

# BELPER TOWN COUNCIL

## APPLICATION FOR GRANT AID

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NAME of ORGANISATION: Transition Belper

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NAME and ADDRESS of CONTACT:  
Richard Bett

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POSITION in ORGANISATION: Trustee

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TELEPHONE Daytime: EMAIL:

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Briefly Outline what the current activities of your group are:

Transition Belper is currently involved in, and in some cases funding, the following activities: an energy group, a travel and transport group, a men's circle, a women's circle, the adoption of Belper Station gardens, the maintenance and care of the Crich Lane Jubilee Gardens, the Belper Parks volunteers group, the "Refill Belper" project, our monthly "Green Exchange", and our annual "Belper Goes Green" eco-festival. . Last year we funded free public showings of 2 feature films on recycling and sustainability.

In the past, we helped to organise "Totally Locally" in Belper, and we have set up a hydro-electricity community project which is currently in abeyance because of lack of funding.

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How many people are currently involved in the running of your group?

Employed full-time workers	<input type="text"/> 0	Volunteers	100
Employed part-time workers	<input type="text"/> 0	Members	42
Support or external workers	<input type="text"/> 0	Informal helpers	800
Committee Members	<input type="text"/> 9	Others (please state)	

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What will the grant be used for, how are you going to do it and where?

The grant will be used to employ Belper Scaffolding Services Ltd. to erect and dismantle the Belper Town Council's market stalls for Transition Belper's "Belper Goes Green" eco and community festival

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When will the project start:            Month 31 May            Year 2019

When will the project finish:            Month 3<sup>rd</sup> June            Year 2019

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Where will your project take place – address and postcode, if different from the contact address given:

Belper Rugby Club, Derby Road, Belper DE56 1UU

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How will you advertise the project and encourage involvement?

The Event is already advertised on the website. It is in the Council's newsletter too.

We will add to be website the funding by the Council if granted.

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Do you work with any other groups or agencies? If so, please outline how you work together:

We work together with Belper Rugby Club to plan and run the festival

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How do you know that the project is needed?

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We have no covered venue available, and many participants do not have their own gazebos, so for them the Council's market stalls are the only way to participate in the event. It should be noted that these free stalls are available for all charities and community groups.

In the past the erection and taking down of the market stalls using our own volunteers (to save costs) has caused problems as some of them are not up to the physical demands of the task and the volunteers have many other things to do. We also appreciate that the putting up and dismantling of the stalls requires a certain amount of expertise in order to fulfil health and safety requirements and to ensure the stalls are not damaged on return to the Council

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What benefits, skills and knowledge will participants gain from the project?

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N/a

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Please continue on a separate sheet if necessary

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How many people will benefit from the project/grant?      See below

Who will benefit from the project/grant?      See below

How will they benefit from the project/grant?      See below

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"Belper Goes Green" has a growing reputation, and in a year when there are no Belper Games, it will be the only 3 day event in the Belper calendar, and so will be especially important in attracting visitors to the town.

These visitors will benefit from being entertained and, we hope, informed and inspired at the event. We hope visitors will return to the Town in the future and whilst at the event visit the town centre, its independent shops and the Towns other attractions.

In previous years we have offered free admission in order to make the event accessible to all, but because of increased costs we are considering a small charge this year. The grant from BTC will help us keep this charge to a minimum.

Keeping the charge to a minimum will increase visitor numbers.

Stallholders will benefit financially, culturally, and socially from increased contacts with the public and Transition Belper will benefit from being able to promote an event which helps to achieve our aims and objectives.

How will you show that your project/grant has made a difference?

The market stalls are vital to the success of Belper Goes Green and we greatly appreciate having had the use of them for several years now. Last year our costs were £7,250, so this project would add almost another 20%. If we have to source stalls from elsewhere it would increase our costs still further, and would threaten the viability of the whole event. Belper Scaffolding Services Ltd. is a local firm, and so the money would at least stay in the local economy.

How much will your project cost in total? : £ 1,188

How much do you require from Belper Town Council? : £ 1,000

Where will the rest of your funding come from – if applicable? £ 188

We would meet the rest of the funding from our reserves

Please provide breakdown of items required:

Item Description	Quote Y/N	Cost £
Erection and dismantling of market stalls	Y	1,188

Please continue on a separate sheet if necessary

What plans do you have for the project when funding ends?

Since 2013 “Belper Goes Green” has become an annual event which we intend to continue to run. It is an eco-festival which attracts thousands of visitors, provides advice and information on a wide range of environmental issues, offers opportunities for local artists and craftspeople to display





## BELPER TOWN COUNCIL

## APPLICATION FOR GRANT AID

- 1 Belper Town Council budgets a set amount each financial year to give as grant aid in support of local initiatives.
- 2 The application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 3 Organisations applying should attach to the application form a copy of their latest balance sheet together with a copy of their constitution.
- 4 **Completed application forms should be returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX and emailed to clerk@belpertowncouncil.gov.uk.**
- 5 **The maximum amount of Grant Aid to any one organisation or project is £1,000. Exceptionally the Council will consider applications for funding of more than £1,000. Such applications should be submitted prior to 1<sup>st</sup> October in the year prior to which funding is required, in order to be considered in the Council's annual budget.**
- 6 The Council's Clerk has delegated power to review applications, request further information, give advice and refuse applications that do not meet the Grant Aid criteria. The Clerk will refer applications to the Council's Full Council meetings on a monthly basis for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 7 Grants will only be considered for projects and proposals which will enhance the quality of life of the people served by the Town Council. Applications from bodies outside the town boundaries may be granted where the proposals show a distinct benefit to the residents of the town.
- 8 Grants will normally only be considered for new / start up organisations and/or projects and/or one off events that meet one or more of the following criteria: The organisation/project or event
  - goes some way to filling in gaps in existing provision
  - is innovative and exciting
  - considers the needs of disadvantaged individuals and groups
  - takes positive steps to promote a healthy environment
  - promotes equality of opportunity and access for all
- 9 Grants will be considered for organisations/projects and events that can either show match funding is available, either through own resources or other grants and that the organisation/project/event is viable without further recourse to Council funding.
- 10 The Council will not normally
  - fund general running costs of organisations
  - support applications from organisations which then go on to make donations to other charities and groups
  - give more than one grant in any one year to the same organisation
  - give a grant to an organisation that receives an annual grant from the Council
- 11 **All successful projects MUST recognise Belper Town Council's funding in their literature and publicity and should also keep the Council informed of the development of the project funded by the Council.**