

MINUTES OF THE MEETING OF BELPER TOWN COUNCIL HELD AT THE HERITAGE CENTRE, ST JOHN'S CHAPEL, BELPER ON TUESDAY 14 NOVEMBER 2017

PRESENT: Councillor Sutton (Deputy Mayor) – in the Chair
Councillors: Allison, J Booth, Bull, Charlton, England, Hiller, McCready, Miller, Nelson, Smith, and Spendlove
11 members of the public.

3686 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Arnold and Hurst (holiday), D Booth (work) and Cluskey (recovering from an operation)

3687 VARIATION OF ORDER OF BUSINESS

None

3688 DECLARATIONS OF MEMBERS INTERESTS

Cllr J Booth proposed to leave the meeting for Item 13 g (AVBC Local Plan) as a Borough Councillor he wished to avoid allegations of pre determination or bias.

Cllrs Bull and Hiller proposed to leave the meeting for Item 13 (Planning) as a Borough Councillors and Members of the AVBC Planning Board they wished to avoid allegations of pre determination or bias.

Cllr McCready proposed to leave the meeting for Item 19 (Markets) as a neighbouring business owner he wished to avoid allegations of bias.

3689 CONFIDENTIAL ITEMS

Resolved: To move Items 18 (Events Guide) and 21d (St Johns Chapel bookings) into the Confidential section of the Meeting as the items involved discussing commercially sensitive information and staffing issues.

3690 **Resolved** – To suspend the Council's Standing Orders

Public Participation Trevor Burton addressed the Meeting on the Clusters Grant application.

Wendy Morris attended to answer questions on the Belper Meadows Community Sports Club Grant Application and clarified the Clubs view on the footpath.

Suzanne Parnell attending the meeting to answer questions on the Event Guide. No questions were put to her.

Sheena Holland addressed the Meeting on the request for consent to hold a weekly market and use of the Market Place.

County Councillor Makin stated that he had attended St Peters for the Derwent Brass concert.

County Councillor Short stated that he and his fellow County Councillors would attend the Councillor Surgery.

Cllr J Booth informed the County Councillors of the complaint he had received regarding LED street lighting.

Cllr Nelson asked County to enforce parking on pavements.

Resolved – To reinstate the Council’s Standing Orders

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MINUTES OF FULL COUNCIL MEETING HELD ON 10 October 2017
RESOLVED to agree as a true record the Minutes 3667-3686 of the Council Meeting held 10 October 2017.

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DRAFT MINUTES OF THE FINANCE, GOVERNANCE AND STAFF WORKING PARTY HELD ON 31 October 2017
RESOLVED To note the draft Minutes of the F, G and SWP held on 31 October 2017.

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DRAFT MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP HELD ON 6 NOVEMBER 2017
RESOLVED To note the draft Minutes of the Neighbourhood Plan Working Group held on 6 November 2017.

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DRAFT MINUTES OF THE FACILITIES COMMITTEE HELD ON 7 NOVEMBER 2017
RESOLVED To note the draft Minutes of the Facilities Committee held on 7 November 2017.

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MAYORS ANNOUNCEMENTS

The Clerk read out the Mayors attendances

- 11 October 2017 – Long Row School
- 12 October 2017 – Rotary Club of Belper and Duffield – pride awards
- 14 October 2017 – Street Angels lunch
- 15 October 2017 – Tantivy Stage Coach send off
- 15 October 2017 – Bakewell Civic Service
- 24 October 2017 – Ripley Town Council and Showman’s Guild Dinner
- 17 October 2017 – Britain in Bloom Awards - Llandudno
- 2 November 2017 – Opening of Belper Fair
- 4 November 2017 – Showman model display at No28
- 10 November 2017 – Rotary Club of Belper and Duffield Charter Dinner
- 11 November 2017 – Armistice Day Service at the memorial gardens
- 12 November 2017 – Remembrance Sunday Services and Parade

