



BELPER
TOWN COUNCIL
Working for the community

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4th November 2021

To: All Members of Belper Town Council

I hereby give you notice that the Full Council Meeting of Belper Town Council will take place at **R107, Strutts Centre, Derby Road, Belper DE56 1UU** on **Tuesday 9th November 2021 at 7.00pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

If you require this document in an alternative format, such as large print or a coloured background,, please contact the Town Clerk on 01773 822116 or email admin@belpertowncouncil.gov.uk

AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business.

3 Declaration of Members Interests and Requests for Dispensation

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4 Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

5 Confidential Items

To determine which additional items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6 Public Speaking

- (a) A maximum of three (3) minutes or at the Chairman’s discretion will be made available for each member of the public to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7 Minutes

- (a) To receive and approve the Full Council Meeting Minutes 4881 - 4903 as a true record, held on 12th October 2021.
- (b) To note and accept the recommendations of the Finance, Governance and Staff Committee Meeting held on 19th October 2021.
- (c) To note and accept the recommendations of the Facilities, Environment and Local Economy Committee Meeting held on 26th October 2021.
- (d) To note and accept the recommendations of the Planning Committee Meeting held on 2nd November 2021.

8 Mayor’s Announcements

9 Finance Report

- (a) To approve payments and receipts for October 2021
- (b) To note the bank summary - last reconciliation to 31st October 2021
- (c) To note the Income and Expenditure summary to 31st October 2021
- (d) To note net position as at 31st October 2021

10 Planning Matters

To submit comments on any additional planning applications received since the Planning Committee, and to note any further decisions. 5

11 Grant Applications

(General Grants. Budget £20,000.00 Spend to date £9306)

Boom Belper LLP (Boom Magazine) - £1,000. This was presented to Council on 12th October 2021 (Minute Number 4892 (b)). The Clerk noted that this was a business and there may be

profits make from this event, and Council should consider reimbursement of any grant money paid from the profits made. The applicants had been invited to attend the Meeting.

12 Sponsorship of Christmas Tree

Correspondence has been received requesting sponsorship towards the cost of a Christmas tree and baubles for Belper Central Methodist Church. The Council provided sponsorship the last time the event was held in 2019.

13 Review of Communications and Customer Contact

To review the document as attached at Item 13 and agree recommendations therein.

14 Green Flag Award 2021/22

To note that the Green Flag Award Team have confirmed that Belper Memorial Gardens has been awarded a Green Flag Award for 2021/22.

15 Outside Bodies, Chairs of Committees and Working Groups

To note verbal reports from Council Representatives on outside bodies, Chairs from each Committee and Members on Working Groups

16 Items to note and correspondence received

All items to note have been circulated by email.

a) Correspondence from Accessible Belper.

17 Additional Signatory

To authorise D. Townsend (Town Clerk), to be a signatory and holder of a Belper Town Council business card.

18 To discuss any press releases to be made through Communications Working Group

19 Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

20 Staffing Matters (Confidential due to relating to personnel issues)

a) To agree to extend the Locum Assistant Clerk's temporary contract until the end of January 2022.

b) To consider the change of terms and conditions and salary for the Economic Development Marketing Co- Ordinator.

c) To consider the vacancy for an Assistant Clerk and agree a recruitment process, to include the appointment of a recruitment panel, agree job description, person specification etc.

d) To allow the Town Clerk further time to consider any additional staffing changes resulting from 17 (b), and for Council to agree to allow any surplus hours to remain available for when further evaluation has been completed and the best possible use can be identified for the benefit of Belper Town Council.

21 Proposed Land Acquisition (Exempt due to Commercial Sensitivity)

To consider a quote further to Minute Number 4848 (13th July 2021). If this quotation is to be accepted, a budget heading needs to be agreed.

22 Date of Next Meeting – 14th December 2021 at 7pm