

**MINUTES OF A MEETING OF BELPER NEIGHBOURHOOD PLAN WORKING GROUP
HELD AT THE COUNCIL OFFICES, ST JOHN'S CHAPEL, BELPER ON Tuesday 15th
January 2019, AT 6.00pm**

PRESENT: Cllr Hurst (PH), Cllr Sutton, Cllr Spendlove (GS), Cllr Smith, Katie Harris (KH), John Porter (JP), John Morrissey (JM), Wendy Mitchell (WM), Paul Terry (PT)

Also Present: Liz Page (LP, BTC Clerk)

Members of the Public: 3

(Note: NPWG = Neighbourhood Plan Working Group, TC = Town Council, HM = Helen Metcalfe, our Planning Consultant)

NP4B183 **To receive apologies for absence**

Apologies were received and accepted from Roger Shelley (Work commitment) and Christine Blake (illness)

NP4B184 **To note declarations of interest**

None declared

NP4B185 **To approve the Minutes of the Working Group meeting held on 20th November 2019**

RESOLVED: to agree as a true record the Minutes NP4B17 - NP4B182 of the Neighbourhood Plan Meeting held on 20th November 2018

NP4B186 **Finance**

A. Review of the Budget

Both the 'End of Grant Report' and (to date as per the monthly Income/Expenditure Report) a balance of £3652 were noted.

B. Approve items for payment

RESOLVED: to agree to pay an invoice of £2105 from HM. This covers progression of the NP to Regulation 14.

NP4B187 **Communication and Publicity**

A. Update/BTC Website

The NP section of the TC Website continues to be uploaded with information and hyperlinks to documentation: as appropriate and when pertinent.

B. Timeline and Communications Plan

HM and LP have drafted a Timetable that abides by and takes into account all the legal time scales that must be adhered to; this results in a Referendum date of November. It includes some built in 'buffers' but the NPWG noted it is of concern that the timescales are entirely dependent on external Personnel and are out of our control.

KH will circulate a 'General Update' newsletter to all members of the NPWG prior to it being sent out to 'interested parties' via Mail chimp and other media outlets.

C. Photograph Competition

Please refer to NP4B176 A for full details. The winner is yet to be notified as **LP** is awaiting their contact details.

NP4B188

Draft Plan

A. Screening and Strategic Environmental Assessment Update

This Report is expected early February. There is a site visit on Thursday 24th January which **KH** and **JP** will lead: all WG members are welcome to attend.

B. Belper Lane, Bullsmoor, East/North Mill, North Derwent Street, Northfield and Local Plan and Green Belt Review Updates

Belper Lane: The decision has been delayed again to the 20th February 2019. This is to allow comments by all 'identified parties' on a submission by ICOMOS to the Secretary of State.

Bullsmoor: No information is known with regard to the Judicial Review launched by the developers against the Secretary of State's decision.

East/North Mill: These proposals are expected to go before the Plan Board in February; this is yet to be confirmed.

North Derwent Street: The NPWG welcome the 'formal live' Planning Application for this Site (Ref: AVA-2018-1250)

Northfield: LP has submitted the NPWG comments on this application to AVBC.

Green Belt Review: (further to NP4B177 C) **JP** has compiled a Spreadsheet overview in terms of the parcels of land pertinent to Belper, from the information within the Review. A written report is being compiled by **JP**, **CB** and **WM** with our observations and concerns; most notably with regard to the NW of Belper. **LP** will forward this Report to AVBC once it is completed.

C. Community Land Trust

JP has requested and is awaiting information from the relevant Westminster Department regarding the Community Land Trust; he will follow this up and keep the NPWG updated.

NP4B189

Timetable

A referendum date of November 2019 was noted (see also **NP4B187 B** above)

NP4B190

Risk Log

To be reviewed at the next NPWG meeting.

NP4B191

Public Speaking

None

NP4B192 **Items for Agenda for the next meeting**

1. To co-opt new members to the NPWG
2. Budget: To consider items for pre-payment
3. Parking Issues within the Parish (Note: **JP** to compile a report and circulate prior to the meeting)

Reminder: Please ensure all requests to be included in the Agenda, and any document(s) to be discussed during the said meeting are sent to LP one week in advance.

NP4B193 **Date of next meeting**

RESOLVED: The next meeting of the NPWG is to be held on **Tuesday 19th February 2019 at 7.30pm** in **St John's Chapel, The Butts, Belper, Derbyshire**