The Deputy Mayor recorded his attendance at the following events

- 14 October 2017 – Street Angels lunch
- 15 October 2017 – Tantivy Stage Coach send-off
- 28 October 2017 – Penguin Club 40th Birthday – Strutt Centre
- 2 November 2017 – Opening of Belper Fair
- 11 November 2017 – Armistice Day Service at the memorial gardens
- 12 November 2017 – Remembrance Sunday Service - Milford

REPORT OF THE CLERK

The Clerk updated the Meeting as follows

- Actions arising from last meeting – The Clerk had submitted the Awards for all grant application for the Defibrillators and the proposals for the Car Park Lease had been agreed.
- The General correspondence received by the Council – Footpath closures, Road closures and a thank you card for the Lamp Post Poppies.
- DALC circulars – none
- Press releases – press releases over last month – Britain in Bloom result, Remembrance Day and Christmas events.
- New Website – still populating
- Councillor Surgery – 18 November 10 until 12. All County Councillors attending. Councillors attending – Cllr D Booth, Cllr McCready, Cllr Smith, Cllr Sutton and Cllr Spendlove.
- The Town won Gold in the Large Town category in Britain in Bloom
- The Council submitted a photograph of a floral display to Amberol which was highly commended and won £100 of Amberol products. .
- Highways – The Clerk and Cllr Nelson met DCC Highways Officer and raised the issues of parking on the Market Place, no waiting at the top of King Street and “pinch points” on Green Lane and Church Lane.
- Annual autumn fair – the Clerk reported that it had gone well. There were some outstanding issues regarding how the Coppice and market Place were left after the fair. The Clerk and Cllr Nelson to resolve.
- Remembrance Day - the Clerk reported at the event was very well attended and had gone to plan.
- Christmas Switch On – the Clerk reported that several nominations had been made for the people/person to switch on the Lights. The Council considered the nominations and Agree that the Town Council’s out door staff should switch on the lights as recognition of the work they undertake to make the Town look fabulous.
- Christmas Food Festival – The Clerk asked for assistance with stewarding.
- The Clerk reported that she and the assistant Clerk had recently attended Data Protection training – in readiness for the new Regulations and Counter Terrorism training – for advice on protecting the public during the Council’s events.
- Finally, the Clerk reminded the Council for all Members to check their Register of Interests and complete a change form to advise AVBC of any changes.

FINANCE

RESOLVED

- To note the 30 September 2017 bank reconciliation figures.
- To note and agree the income of £594.50 and the expenditure of £18,923.42 as at 7 November 2017.

- To note the Council's monthly bank statements.
- To approve use of the Contingency budget for repair to the Memorial Gardens tree lights – of approximately £2000.

Cllr Bull and Hillier left the meeting.

3699

PLANNING APPLICATIONS

The Council considered the applications and decisions circulated and tabled (11 October 2017 to 14 November 2017) and

RESOLVED

- To delegate AVA/2017/1174 – Land West of Vicarage Road, Milford to the Planning Coordinators to review and if appropriate submit comments/objections to the application.
- To make no representations in relation to the other applications
- To note the planning application decisions.
- To note the Planning Coordinator's comments submitted in relation to Bullsmoor and Belper Lane applications.
- To note that an appeal had been submitted in relation to the application AVA/2016/0754 – Bullsmoor and to apply to be a Rule 6 Party to the Appeal and to budget up to £1,000 from Contingency for 2017/18 and to amend the 2018/19 budget to allow for £1,000 for planning appeals.
- To note that AVBC had served an Article 4 Direction regarding the demolition of buildings on Belper Lane and that the Council will now be consulted on the demolition.

Cllr J Booth left the Meeting.

- AVBC – Pre-submission Local Plan – The Council considered the Pre Submission documents and agreed that they would consider the NPWG response and adapt the response accordingly.

