



**BELPER**  
**TOWN COUNCIL**  
Working for the community

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22<sup>nd</sup> September 2022

To: Members of the Arts, Events and Heritage Committee

Dear Councillor

I hereby give you notice that the next meeting of the Arts, Events and Heritage Committee meeting will be held in **Room 107, Strutts Centre, Derby Road, Belper DE56 1UU**, on **Tuesday 27<sup>th</sup> September 2022 at 5.00pm.**

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Assistant Clerk prior to the meeting.

Yours sincerely

*Tina Faloon*

Tina Faloon  
Assistant Town Clerk

**If you require this document in an alternative format, such as large print or a coloured background, please contact the Assistant Town Clerk on 01773 822116 or email [admin@belpertowncouncil.gov.uk](mailto:admin@belpertowncouncil.gov.uk)**

## AGENDA

**1 To receive apologies for absence.**

**2 Variation of Order of Business.**

**3 Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

**4 Recording and Filming of Council and Committee Meetings**

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

**5 Confidential Item**

To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

**6 Public Speaking**

- (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**7 Approval of the Minutes of The Ordinary Arts, Events and Heritage Committee held on Tuesday 21<sup>st</sup> June 2022.**

**8 Review 2022/23 Spend to date -**

To note the 2022/23 spend summary.

Code	Arts, Events & Heritage	2022/23 Budget	Aug 22 Actual	Accruals T/D	Pre-Pay T/D	Commit Year TD
6000	Christmas Lights / Trees	£13,000	0	0	0	0
6001	Christmas Light Switch On event	£900	0	0	0	0
6002	Winter Food Festival	£4,000	0	0	0	0
6006	Summer Food Festival	£4,000	0	0	0	£3,632
6003	Christmas Carol Service	£650	0	0	0	0
6004	Events (Larks in the Park)	£4,200	£2,344.27	670	0	£3,824
6005	Remembrance Events	£550	0	0	0	0
6049	Licences	£80	0	0	0	£250.00
6202	Heritage & Guided Maps	£1,000	0	0	0	0
6203	Walking Maps	£1,500	0	0	0	£60.00
6204	Queen’s Jubilee	£5,000	0	0	0	£3,030
6205	Live & Local Events	£1,500	0	0	0	0
6206	Information Boards & Signage Improvements	£1,000	0	0	0	0
6207	Music for Markets	£2,500	0	0	0	£150
	<b>SUB TOTAL A, E &amp; H</b>	<b>£39,880</b>	<b>£2,344.27</b>	<b>670</b>	<b>0</b>	<b>£10,946</b>

Additional A,E & H budget items to consider:

- Robert Owen Clock – not yet in receipt of a copy of the proposal, including costs.
- Jubilee Trees – awaiting advice on suitable sites

## **9 Prepare 2023/24 Budget Proposals**

Events / Larks in the Park

Consideration of Belper & Duffield Rotary Club request for funding for Art Exhibition  
Christmas Lights rolling replacement budget

## **8 Christmas Events**

- Christmas Lights switch on – Sponsorship, Christmas gifts, entry fee to Grotto, Celebrity, Catering, Entertainment
- Carol Service
- Winter Food Festival – Stalls / Gazebos, Alcohol Sales, Entertainment

## **9 Remembrance Service**

To note the arrangements for the Remembrance Service 2022

## **10 Events Timetable 2023**

To note the draft timetable for events (timetable attached at app.10).

## **11 Larks in the Park**

To discuss feedback on the 2022 programme

To discuss planning for the 2023 Larks programme

## **12 Licences to note**

Derby Jazz – Memorial Gardens

Northern Soul Festival promotion – Memorial Gardens

Sunny Sunday Craft Market

Love Belper Autumn Event – Memorial Gardens decorations

## **13 Green Flag Award**

To note that Belper Town Council were again awarded the Green Flag Award for the Memorial Gardens.

## **14 Consideration of Churches Together in Belper Nativity Scene proposal**

Amended proposal attached for consideration (proposal attached at app.14).

## **15 Terms of Reference**

Give consideration to amending the terms of reference for the Arts, Events & Heritage Committee to exclude the Food Festivals, and to recommend their inclusion within the terms of reference for the Facilities, Environment & Local Economy Committee.

## **15 Date of Next Meeting – Tuesday 21<sup>st</sup> March 2023**