

MINUTES OF THE MEETING OF BELPER TOWN COUNCIL HELD AT THE HERITAGE CENTRE, ST JOHN'S CHAPEL, BELPER ON TUESDAY 9 APRIL 2019

PRESENT: Councillor Sutton (Town Mayor) – in the Chair
Councillors: Allison, Arnold, D Booth, J Booth, Charlton, England, Hillier, Hurst, Nelson, Smith and Spendlove

6 members of the public.

4093 APOLOGIES FOR ABSENCE

No apologies recorded.

4094 VARIATION OF ORDER OF BUSINESS

None

4095 DECLARATIONS OF MEMBERS INTERESTS

Cllrs D and J Booth declared a Personal Interest in Item 27 – Town Clerk recruitment as having a personal relationship with the Assistant Clerk and proposed to leave the meeting.

Cllrs D and J Booth and Cllr Hillier- Item 12 f and g – LP consultation and Crich PC letter – as AVBC Councillors they proposed to leave the meeting to avoid pre determination/bias allegations.

Cllr Hillier as Planning Board Member for AVBC proposed to leave the meeting for Item 12 to avoid pre determination/bias allegations.

Cllr McCready declared an interest in a Planning Application at 12a/c and proposed to leave the meeting.

4096 CONFIDENTIAL ITEMS

As per agenda

4097 **RESOLVED** To suspend the Council's Standing Orders for the Public Participation Section

Public Participation

- County and Borough Councillor Chris Short updated the Council on the road works on Makeney Road. He also updated the Council on the Tea Rooms project. He was asked to find out why there was a traffic survey being undertaken in Far Laund and to ask County Council officers to inspect the newly registered footpath by the side of the Derwent to ensure it was not being obstructed.
- Borough Councillor J Booth clarified for that the Borough was to commission a feasibility study for a Hotel in Belper and that this was not site specific – ie for the Field Lane site only.

4098 **RESOLVED** To reinstate the Council's Standing Orders

4099 MINUTES OF THE FULL COUNCIL MEETINGS

RESOLVED To agree as a true record Minutes 4064-4092 of the Full Council Meeting held on 12 March 2019.

4100 DRAFT MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP

RESOLVED To note the draft minutes of the Neighbourhood Plan Working

Group held on 19 March 2019

4101 DRAFT MINUTES OF THE LEISURE TOURISM AND GREEN SPACES COMMITTEE
RESOLVED To note the draft minutes of the LTGS Committee held on 26 March 2019

4102 MAYORS ANNOUNCEMENTS
The Mayor reported his attendance together with his Consort at the following events-
Matlock Civic Service of Worship and Thanksgiving on 24 March 2019
Parish and Town Council Liaison Forum held by DCC on 3 April 2019 (without consort)
Belper Junior Musical Theatre production of Annie on 6 April 2019
Mayor of Alfreton TC Civic Event on 7 April 2019

4103 REPORT OF THE CLERK
The Clerk updated the meeting as follows

- Actions from last meeting – The Clerk reported that the Mayor had sent a letter of apology to the Gritting complainant
- General correspondence received by the Council – none
- DALC Circulars –the meeting noted circular 2019/04
- Press Releases – Press Releases had been issued for the Spring Clean on 30 March
- Councillor emails and Internet connection - The Clerk advised that the internet connection issue in the Heritage Centre should be resolved in the next week or so.
- Spring Clean Litter Pick – Over 50 people attended for the litter pick – it was suggested that a shorter slot be allocated – 2hours in the future with the proviso that turning up and assisting for half an hour would be appreciated.
- Saluting Base update – Planning Permission delayed – therefore work unlikely to take place until September 2019.
- The Clerk reminded the meeting of the Pre Election advice issued by the AVBC Monitoring Officer.
- The Clerk advised Councillors that they could return the tablet, badge and any remaining paper work from the date of the meeting up to 7 May if not standing or re-elected.

4104 FINANCE
RESOLVED

- A) To note the 28 February bank reconciliation figures.
- B) To note and agree the income of £12,426.28 and expenditure £21,426.47 as at 2 April 2019.
- C) To note the Council's monthly bank statements

4105 Cllr Hillier ad McCready left the Meeting.
PLANNING APPLICATIONS
The Council considered the applications and decisions circulated and tabled at the meeting.

RESOLVED

- To make no comments on the applications circulated including the Tea Rooms application
- To note the Planning application decisions
- To note the comments submitted to the LPA by the Planning Response Coordinators since the last meeting – AVA/2019/0004
- For the Clerk to clarify with AVBC Planning whether AVA/2019/0004 has been accepted for Call In and to clarify the criteria for Call In

Cllr McCready returned to the Meeting. Cllrs D and J Booth left the Meeting

The Meeting discussed the draft response to the Modified Local Plan incorporating the Green Belt Review and the letters from Crich PC and Alfreton TC

RESOLVED

- To endorse the draft response as the response by the Town Council
- To write to the author of the response thanking her for her effort in preparing the response
- For the Clerk to write once more to the Minister stressing that more needs to be done to force developers to develop out Brownfield when planning permission is obtained
- Referring back to Cllr J Booths clarification on the feasibility study for a Hotel in the Town to suggest the old Silkolene/Fuchs site as the preferred site.
- To note the letters from Crich PC and Alfreton TC

Cllrs D and J Booth and Hillier returned to the Meeting

4106 GRANT APPLICATIONS
None

4107 COUNCILLOR REPRESENTATION ON OUTSIDE BODIES

- Cllr Arnold reported that he would be stepping down as the Council Trustee on the North Mill Trust
- Cllr Spendlove reported that the scouting movement was recruiting a new District Commissioner
- Cllr Hurst was to attend a Drop Inn meeting.
- Cllr D Booth reported that he would step down as Trustee of the John Lockoe and United Belper Charities as soon as a new Trustee was appointed by the Council at the May Annual Meeting

