

BELPER TOWN COUNCIL

APPLICATION FOR THE POST OF TOWN CLERK

PERSONAL DETAILS (BLOCK LETTERS)

Surname Forename(s) – initials only

Address

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Contact Details:

Home Tel: Mobile:

E-mail:

EDUCATION AND TRAINING

Educational Establishments attended	Dates From To	Qualifications Obtained and Grade
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Other qualifications obtained, courses attended or details of membership of any professional bodies	Dates
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PRESENT OR MOST RECENT POSITION

Job Title

Present Salary **Date Appointed**

Employer's Name and Address

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Outline of Duties:

Number of Staff supervised **Notice Required**

PREVIOUS EMPLOYMENT (MOST RECENT FIRST)

Employer's Name and Address	Brief Details of Post	Dates		Reason for
		From	To	Leaving

Details of sickness absence over last 3 years:

SUITABILITY FOR THE ROLE

Please state why you are interested in this role. Your response should address the requirements of the post and highlight any relevant experience:

If you wish to provide any further information please use a separate single sheet which should be attached to this form.

