



BELPER
TOWN COUNCIL
Working for the community

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18th May 2023

To: Members of the Finance, Governance and Staff Committee

Dear Councillor

I hereby give you notice that a Finance, Governance and Staff Committee meeting will be held in **St John's Chapel, The Butts, Belper, DE56 1HX** on **Tuesday 23rd May 2023 at 7.00pm.**

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

1. To receive apologies for absence

2. Variation of Order of Business

3. Declaration of Members Interests and Requests for Dispensation

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4. Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

5. Confidential Item – To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6. Public Speaking – (Thirty Minutes)

(a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.

(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7. Minutes

To approve the Extraordinary Minutes of the Finance, Governance and Staff Committee meeting held on 4th April 2023 (attached at appendix 7).

8. To note the Internal Auditor Report 2022/23 (appendix 8 to follow)

9. Annual Governance and Accountability Return

(a) to recommend approval of the Annual Governance Statement to Full Council (appendix 9a to follow).

(b) to recommend approval of the summary accounting statements to Full Council (appendix 9b to follow).

10. To approve the following policies;

a) Treasury Management Policy (appendix 10a)

b) Financial Risk Assessment (appendix 10b)

11. Financial Services Compensation Scheme

To note that the Council’s deposits are not protected under the financial services compensation scheme as it has an annual budget in excess of EUR500,000 (approx. £437,588).

Date of Next Meeting – The date of the next meeting is Tuesday 17th October 2023.

If you require this document in an alternative format, such as large print or a coloured background, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk