



**BELPER**  
**TOWN COUNCIL**  
Working for the community

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5 November 2020

To: All Members of Belper Town Council

I hereby give you notice that the Full Council Meeting of Belper Town Council will be held virtually using Zoom on **Tuesday 10 November 2020 at 7.00pm.**

Meeting information:

Join Zoom Meeting

<https://zoom.us/j/98683706514?pwd=dHZUVXhmQkV3dm9ISVRpakpCa3piQT09>

Meeting ID: 986 8370 6514

Passcode: 911738

One tap mobile

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+441314601196,,98683706514#,,,,,0#,,911738# United Kingdom

Dial by your location

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+44 131 460 1196 United Kingdom

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+44 203 481 5240 United Kingdom

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+44 208 080 6592 United Kingdom

Meeting ID: 986 8370 6514

Passcode: 911738

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

Emma Smith

Town Clerk

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## AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business.

3 **Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4 **Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

5 **Confidential Item**

To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6 **Public Speaking**

- (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7 **Minutes**

- (a) To receive and approve the Full Council Meeting Minutes 4537 - 4571 held on 13 October 2020.
- (b) To note Finance, Governance and Staff Committee meeting minutes held on 27 October 2020
- (c) To note the Facilities, Environment and Local Economy Committee meeting minutes held on 3 November 2020

8 **Mayor’s announcements**

9 **Finance Report**

- (a) To note the bank summary - last reconciliation to 31 October 2020
- (b) To note the Income and Expenditure summary to 31 October 2020
- (c) To note detailed income and expenditure to 31 October 2020
- (d) Finance update and Draft Budget 2021/22

10 **Planning Matters**

- (a) To consider applications/appeals received from the Planning Authority and to submit comments. (Appendix 1)
- (b) To note Planning Decisions (Appendix 1)
- (c) To note the Neighbourhood Plan Working Group update
- (d) To approve a response from Belper Town Council regarding AVA/2020/0713

11 **Grant Applications**

General Grants. Budget £20,000.00 Spend to date £1030.68  
Belper Leisure Centre Limited - £2,500.00

12 **Outside Bodies and Chairs of Committees**

To receive verbal reports from Council Representatives on outside bodies and Chairs from each Committee

**13 Items to note and correspondence received**

- a) DALC October Newsletter
- b) Census 2021 - Sunday 21 March
- c) Response regarding Ada Belfield care home
- d) DALC - Standards Matter 2:Public Consultation and Public Sector
- e) Christmas Eve 2020 - Carol Concert
- f) DALC - Derbyshire Police & Crime Commissioner - Vulnerability Fund
- g) DCC - Derbyshire and Derby Minerals Local Plan - Sand and Gravel Consultation

**14 Clerks Report - Items to note**

- a) Re-opening of the Council Offices
- b) St John's car park barrier options
- c) Milford Handrail

**15 Vision Derbyshire - DCC**

**16 To approve recommendations made by the Finance, Governance and Staff Committee**

- a) Staff Training Budget
- b) Staff Mobile Phone Budget
- c) Fees and Charges 2021/22
- d) Free of charge Christmas Trees to all businesses/organisations that purchased them in 2019/20
- e) Purchase of Maintenance Equipment
- f) Budgets for Committees for 2021/22
- g) Belper Bounces Back allocated grant money
- h) Staff Appraisal Policy
- i) Abandoned Vehicle Policy
- j) Disaster Recovery Policy
- k) Discretions Policy
- l) Food Festival Business - Charging Policy
- m) Lone Working Policy
- n) Protocol on Councillor/Officer Relationships
- o) Sickness Absence Policy
- p) Tablet and Internet Usage Policy
- q) Safeguarding Policy

**17 Licences to approve**

Blind Veterans - Change of date to 10 June 2021

**18 To approve the Accessibility Strategy**

**19 To discuss Cllr Porter's report regarding East Midlands Railway proposals**

**20 To discuss Field Lane car park proposal at Amber Valley Borough Council**

**21 To discuss any press releases to be made through Communications Working Group**

**22 Date of Next Meeting - Tuesday 8 December 2020 at 7pm location to be confirmed**