

BELPER TOWN COUNCIL

Privacy Notice

This Privacy Notice is provided by Belper Town Council which is the Data Controller for your data.

The information provided on this form will be used to process the application, make a decision on the application and implement that decision.

Your personal information will not be shared with any third party.

The Council's Right to Process Information

The Council has the right to process the information under GDPR Article 6 (1) (a) and (e) (Data Protection Act) on the basis that the

Processing is with consent of the data subject

Information Security

Belper Town Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and relevant policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

Children

We will not process any data relating to a child (16 and under) without the express parental/guardian consent of the child concerned.

Your Rights

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting the Town Clerk.

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate.

Information Deletion

If you wish Belper Town Council to delete the information about you, please contact the Council.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object.

Rights Related to Automated Decision Making and Profiling

Belper Town Council does not use automated decision making or profiling of personal data.

To Sum Up

May 2018

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Council and the Information Commissioners Office
casework@ico.org.uk Tel: 0303 123 1113

BELPER MARKET

ENQUIRY APPLICATION FOR STALL SPACE

<u>CONTACT NAME AND ADDRESS:</u>	TEL NO: EMAIL:
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Please give full details of **TYPE OF GOODS** you wish to sell:

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- Markets are held on the second Saturday of each month
- You are required to have public liability insurance
- If you are offered a stall you would be expected to attend every market. You will be sent an application form which must be returned to the Council
- Stall size is 6ft x 4ft
- Any electrical equipment must be accompanied by a PAT test certificate

I have read the attached Privacy Notice and consent to the Council processing my personal information in accordance with the Privacy Notice

Signed:
Date:

Please return this form to:
Rosemary Bridges, Belper Town Council, St John's Chapel,
The Butts, Belper, Derbyshire DE56 1HX