-agenda/>

The Clerk is currently a Principal of the SLCC (PSLCC) due to her commitment to training and development and would like to maintain this in order to ensure that the Town Council is made aware of all developments and opportunities in the Sector.

The current training budget can accommodate this request.

## **32 Planning Matters**

To submit comments on any additional planning applications received since the Planning Committee

## **33 Outside Bodies**

To note verbal reports from Council Representatives on outside bodies.

## **34 Items to note and correspondence received (app. 34a), b), c) and d))**

- Letter from Belper Refugee Welcome
- Letter from Matlock Town Council re Reduction in Transpeak Bus Services
- Letter from Transition Belper
- Letter from award recipient

## **35 To discuss any press releases to be made through Communications Working Group**

## **36 Exclusion of the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

## **37 Registration of Lease (Exempt as refers to confidential property matters)**

To note that all outstanding issues have been resolved and conclusion of this matter.

## **38 Land Registry**

To note and agree any action to correcting irregularities of Land Registry records (app. 38).

Date of Next Meeting – 11<sup>th</sup> October 2022 at 7.00 pm

