

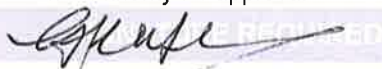
Section 2 – Accounting Statements 2018/19 for

BELPER TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	365 142	394 025	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	273 232	278 697	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	41 464	48 320	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	(146 434)	(153 580)	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	(139 359)	(218 927)	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	394 025	348 535	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	412 537	372 603	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	294 072	274 853	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

13/5/19

I confirm that these Accounting Statements were approved by this authority on this date:



as recorded in minute reference:



Signed by Chairman of the meeting where the Accounting Statements were approved



Explanation of variances – pro forma

Name of smaller authority: **Beipser Towns Council**
County area (local councils and Berbyrdshire)

Insert figures from Section 1 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	355,142	384,025					
2 Precept or Rates and Levies	273,232	278,697	5,465	2.00%	NO		
3 Total Other Receipts	41,464	48,320	6,856	16.53%	YES		Bank int incr by £1847 due to incr rates.
4 Staff Costs	146,454	153,560	7,126	4.87%	NO		Parking charges for new car park £1880 Furfair rents addnl event £3600
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	139,359	218,927	79,568	57.10%	YES		General admin incr by £7059 due to higher costs of maintaining premises Addnl grants approved £10,197
7 Balances Carried Forward	394,025	348,535			NO	VARIANCE EXPLANATION NOT REQUIRED	Incr cost of maint public toilets £1762 Vehicle costs down £2864 due to previous year expre New projects initiated £1679
8 Total Cash and Short Term Investments	412,537	372,603				VARIANCE EXPLANATION NOT REQUIRED	Outdoor maint incr by £1292 due to higher power costs, new alarm and refuse disposal Increased costs of floral displays £3224
9 Total Fixed Assets plus Other Long Term Investments and	294,072	274,853	-19,219	6.54%	NO		Timing of Mayoral civic service (2 in 1 year) cost £1339 Misc expre on the Copplice area cost £421 extra
10 Total Borrowings	0	0	0	0.00%	NO		Misc costs in Contingencies were down by £2401 due to previous years expre in Memorial gdns Expre from reserves included Car Park £43839, Disabled access £7146, IT equip £8430

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

Belper Town Council

County area (local councils and parish meetings only):

Derbyshire

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		348,535.00
Deduct: Debtors (enter these as negative numbers)		
Trade	(2,363.70)	
Vat	(4,816.01)	
3	(7,179.71)	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)		
1	0.00	
2	0.00	
Total deductions		(7,179.71)
Add:		
Creditors (must not include community infrastructure levy (CIL) receipts)		
Trade	6,329.61	
Accruals	17,430.00	
Payroll	6,629.72	
Lloyds credit cards	167.44	
	30,556.77	
Add:		
Receipts in advance (must not include deferred grants/loans received)		
St George Flags	162.00	
Unbanked Cash	528.49	
	690.49	
Total additions		31,247.26
Box 8: Total cash and short term investments		372,602.55

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Belper Town Council**

County area (local councils and parish meetings only): **Derbyshire**

Financial year ending 31 March 2019

Prepared by (Name and Role): **Glyn Haynes Finance Officer**

Date: **31/03/2019**

	£	£
Balance per bank statements as at 31/3/19:		
Unity Trust Bank	17,970.85	
HSBC	445.17	
Julian Hodge Bank	78,359.12	
Hampshire trust B/Soc	77,999.87	
[add more accounts if necessary] Bath Building Soc	76,316.60	
Cambridge B/Soc	35,188.27	
Cambridge & Counties B/Soc	85,692.18	
		371,972.06
Petty cash float (if applicable)		102.38
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/19		
R Bridges	225.49	
Wm Evans	303.00	
		528.49
Net balances as at 31/3/19 (Box 8)		<u><u>372,602.93</u></u>