

MINUTES OF THE MEETING OF BELPER TOWN COUNCIL HELD AT THE HERITAGE CENTRE, ST JOHN'S CHAPEL, BELPER ON TUESDAY 8 JANUARY 2019

PRESENT: Councillor Sutton (Town Mayor) – in the Chair
Councillors: Allison, D Booth, J Booth, Charlton, Cluskey, England, Hillier, Hurst, Nelson and Spendlove

7 members of the public.

4013 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Arnold, Miller and Smith (holiday).

4014 VARIATION OF ORDER OF BUSINESS

RESOLVED To discuss item 16 (Unpaid Invoices) in the Confidential section as it may involve discussing individuals

4015 DECLARATIONS OF MEMBERS INTERESTS

Cllr Hillier proposed to leave the meeting for item 10 – planning applications as AVBC Planning Board member to avoid pre determination/bias
Cllrs D Booth and J Booth proposed to leave the meeting for Agenda Item 22 due a personal relationship with a member of staff.

4016 CONFIDENTIAL ITEMS

As per agenda and Resolution 4014

4017 **RESOLVED** To suspend the Council's Standing Orders for the Public Participation Section

Public Participation

- A resident spoke about the Green Belt Review and Bullsmoor.
- Borough Councillor Short updated the meeting on the Tea Rooms development –tenders had been opened.
- County Councillor Makin expressed concern regarding traffic congestion in the town. He has asked for a Highways Officer to look at the congestion on High Street/Chesterfield Road junction. Cllr Nelson asked that the Officer also look at the parking bay on Strutt Street as this causes congestion. He further expressed concern regarding green field development in the Town.
- Cllr J Booth thanked Councillor Short in his Borough role for his assistance with the Belper Cemetery issue over Christmas. He further asked that a County Councillor look at the flouting of the loading restrictions on Bridge Street.
- Cllr Nelson shared County Councillor Makin's concern regarding green field development and proposed that the Council write to MP Pauline Latham to express this view. **RESOLVED** for the Clerk to write to MP Pauline Latham to express the Council's concern regarding green field development and to ask that the government incentivise brown field development over green field.

- 4018 **RESOLVED** To reinstate the Council's Standing Orders
- 4019 MINUTES OF THE FULL COUNCIL MEETINGS
RESOLVED To agree as a true record Minutes 3991-4012 of the Full Council Meeting held on 11 December 2018.
- 4020 MAYORS ANNOUNCEMENTS
The Mayor reported his attendance together with his Consort at the following events-
14 December 2018 – SHEAR at Fleet Arts
17 December 2018 – Rotary Club of Belper and Duffield Christmas event
22 December 2018 – Derwent Brass Christmas Spectacular
24 December 2018 – Visit to Care Homes in Belper
- 4021 REPORT OF THE CLERK
The Clerk updated the meeting as follows
- General correspondence received by the Council – the meeting noted the General Correspondence and proposed to not intervene in the car fine dispute.
 - DALC Circulars – 16/2018 – was noted.
 - Press Releases – Press Releases had been issued for the Christmas Eve carol service
 - Councillor Surgery Date 2019 – The Clerk gave the dates as 9 February, 13 July, 14 September and 9 November.
 - IT Hardware Update - The Clerk advised Councillors that Bramatt Computer Ltd will be instructed in the next few days.
 - Fun Fair Meeting – arranged for 22 January 2019.
 - Defibrillator Awareness session – arranged by Rotary Club for 9am on 16 February 2019 at Strutts.
- 4022 FINANCE
RESOLVED
- A) To note the 30 November 2018 bank reconciliation figures.
 - B) To note and agree the income of £0 and expenditure £24,075.53 as at 2 January 2019.
 - C) To note the Council's monthly bank statements
- 4023 PLANNING APPLICATIONS
Cllr Hillier left the meeting
The Council considered the applications and decisions circulated and tabled at the meeting and received an update regarding the Green Belt Review, Crich Lane appeal and Belper Lane Appeal
RESOLVED
- To delegate to the Planning Coordinators to review and possibly comment on AVA/2018/1178 and 1177 – as there was no detail in the proposal.
 - To make no comments on the other applications
 - To note the Planning application decisions
 - To note the comments submitted to the LPA by the Planning Response Coordinators since the last meeting – AVA/2018/1132 (28 Cemetery Rd)

- To note the Planning appeal decisions
- To note the work undertaken by the Belper Lane Group in relations to the Belper Lane appeal.

Cllr Hillier returned to the Meeting.

4024 GRANT APPLICATIONS

- None

4025 COUNCILLOR REPRESENTATION ON OUTSIDE BODIES

- Cllr Hurst reported that he was due to attend a Drop Inn meeting in next week
- Cllr J Booth noted the work undertaken by Sharing Not Wasting
- Cllr Hillier advised that there was a meeting on 19 January to discuss the future of Milford Church

4026 CONSULTATIONS

None

4027 NEIGHBOURHOOD PLAN

The Chairman of the Committee and the Town Clerk updated the Council on progress. A Strategic Environmental Assessment was being undertaken by AECOM. Referendum date was likely to be in November 2019.

4028 ALLOTMENTS

The Council discussed the need for allotments, possible sites and soil sampling quotations.

Resolved

- Clerk to test the need for a new site and put a call out for sites by a press release/other publicity
- To instruct Precision Decisions to undertake soil sampling analysis on the Snowberry Hill Site at a cost of £952 (for 10 samples). Costs to be taken from Contingency Budget Heading.
- To hold off exploring other sites including a planning pre application enquiry on the sites by the Derwent River until the results of the soil sampling at Snowberry are known, other sites are identified and need is established.

4029 Saluting Base

The Clerk updating the meeting as follows

- Quotation request was published – closing date 4 February 2019
- Planning application submitted

Resolved – To appoint Cllrs Allison and Hurst to the Quotation Evaluation Group.

4030 Market Consent

Resolved – To Grant consent to Duffield Parish Council to hold a Farmers Market on Eyes Meadow Recreation Ground, Donald Hawley Way, Duffield on a Saturday each month – provided that the Saturday was not the second Saturday of each month.

- 4031 2019 Meetings
Resolved –
- To cancel the scheduled Facilities Meeting on 23 April 2019.
 - To hold the Annual Council meeting on Tuesday 14 May 2019 at 7.30pm at St Johns Chapel (after the Annual Parish Meeting scheduled for 7pm)
- 4032 DATE OF NEXT MEETING
RESOLVED that the next meeting is to be held at 7pm on Tuesday 12 February 2018 at St Johns Chapel
- 4033 **RESOLVED**
 In view of the confidential nature of the following items - as it might disclose private information and staff information - to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.
- 4034 UNPAID INVOICES
RESOLVED – To authorise the Clerk to take action to recover unpaid invoices as follows – Decx (£375), Duffield Arts Trail (£48) and No 44/Nourish (£236)
- 4035 STAFFING MATTERS
 Town Clerk
Resolved –
- To set up Recruitment Working Group to recruit new Town Clerk
 - To appoint Cllr Hillier, Cllr Nelson and Cllr Hurst to the Working Group
- Apprentice
Resolved –
- To add the post of Office Apprentice to the Council’s Establishment
 - Post to be seconded on a part time basis to Duffield Parish Council with the Parish Council meeting half the Town Council’s employers net costs
 - To revise the 2019-20 staff budget to increase to allow for the appointment (increase to be met by reserves for 2019/20)
 - To delegate to the Clerk to work with DPC and Derby College to recruit an apprentice
 - To approve the draft Job Description and Person Spec.

The Meeting closed at 8.30pm

Signed
 Cllr Sutton

Date 12 February 2019