4108 CONSULTATIONS

The Meeting considered the following consultation documents–

- Trent Barton – The Clerk reported that consultation had ended and that the changes would be announced as soon as the company had clearance to do so
- Hackney Carriage and Private Hire Policy – no comments
- Flash Mobile event on King Street – no objections

- Road Closure – Makeney Road – May Day celebrations – no objections

4109 NEIGHBOURHOOD PLAN

The Chairman of the Committee and the Town Clerk updated the Council on progress. Public Consultation had commenced and public engagement sessions were being undertaken. Referendum date was likely to be in November 2019. The Clerk clarified that Councillors could get involved in these sessions and that this would not be a breach of Purdah. The Clerk was asked to promote the consultation on Belper and Proud.

RESOLVED To write to the non-Councillor NPWG members to thank them for their hard work getting the Plan to Reg 14 stage.

LICENCES

The Council considered requests for licences as follows

4110 BELPER IN WAR TIME

To hold a Service on the Market Place on 21 July 2019 to mark the Peace Celebration centenary and to erect the temporary war memorial in the Market Place from 8 July 2019 until 31 July 2019

RESOLVED To grant the requests subject to the Clerk settling a Licence Agreement

4111 DISCOVERY DAYS

To park a bus on the Market Place during Discovery Day period

RESOLVED To grant the request subject to the Clerk settling the Licence to include a board under the bus to protect the market place from oil leaks

4112 TRENT BARTON

To have a 6 Bus and stalls on the Market Place to mark the relaunch of the 6s on 25 May 2019.

RESOLVED To grant the request subject to a maximum of 4 stalls and a fee of £250 and the Clerk settling the Licence Agreement.

4113 EVENTIVE FUNTIME FAIR

The Clerk updated the meeting on the complaints/comments received

RESOLVED To note the complaints and for the Clerk to write to the complainants acknowledging that the Fair was at short notice and that future fairs will be considered on their merits on an application by application basis

4114 ST JOHNS CAR PARK

The Clerk updated the Meeting that 6 permits had been granted. She asked that the Council reconsider the 2 applications from the owner of the holiday lets. The Meeting considered the requirements of the application process and the permit scheme.

RESOLVED

- To grant permits to the no2 Holiday Lets on St Johns Road.
- To vary the scheme to make it house rather than car specific and in light of this to add into the policy that priority will be given annually on renewal, to applications that demonstrate a local need.

- 4115 **TEA ROOMS**
The Clerk updated the Council on the progress. No comments/objections had been raised earlier in the Meeting regarding the Planning Application.
RESOLVED—
To terminate the Grant Agreement with the CIC.
- 4116 **SACRIFICE SCULPTURE**
RESOLVED To appoint Alliance Ltd to install the sculpture and undertake the associated groundwork at a cost of 8,858.79 plus VAT.
- 4117 **MONTHLY MARKET**
RESOLVED
- To adopt the Adverse Weather Policy
 - Not to refund the stall fees for the February 2019 Market
- 4118 **OUTSTANDING PROJECTS AND BUDGETS**
The Meeting noted the following
- **RENEWAL OF MARKET BOARDS** - Not completed although some renewed. Budgeted for £1500 and £440 spent.
 - **WELCOME TO BELPER SIGNS**. Will be completed. Budget for £1000 and cost likely to be 1500.
 - **PHOTOCOPIER** - to be installed by end of April 2019. Budget £3000 but cost 3473.26.
 - **NOTICE BOARD – 100 YEARS** - Requests made for entry on to board and we have received 2 responses. Assistant Clerk will await these before ordering board. The new Council will need to reaffirm spend for 2019/20 as will come from contingency.
 - **MEMORIAL GARDENS – SACRIFICE AND ASSOCIATED WORK** - Cost to Council approx. £6,000 to be budgeted for £2,000 this will come from contingency and will be completed in June 2019.
 - **MEMORIAL GARDENS NEW SALUTING BAY** - Awaiting Planning Permission. Contractor appointed subject to planning permission being granted. Costs were to be met by contingency. Costs will need be reaffirmed by Full Council before contractor appointed as no budget set and will come from 2019/20 contingency if agreed.
 - **NEIGHBOURHOOD PLAN**- In public consultation stage and then will be submitted to AVBC. Council has a grant to meet publicity costs for the Referendum and £2,000 budgeted for 2019/20.
- 4119 **DATE OF NEXT MEETING**
RESOLVED that the next meeting will be the Annual Meeting of the Council after the Town Council elections and is to be held at 7.30pm on Tuesday 13 May 2019 at St Johns Chapel

The Mayor thanked the Councillors who were not standing for re election for their services to the Town whilst in Office.

4120

RESOLVED

In view of the confidential nature of the following items - as it might disclose private information and staff information - to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

Cllrs D and J Booth left the meeting

4121

APPRENTICE

The Clerk updated the meeting as follows

- September 2019 start date]
- All documents ready to send to Derby College to start recruitment process

4122

TOWN CLERK VACANCY

RESOLVED

- To appoint Emma Smith subject to satisfactory references on the basis of the draft contract circulated
- To approve Emma Smiths proposed working hours
- To note interim period provision – current Clerk to work reduced hours during May 2019 and the office will only be open on a Monday – Wednesday between 22 April to 3 June 2019.

The Meeting closed at 8.50pm

Signed

Town Mayor

Date 11th June 2019