



**BELPER**  
**TOWN COUNCIL**  
Working for the community

St John's Chapel, The Butts, Belper,  
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24 December 2018

To: The Mayor and Members of Belper Town Council

Dear Councillor

I hereby give you notice that the next Full Council meeting of the Council will be held in the **Heritage Centre**, St John's Chapel, The Butts, Belper, Derbyshire, DE56 1HX on **Tuesday 8 January 2019 at 7.00pm**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are asked to sign the attendance sheet for the meeting and to complete the Declaration of Interests Sheet (if appropriate). These will be available in the Meeting Room.

Yours sincerely

*E. Page*

Town Clerk

## AGENDA

1. To receive apologies for absence.
2. To consider Variation of Order of Business.
3. a) To receive Declaration of Members Interests.  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.  
b) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine which items if any from the agenda should be taken with the public excluded. If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: -  
"In view of the confidential nature of item .... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
5. Public Speaking  
To suspend the Council's Standing Orders in order for the public to participate in the meeting for a maximum of 30 minutes - or at the Chairman's discretion.  
a) A maximum of three (3) minutes or at the Chairman's discretion will be made available for each member of the public wishing to address the meeting in relation to the business to be transacted.  
b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

6. To receive and approve Minutes 3991- 4012 of the Full Council Meeting held on 11 December 2018.
7. Mayor's announcements.
8. To receive the report of the Town Clerk
  - Actions arising from last meeting
  - General correspondence received by the Council (Appendix A)
  - DALC Circulars - 2018/16
  - Press Releases
  - Councilor Surgery Dates 2019
  - Hardware and IT update
  - Fun Fair meeting update
  - Defibrillator Awareness Session
9. Finance.
  - A) To note the bank reconciliation figures.
  - B) To note and agree the income and the expenditure as at 7 January 2019.
  - C) To note the Council's monthly bank statements
10. Planning Applications:
  - a) To consider planning applications dated 11 December 2018 to 24 December 2018
  - b) To note the planning application decisions to 11 December 2018 to 24 December 2018
  - c) To consider the planning applications and decisions on the schedule circulated at the meeting
  - d) To note the comments made by the Planning Response Coordinators since the last meeting
  - e) To note planning appeal decisions
  - f) Update on AVBC Green Belt Review and Belper Lane Planning application
11. Grant Applications.

General Grants. Budget - £6,500. Spend to date - £4,542  
None
12. Council Committees and Outside Bodies.

To receive verbal reports from Council Representatives on outside bodies.
13. Consultations  
None
14. Neighbourhood Plan  
To receive verbal update from Clerk and Chair of the Working Group
15. Allotments  
To consider report of the Town Clerk and
  - Appoint a firm to undertake soil sampling on Snowberry Hill site
  - Delegate to the Clerk to make a pre application planning enquiry regarding possible sites along the River Derwent
  - Authorise the Clerk to call for sites
16. Unpaid invoices  
To authorise the Clerk to commence enforcement action to recover monies owed under unpaid invoices
17. Saluting Base  
Update from Clerk and to appoint two Councillors to the Quotation Evaluation Group.

## 18. Market Consent

To consider Duffield Parish Council's request for consent to hold a monthly Farmer's Market on Eyes Meadow, Donald Hawley Way, Duffield.

## 19. 2019 Meetings

- To cancel the scheduled Facilities Meeting on 23 April 2019.
- To hold the Annual Council meeting on Tuesday 14 May 2019 at 7.30pm at St Johns Chapel (after the Annual Parish Meeting scheduled for 7pm)

20. Date of next meeting - 7.00pm on Tuesday 12 February 2019 at St Johns Chapel

## 21. CONFIDENTIAL BUSINESS

To Resolve -

In view of the confidential nature of the following items - relating to staffing information - to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

22. Staffing Matters

*E. Page*

Town Clerk

24 December 2018

## APPENDIX A

### GENERAL CORRESPONDENCE - copy available at Meeting

Email from visitor to the Town re car parking at DeBradelei  
Email re DCC mobile library routes  
Bank charges letter  
Precepts email



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Rhode Island U.S.A.



Large Town Winners  
2010/11/12/13/15/17

