



**BELPER**  
**TOWN COUNCIL**  
Working for the community

**To members of the Neighbourhood Plan Working Group**

Councillors: Cllr Hurst  
Cllr Spendlove  
Cllr Smith  
Cllr Sutton

Non Councillor Members:

Roger Shelley  
John Porter  
Katie Harris  
Andrew Huskinson  
Christine Blake  
John Morrissey  
Paul Terry  
Wendy Mitchell

8 January 2019

Dear Colleague

**Meeting of the Neighbourhood Plan Working Group**

Please note the next meeting of the Neighbourhood Plan Working Group is to take place **6pm on Tuesday 15 January 2019** at **St Johns Chapel, The Butts, Belper, Derbyshire**

And the following Agenda will apply.

Yours sincerely

*E. Page*  
Town Clerk

**AGENDA**

1. To receive apologies for absence.
2. To note Declarations of Interest.
3. To approve the Minutes of the Working Group meeting held on 20 November 2018 - attached
4. **Finance**
  - A Review of the Budget - NOTE End of Grant Report submitted - attached
  - B Approve items for payment – HM invoice 355 - attached

5. **Communication and Publicity**
  - A Update/ BTC Website
  - B Timeline and Communications Plan
  - C Photograph Competition
  
6. **Draft Plan**
  - A Screening and Strategic Environmental Assessment update/site visit
  - B Belper Lane, Bullsmoor, East/North Mill, North Derwent Street, Northgate and Local Plan and Green Belt Review updates/comments submitted
  - C Community Land Trust
  
7. **Timetable**

To Review Timetable – draft attached
  
8. **Risk Log**

To Review Risk Log - to follow
  
9. **Public Speaking**
  - A maximum of three (3) minutes or at the Chairman's discretion will be made available for each member of the public wishing to address the meeting in relation to matters discussed/or the Neighbourhood Plan generally
  
10. Items for Agenda for the Next Meeting.
  
11. Date of next meeting.