

Name of Organisation: _____

Name of Contact: _____ Mr / Mrs / Miss / Ms (please delete)

Address of Contact: _____

Telephone: Daytime: _____ Email: _____

Amount of Grant sought from this Charity: £ _____

Give FULL description of the purposes for which the grant will be used and date by which Grant will be used:

Please list all other applications made for funding from other agencies including the amount sought, the date of application to each agency and the outcome (if known).

I confirm that these details are correct and that if approved the grant will be applied for the purposes above and that I have read the attached Privacy Notice and consent to the Council processing my personal information in accordance with the Privacy Notice

Signed _____

Date: _____

PLEASE READ THE NOTES ATTACHED TO THIS FORM

- 1 Belper Town Council manages and administers the Herbert Strutt Charity through the Herbert Strutt Charity Committee.
- 2 The annual Net Income of the Charity is distributed by the Committee in accordance with these Grant Conditions.
- 3 The distributions shall be for the General Benefit of the Inhabitants of Belper Parish in the following ways
 - 5.3.1.1 The relief of the aged, impotent and poor
 - 5.2.1.2 The relief of distress and sickness
 - 5.2.1.3 The provision and support of facilities for recreation and leisure time occupation
 - 5.2.1.4 The provision and support of educational facilities
 - 5.2.1.5 In such other ways as the Committee thinks fit
- 4 The Committee may apply the income either directly or by way of donations or subscriptions to institutions or organisations which apply or undertake to apply whole or part of their income in accordance with clause 3 above
- 5 To apply for a Grant the application form must be completed **IN FULL** giving as much detail about the proposal as possible. A separate sheet may be attached.
- 6 Completed application forms should be marked 'Herbert Strutt Charity' and returned to the Town Clerk, Belper Town Council, The Butts, Belper, Derbyshire DE56 1HX or emailed to clerk@belpertowncouncil.gov.uk.
- 7 The maximum amount of Grant to be given to any one organisation or project is £250. The Committee may exceed this maximum if exceptional circumstances are shown.
- 8 The Town Clerk has delegated power to review applications, request further information and give advice. In addition, the Town Clerk has power to consider an application as urgent and arrange an Urgent meeting of the Committee to consider the application.
- 9 The Clerk will refer applications to the Committee for decision. Applicants will be notified of the date and time of the meeting and be given an opportunity to address the meeting on the application. The decision will normally be made known to the Applicant in writing within seven days.
- 10 Preference will be given to applications that
 - demonstrate that match funding is available, either through its own resources or other grants
 - demonstrate that the grant will be used within 6 months of the application date
- 11 The Committee will not normally
 - support applications from organisations which then go on to make donations to other charities and groups
 - give more than one grant in any two year period to the same organisation
 - give a grant to an organisation that has received a grant from Belper Town Council in the same financial year
 - give a grant for the repair or maintenance to the fabric of a building
 - award a grant to be used toward the relief of costs or expenses arising from a debt
- 12 All organisations **MUST** recognise the Herbert Strutt Charity funding in their literature and publicity.