



BELPER
TOWN COUNCIL
Working for the community

St John's Chapel, The Butts, Belper,
Derbyshire DE56 1HX

Telephone: (01773) 822116

E-mail:

admin@belpertowncouncil.gov.uk

Web: www.belpertowncouncil.gov.uk

25th January 2024

To: Members of the Staffing Sub-Committee

Dear Councillor

I hereby give you notice that a Staffing Sub-Committee meeting will be held in **St John's Chapel, The Butts, Belper, DE56 1HX** on **Tuesday 30th January 2024 at 6.00pm.**

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are asked to complete the Declaration of Interests Sheet (if appropriate) prior to the meeting.

Yours sincerely

Debra Townsend

Debra Townsend
Town Clerk

AGENDA

1. **To appoint a Chair of the Sub-Committee until the next Annual Council Meeting (May 2024)**
2. **To receive apologies for absence**
3. **Variation of Order of Business**

4. Declaration of Members Interests and Requests for Dispensation

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

5. Recording and Filming of Council and Committee Meetings

The right to record, film and to broadcast meetings of the council and committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of the meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

6. Confidential Item – To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. Public Speaking – (Thirty Minutes)

(a) A maximum of three (3) minutes or at the Chairman's discretion will be made available for each member of the public to comment on any matter.

(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

8. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

9. Staffing Matters (Grading) Exempt as includes personal details

Please see report and appendices 9, 9a, 9b, 9c and 9d.