Cllrs Booth, Hillier and J Booth returned to the Meeting

3700

GRANT APPLICATIONS

Belper Clusters Grant application – Application no 414

The Council Considered the application and **RESOLVED**

To refuse the application on the basis that the project could be undertaken with the aid of the schools and/or Fleet Art.

3701

COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES

The Council received the following verbal reports from Councillors on Outside Organisations

- Cllr Sutton had attended the Tea Rooms auction and over £2,000 was raised.
- Cllr Hillier reported that Fleet Arts was recruiting for a new director.

3702

CONSULTATIONS

The Council **RESOLVED** to respond to as follows

- Street naming – new development off Kilbourne Road – proposed Kilbourne Court Close – no objection
- Cultivation Licence – Park Road – strong support

- 3703 NEIGHBOURHOOD PLAN
- The Clerk and the Mayor updated that Council as to the Neighbourhood Plan

- 3704 Cllr McCready left the meeting
MARKET
The Council considered the proposal to hold a weekly craft and food market on the Market Place by Sheena Holland

RESOLVED:

- To approve the request for weekly market under the Market charter for a trial period of 6 months commencing in January 2018
- To approve the use of the Market Place for the weekly Market at no fee for a trial period of 6 months commencing in January 2018
- For the Clerk to draft a License agreement for consideration and approval at the next Council meeting

Cllr McCready returned to the meeting

- 3705 FLOODING
The Council considered a verbal report from Cllr J Booth and Cllr Smith

RESOLVED:

For the Clerk and Cllrs J Booth and Smith to meet to progress the Council's scheme.

- 3706 RECOMMENDATIONS FROM FINANCE, GOVERNANCE AND STAFF WORKING PARTY

RESOLVED:

- To approve the following annual grants for 2018/19
Fleet Arts - £8447
CAB - £9723
Community Transport – £2403
Drop Inn - £4162
Belper North Mill Trust - £10404

- To approve a Grant of £1,200 to Belper Arts Festival for an educational panel for the Sacrifice Sculpture. The Grant to be made in 2018/19 and to be taken from the Town Council's General Reserves. A Specific Reserve to be established for the Grant monies and the Grant given on Belper Arts Festival demonstrating that the Project is viable.
- To approve a Grant of £6,000 to Belper Meadows Community Sports Club to fund the proposed external lift. The Grant to be paid from the Councils General Reserves in 2018/19.
- To approve the proposed Fees and Charges for 2018/19 at

Schedule 1

- To approve the draft Budget for 2018/19 subject to one amendment – to reduce the Contingency amount to £4,000 and to add a Planning appeals budget of £1,000 at Schedule 2
- To make a Precept Request to AVBC for £278,697 and increase of £5,465 (2 %) from 2017/18

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DATE OF NEXT MEETING

RESOLVED To be held on Tuesday 12 December 2017 at 7pm

3708

CONFIDENTIAL BUSINESS

RESOLVED In view of the confidential nature of the following item - relating to sensitive commercial information and staffing - to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

3709

EVENTS GUIDE

The Council considered the proposals and **Resolved** - To contribute £300 to the Guide.

3710

ST JOHNS HIRE

The Council considered the Recommendations from Finance, Governance and Staff Working Party and balanced lone working concerns and financial considerations against the needs of the local groups using the Heritage Centre and **RESOLVED:**

- To cease evening bookings at the Chapel.
- To offer groups who use the facility – alternative options – a week day time slot or a Saturday day time slot (for which they will be expected to pay the caretakers costs)
- To charge the Historical Society care taking costs for opening on a Saturday morning

The Meeting closed at 9.10pm

Signed

Cllr Hurst

Date 12 December 2017

SCHEDULE 1
FEES AND CHARGES – 1 APRIL 2018

Farmers' Market Stalls

Full stall	£21.50
Half stall	£11.50
Power connection	£1.50

Allotments

Plot per annum	£22.50
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FOOD FESTIVAL

Council Stall - £72

3m x 3m Gazebo - £118

6mx 6m Gazebo - £215

SCHEDULE 2